

## **Detention of Students**

Teachers are responsible for a well-planned classroom program, including classroom regulations that are clearly understood by the students. Teachers shall attend to discipline problems in the classroom and the school and shall cooperate with the district administration and parents in encouraging high standards of conduct among all students.

Teachers may keep students during lunch or after school to make up work, for disciplinary reasons and for meeting other school obligations. Teachers shall provide for the proper supervision of students so detained. A student shall not be deprived of eating lunch if he or she is detained during the lunch period.

When detaining students after school for longer than ten (10) minutes, teachers shall contact parents to let them know the student will be late in arriving home. If the parents cannot be contacted, if the student has a prior commitment or if the student rides the bus home, a reasonable amount of time will be allowed to arrange for the detention period on a future date.

No bus student is to be detained after school for a length of time that will cause the student to miss the bus provided to take the student home, unless prior notification of the parent(s) or guardian has been made. After notification, transportation of the student to his or her home must be according to one of the following methods to be arranged by the teacher and parent:

1. Parent or representative of the parent will provide transportation.
2. Teacher or administrator, only after parental permission, will provide transportation.
3. Parent gives approval for student to walk home.

The building administrator must be notified of all detention as soon as proper arrangements have been completed for such detention.

If for some reason an elementary bus student does miss the school bus home, the following procedure must be followed by the teacher or other person responsible for the child missing the bus:

1. The student is to be brought to the office and the principal must be notified immediately.
2. The student, under supervision of the teacher or other person responsible for the child missing the bus must be allowed to notify his parent(s) or guardian by school phone. One or the other of the parents must be notified, even if means calling them at work.

3. The teacher or other person responsible for the child missing the bus will ask the parent if he or she would like to come to school to pick the child up. If transportation by parent is not possible, the school will make alternate arrangements (with parental permission) for the child to get home.
4. If the parent is unable to pick the child up and if the parent refuses to give permission for alternate arrangements for the child to get home, the situation is to be turned over to the principal for further action.
5. The principal will use his or her professional judgment to carry out whatever action is in keeping with the best interests of the student, the school and the district.

Approved: January 6, 1986

Revised: May 2000

September 2002