



FORMAL COMPLAINT FORM

I, _____, wish to make an official complaint against the following School District One

Employee: _____, _____
(Printed Name) (Specific Assignment and School)

State the specific complaint in your own words: _____

Do you have any recommendations about how this problem can be solved? If so, please state them: _____

Name of Student (if applicable) Signature of Complainant Date

Date of Birth (Student) Grade Address Zip

Phone

I have read this complaint. _____
Signature of Employee Date