

Mapleton Online Engagement Agreement

The School will:

We, as staff, will support your children's success by providing a learning platform with activities that include:

1. Provide high-quality instruction in a supportive learning environment that allows opportunities for all children to access the State's student academic achievement standards.
2. Hold parent-teacher conferences minimally twice a year (in the fall and spring) to discuss student academic progress. Provide parents with frequent informal reports on the children's progress throughout the year. Middle School and High School grades will be uploaded to Infinite Campus weekly in which parents may access through the Parent Portal.
3. The school will provide updated Website information, communication information on each teacher's Canvas page, announcements with upcoming events, and quarter report cards. The school will provide opportunities for a parent forum upon request to discuss school-wide concerns or information. We will offer orientations / parent support for Canvas and Teams.
4. Provide parents reasonable access to staff. Staff will be available for consultation with parents during school hours by arranged appointment. Staff emails are listed on our Web page.
5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities on Canvas.
6. Make all correspondence sent home available in English and Spanish or other languages as requested by parents.
7. Make available copies of Colorado State Standards, descriptions of intervention programs, before and after school academic opportunities, special education, Gifted and or ELL information. This information can be found in office upon request.
8. Provide all academic instruction through Canvas and Teams. In person learning activities (fusion learning) will be provided to enhance learning experiences when appropriate under safe COVID precautions. Teachers will record whole group lessons for academic review and support. Instruction will be a mix between synchronous, blended learning, asynchronous and flipped instruction.
9. Attendance will be taken twice daily for Elementary and during each period for Middle School – High School. Students must be logged into their Canvas/Teams page and actively participating in each class for attendance to count. Mapleton Online follows in-person District and State attendance guidelines and policies.
10. Our District technology department is ready to assist with Chromebook, iPad, and internet connectivity concerns and can be accessed through email: helpdesk@mapleton.us

Parent Responsibilities

We, as parents, will support our children's success by encouraging a learning environment at home with activities that include:

1. Monitoring your children's attendance. Protect daily schedule 8:30 am – 2:30 pm (3:30 for secondary students) from alternative activities, prioritize school time. Monitor engagement during live lessons and work completion of asynchronous activities and assignments. Staff reserves the right to change attendance if students are not participating in class and completing daily assignments. Call 303-853-1246 to excuse your child if they are going to be absent.
2. Ensure your children have a distraction free learning workspace. When possible, provide a written schedule, timers, and work supplies (materials) as needed to support classroom assignments. Charge their equipment nightly. The school will notify parents when materials are provided.
3. Children should be dressed in accordance with the District's Dress Code Policy, setting up at a table or desk while in live sessions. Student workspace should be away from the television and/or video games during school hours. Encourage your children to work as independently as possible, make sure they are the "active learner" during all assignments, online and off.
4. Support your children with their schoolwork with adequate internet service for streaming video. Ensure student technology is working and charged. It is expected that technology issues will be fixed within 2 days (48 hours) through the technology department. Call the help desk at 303-853-1057 or email at helpdesk@mapleton.us.
5. Participating, as appropriate, in decisions relating to your children's education. Notify classroom teachers during their "office hours" if you have questions or concerns, avoid interrupting teachers during their live instruction.
6. Allow students to complete all online assessments without parent support. (Video should be on during all assessments.) It is extremely important especially during assessments that we get an accurate record of your child's independent knowledge. This information allows teachers to design differentiated targeted instruction. Your child may be requested to participate in in-person District and or State assessments, with COVID safety precautions.
7. Promoting positive use of my child's extracurricular time. Monitor your child's chat to ensure they are using positive digital citizenship. District platforms should only be used during school hours (8:30 am – 3:30 pm) for school appropriate activities. All your communication is recorded by the District.
8. Provide school with updated current contact information as it changes, all Mapleton Online students must reside in Colorado.
9. Staying informed about my child's education and communicating with the school and responding as appropriate. Check IC and their Canvas grades for updated academic progress and attendance.
10. Serving, to the extent possible, on policy advisory groups, that affect the curriculum and experiences that help our children succeed in school.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement to the highest standards. Specifically, we will:

1. Attend class daily from 8:30 am – 2:30 pm (3:30 Secondary Schedule). Attendance is based on log in status and actively participating with online activities. Have camera on during live worktime with teachers. (Preferred, but not an expectation at the high school level). Leave your mute button on unless you are specifically talking. Answer Teams call from your teachers during the school hours. Communicate appropriately in the chat box. Students should check their email, Canvas in-box and chats daily.
 2. Follow District Dress Code daily, work at your designated study area away from distractions, turn off the television, music, phone conversations, and video games during school hours. Actively participate in your live lesson.
 3. Complete all assignments on/offline. Notify your teacher if you are unable to access an assignment or need future academic assistance to complete the assignment within a reasonable time.
 4. Give school notices and announcements to parents/guardians the day that they are handed out.
 5. Work hard and study in all subjects and strive for success in all academics.
 6. Use positive, respectful digital citizenship practices.
- **Live Lessons - synchronous:** These lessons will be either **pre-recorded or recorded** at time of synchronous instructional delivery. **This will allow our families to view at a later time/date if needed (asynchronous).*
 - **Blended Learning / Small Group:** Students will have a **scheduled time** each day to meet with their teacher in a 15 to 30-minute time (age appropriate) block. Teachers will inform parents of this live small group teaching time. This will allow teachers to differentiate instruction based on their data and individual needs. Some students may have two small group **live blocks** based on ELL or IEP needs. When students are not with their teacher for their small group on-line instruction they will have **independent off-line learning activities (examples: letter/word sort activities, reading activities with hard copy books, writing journals, science activities, number sense activities, math workbook, project based assignments)**. Parents and students who do want on-line practice programs will also be provided links that will support their instruction. These activities are crucial supports to ensure academic growth.
 - **Flipped Learning:** Explicit lessons will be pre-recorded. Students will be expected to watch the videos before class meeting times. During class meeting times, teachers will meet with students on a support basis to recap lessons and provide small group or individualized instructional support. Students may also be grouped into small teams to work on project-based activities.
 - **Fusion Learning:** In person leaning activities such as science labs, field trips, zero hour, sports teams, priority assessments, etc will be held at the district administration building or designated location to enhance online experience following COVID guidelines.
- ❖ **Mapleton Online is a remote program established to provide Mapleton families with a safe choice in response to COVID 19 health concerns. We will follow all COVID 19 safety regulations along with providing your child with an excellent academic Distance Learning experience.**

Student Name: _____

Date: _____

Signatures

Director: _____

Teacher: _____

Parents: _____

Student: _____