

Policy Development and Implementation

The Board of Education (the “Board”) for Mapleton Public Schools (the “District”) considers policy development its chief responsibility. The Board strives to reflect the community’s values in its policies and commits itself to an ongoing effort to engage the community regarding policy-level concerns. The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of Mapleton’s schools and the high achievement of Mapleton’s students. Policy development shall be aimed primarily toward the continual formation and evaluation of goals and desired end results for students, rather than toward daily District operations.

The Board uses the policy development and codification system of the National Education Policy Network/National School Boards Association (NEPN/NSBA), as recommended by the Colorado Association of School Boards. This system serves as a general guideline for the District, although it is modified to meet the needs of the District.

The policies of Mapleton Public Schools shall be interpreted to be in accordance with state and federal laws and regulations.

Policy Adoption

Adoption of new policies, or the revision or repeal of existing policies, is ultimately the responsibility of the Board of Education. The Board may however, choose to delegate some policy development and implementation responsibilities to the Superintendent as necessary to meet the District’s needs. Proposals regarding policies may originate with a Board member, the Superintendent, staff members, parents, students, consultants, civic groups or other residents of the District. A careful and orderly process shall be used in examining such proposals prior to action upon them by the Board.

The Board shall adhere to the following procedure in formally considering and adopting policy proposals to ensure thoughtful examination of the issues prior to final adoption.

1. First meeting - the proposal shall be presented as a study item for a first reading and discussion.
2. Second meeting - the proposal shall be presented for a second reading, discussion and vote.

Prior to adoption of a policy proposal, the Board may direct the Superintendent to seek out the views of the community and staff as they deem necessary. The Board shall take action only after hearing recommendations of the Superintendent and viewpoints of persons and groups affected by the policy.

Amendments may be proposed by Board members. An amendment shall not require that the policy go through an additional reading except when the Board determines that further study is needed or that an additional reading would be helpful.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions, however compliance with the above procedure is required before the policy shall be officially adopted.

The Board shall establish procedures to waive policies to facilitate attainment of district-level or school-level goals.

Policy Revision and Review

In an effort to keep its written policies up-to-date, the Board shall review its policies on a continuous basis.

The Superintendent shall be responsible for calling to the Board's attention all policies that are out of date or for other reasons appear to need revision. Policy revision shall be accomplished in the same manner as policy adoption, except that revisions mandated by changes in law shall not require a second reading and may be adopted upon final vote at the first meeting.

From time to time the Board may undertake a process to review and revise all of the policies in its manual. At the Board's discretion, it may utilize an outside facilitator to conduct this review and revision process. The process shall include opportunities for staff, parent, and community involvement. When policy changes affect the benefits, rights, responsibilities, or expectations of students or staff, notice shall be provided in writing to the affected group(s) with sufficient time to make any necessary arrangements prior to the effective date of the change. Once the review and revision process is complete, the Board may choose to adopt the revised policy manual in its entirety by approval of a resolution. In this event, the above policy adoption process, including any readings, shall not apply.

Board Review of Regulations

The Board reserves the right to review regulations issued by the District's administration at its discretion, but it shall revise or veto such regulations only when, in the Board's judgment, they are inconsistent with policies and regulations adopted by the Board. The Board shall be provided with copies of all District-wide regulations issued by the administration.

Regulations shall be officially approved by the Board when required by state or federal law or when strong community, staff or student attitudes make it advisable.

Before issuance, regulations shall be properly titled and coded.

Policy Communication

The Superintendent shall establish and maintain an orderly plan for preserving and disseminating District policies and regulations. Staff will be informed of policy changes on a regular basis.

All policy manuals shall remain the property of the District and shall be considered as "on loan" to anyone or any organization in whose possession they might be at any time. They are subject to recall at any time for updating.

The Board's policy manual is a public record and shall be open for inspection at the administrative offices of the District and on the District's website.

Monitoring Policy Implementation

The Board shall continuously monitor the implementation of its policies to ensure that reasonable progress is being made toward achieving the Board's goals and that operation of the District is consistent with its policies.

Suspension/Repeal of Policy

In the event of special circumstances, the operation of any Board policy, including those governing its own operating procedures, may be temporarily suspended by a two-thirds majority vote of Board members present at any regular or special meeting. This, however, shall not apply to any Board policy required by law or established by contract.

Policy repeal shall be accomplished in the same manner as policy adoption.

*Adopted November 27, 2012 by the Board of Education for Mapleton Public Schools.
Revised September 28, 2021.*

LEGAL REFERENCES:

C.R.S. § 22-32-109 (1)(a-c), (y)(I) (specific duties of board)

CROSS REFERENCES: