



DISTRICT MISSION

... Guarantee that each student achieves his or her dreams and contributes enthusiastically to his or her community and the world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2006-2007

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Craig Emmert
Patrick Flores
Norma Frank
Carol Yantorno*

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

June 26, 2007
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of the June 12, 2007, Board Meeting Minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1 Personnel Action, Policy GA – Mr. Molinaro
10. Focus: Exceptional Staff
 - 10.1 Administrative Assignments – Mr. Molinaro
11. Focus: Communication
 - 11.1 Resolution for Adoption of Alternative District Name – Mr. Herman
 - 11.2 Use of Fund Balance Report, Policy DB – Mr. Herman
 - 11.3 Budget Adoption, Policy DB – Mr. Herman
12. Focus: Dashboard Indicators
 - 12.1 Secondary Grades – Dr. Kirby
 - 12.2 Graduation Progress Data – Dr. Kirby
 - 12.3 English Language Proficiency – Dr. Kirby
13. Discussion of Next Agenda
14. Superintendent's Comments
15. Board Committee Update
16. School Board Remarks
17. Next Meeting Notification – Tuesday, August 14, 2007
18. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas.

"Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes.

If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound.

Your participation is desired.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Sam Molinaro, Assistant Superintendent
DATE: June 21, 2007

SUBJECT: PERSONNEL ACTION FOR BOARD APPROVAL

The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of June 26, 2007.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Carrera, Jacqueline	Instructional Para/MELC	8/15/07	New Hire
Clappisi, Brittany	Speech/Language Asst./District wide	8/15/07	New Hire
Kopp, Mallory	Instructional Para/MELC	8/15/07	New Hire
Padilla, Maria	Instructional Para/MELC	8/15/07	New Hire
Valdez, Elizabeth	Library Para/Valley View	8/15/07	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Cardona, Lizet	Instructional Para/Highland Montessori	6/6/07	Dismissed
Dinkel, Sandra	Health Para/Explore/Achieve	6/12/07	Resigned
Hamill, Jamie	Instructional Para/MELC	5/31/07	Dismissed
Jones, Carol	Bus Driver/Transportation	5/25/07	Resigned
Layton, Felicia	Bus Para/Transportation	8/10/07	Resigned
Rivers, Sabrina	Bus Para/Transportation	5/26/07	Resigned

CLASSIFIED REQUESTS

None at this time

CERTIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Bolster, Charles	Instructional Guide/Valley View	8/7/07	New Hire
Earle, Nicole	Preschool/Highland Montessori	8/7/07	New Hire
Fisher, Connie	Preschool/Highland Montessori	8/7/07	New Hire
Hoffman, Stephanie	3 rd grade/Clayton Partnership School	8/7/07	New Hire
Jones, Juliet	1 st /2 nd /3 rd grade/Highland Montessori	8/7/07	New Hire
Kuras, Phil	Social Studies/Skyview Academy	8/7/07	New Hire
Mangan, Holly	1 st grade/Clayton Partnership	8/7/07	New Hire

Milligan, Larry	.5 P.E./Monterey Community School	8/7/07	Re-hired
Nitka, Katie	Humanities/MESA	8/7/07	New Hire
Privett, Alicia	ELL/MESA	8/7/07	New Hire
Quitugua, Tanya	7 th /8 th grade Math/Clayton Partnership	8/7/07	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Fulton, Roseanne	Director/Achieve Academy	6/15/07	Resigned
Ide Stice, Kim	1 st /2 nd grade/Highland Montessori	6/12/07	Resigned
Lindsey, Alisha	Title I/Adventure Elementary	6/12/07	Resigned
Pinick, Rachael	Preschool/Highland Montessori	6/12/07	Resigned
Stone, Daniel	.5 ELL Teacher/.5 Para/MESA	6/1/07	Resigned

CERTIFIED REQUESTS

Sarah Littmann previously requested a leave of absence for the 2007-2008 school year. She would like to withdraw that request and take a half time position at Explore as the Literacy Teacher.

SUBSTITUTE TEACHERS

ADDITIONS

None at this time

DELETIONS

Bernal, Tracy
Cunningham, Peggy
Ferree, Gale
Frank, Brian
Garstecki, Katherine
Glaza, Jennifer
Green, Dennis
Grimson, Peter
Hanlen, Nicole
Hathorn, Elizabeth
Hostetler, Alisha
Jewell, Deanna
Kissner, Annette
Koehn, Veronica
Lee, Christopher
Locks, Alisa
Mayer, Tracy
McClelland, Joseph
McLeod, Donna
Meyer, Elizabeth
Millmore, Allison
Murray, Cassidy
Neiswonger, Debra

Nickoloff, David
Norrdin, Matthew
Pfister, Denise
Rogers, Elizabeth
Shaffett, Sonia
Smith, Kristy

Memo

TO: Board of Education
FROM: Charlotte Ciancio, Superintendent
DATE: June 18, 2007

SUBJECT: ADMINISTRATIVE ASSIGNMENTS

The following administrative plan is recommended for the 2007-2008 school year:

Mapleton Early Learning Center	Pre-School Director	Erica Branscum
Highland Montessori School	School Director	Rhonda Ronczka
Adventure Elementary at Western Hills	School Director	Karla Allenbach
Enrichment Academy at Western Hills	School Director	Lisa Marchi
Explore Elementary at Bertha Heid	School Director	Kevin King
Achieve Academy at Bertha Heid	School Director	Rosanne Fulton
Clayton Partnership School	School Director	Cindy Ward
Meadow Community School	School Director	John Karbula
Monterey Community School	School Director	Johnny Terrell
Valley View	School Director	Susan Gerhart
York International	School Director	Paul Frank
	Asst. Director	Billy Wright
Global Leadership Academy	School Director	Art Drotar
Skyview Academy	School Director	Eldon Wire
Mapleton Expeditionary Learning	School Director	Michael Johnston
School of the Arts	Asst. Director	Sue-Lin Toussaint
	Asst. Director	Ami Desai
Mapleton Prep	School Director	Jeff Park
Front Range Early College	School Director	Jeff Park
Welby New Technology	School Director	Matt Flores
Director, Special Education		Diane Blumenschein
Director, Assessment		Karla Kohman
Director, Student Support Services		Mike Crawford
Director, Instructional Technology		Curtis Lee
Director, Nutrition Services		Paula Cockwell
Administrator on Special Assignment/Special Projects		Lisa Roberts
Executive Director, Student Support Services		Mike Kirby
Executive Director, Learning Services		Jackie Kapushion
Executive Director, Human Resources (Licensed Staff)		Jamie Kane
Executive Director, Communications & Human Resources (Support Staff)		Damon Brown
Chief Operations Officer		Phil Russell
Chief Financial Officer		Don Herman
Assistant Superintendent		Sam Molinaro

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Don Herman, Chief Financial Officer
DATE: June 4, 2007

SUBJECT: RESOLUTION FOR OFFICIAL ADOPTION OF ALTERNATIVE DISTRICT NAME

For the past 19 years, the District has used the name "Mapleton Public Schools" to transact business, arrange financing, create bank accounts and credit accounts, hold elections and carry on other day-to-day activities. However, after some extensive research, administration has found that the District has never formally authorized or adopted the use of this alternative name.

A trade name is a trademark term under the Federal Trademark Act, and under state law it is a term that is used with respect to corporations in Title 7, Article 90 of the Colorado Revised Statutes and with respect to a partnership, in Title 24, Chapter 35, Subsection 3. Corporations must register a trade name with the Secretary of State. Partnerships and other similar entities do so with the Department of Revenue. Entities such as the School District, being neither traditional corporations nor partnerships as defined in these Acts, do not have to register with either of these entities. In fact, some time ago, the District's attorney, Caplan and Earnest, LLC, attempted to do so for another district and the application was rejected by the Secretary of State since there was no "corporation" on record under that District's name.

Because there is no formal procedure required for the adoption of an alternative school District name, the District itself has the power and authority to change its own name. Colorado Revised Statutes 22-32-109(a) provides the broad language and authority for this action.

The attached Resolution adopting "Mapleton Public Schools" as an alternative District name, was drafted by Caplan and Earnest, LLC. It is written in a format that will require the signatures of the Board President and Secretary to be notarized and directs the District to send a certified copy of the Resolution to CDE and to the Adams County Clerk and Recorder. These additional steps – being notarized and sending the certified copies – may not be strictly necessary but are being suggested as a good way to provide reference for transactions that may require proof or evidence of the link between the two names, one "official" and the other "alternative."

Notwithstanding the adoption of an alternative name, the attorneys recommend that the District continue to use the official name "Adams County School District No. 1" in any acquisition of real property and in bond transactions.

Adams County School District No. 1

**Resolution Adopting "Mapleton Public Schools"
as an Official Alternative Name**

WHEREAS, the Board of Education ("Board") of the Adams County School District No. 1 ("District"), pursuant to Colorado Revised Statutes § 22-32-109(1)(b), has the duty to adopt policies and prescribe rules and regulations necessary and proper for the efficient administration of the District; and

WHEREAS, the District has also been known as and has generated good will and community identity recognition under the name "Mapleton Public Schools," throughout the District, State of Colorado, and Nation; and

WHEREAS, the District's use of the name "Mapleton Public Schools" without prior formal approval of the Board may have generated confusion in the school community and elsewhere; and

WHEREAS, no other person, business, or entity in the State of Colorado currently identifies itself as "Mapleton Public Schools"; and

WHEREAS, the Board has the power to adopt an alternative name for the District for any purpose authorized by law; and

WHEREAS, the Board's desire to adopt the alternative name "Mapleton Public Schools" for the District is not motivated by any purpose not authorized by law.

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. That the name "Mapleton Public Schools" be and hereby is adopted as an alternative name for the District; and
2. That the District may also be known as "Mapleton Public Schools," may conduct its operations under this name, as well as the District's official name, and may use the name "Mapleton Public Schools" interchangeably with the District's official name to refer to or identify the District in all official District materials and correspondence, District events and activities, and District contracts; and
3. That the Superintendent or designee deliver a certified copy of this Resolution to both the Adams County Clerk and Recorder for recording in the records of the County and to the Commissioner of the State of Colorado Department of Education.

Adopted at a regular meeting of the Board this 26th day of June, 2007.

Adams County School District No. 1, a/k/a
Mapleton Public Schools

By: _____
President
Board of Education

Attest:

Secretary
Board of Education

STATE OF COLORADO)
)SS.
COUNTY OF ADAMS)

The foregoing resolution was subscribed to before me this 26th day of 2007, by
_____, President, and _____, Secretary, of the Board of Education of
the Adams County School District No. 1, a/k/a Mapleton Public Schools.

Witness my hand and official seal.

Notary Public

My commission expires:

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Don Herman, Chief Financial Officer
DATE: June 26, 2007

SUBJECT: USE OF FUND BALANCE REPORT

Colorado State law states: "If any portion of the beginning fund balance is used to cover expenditures, interfund transfers, or reserves, a specific resolution must be adopted by the local board of education authorizing the use of that portion of the beginning fund balance in the school district's budget. The resolution shall specify at a minimum:

- The amount of the beginning fund balance to be spent under the budget.
- The purpose for which the expenditure is needed.
- The district's plan to ensure the use of beginning fund balance will not lead to an ongoing deficit.

General Fund: A significant portion (\$2,876,100) of the fund balance is used to fund reserves (including reserves formerly held in the CPKP and insurance reserve funds). The district has also budgeted \$30,000 in transfers to the Food Service Fund. The remaining fund balance (\$2,403,800) is distributed throughout the district budget to fund line items in which the actual yearly cost is not certain (utilities, substitute teacher salary/benefits, audit adjustments, maintenance supplies/materials, etc.) It is possible that this entire amount could be expended through the course of FY 2008. District administration will closely monitor the use of fund balance and will, if necessary, recommend budget cuts during FY 2008 to ensure this expenditure does not lead to an ongoing budget deficit.

Capital Reserve Fund: \$299,000 of the Capital Reserve fund balance is used to fund a contingency reserve. The remaining fund balance (\$314,950) is distributed throughout the capital reserve fund budget to fund capital projects throughout the course of the school year. It is possible that this entire amount could be expended through the course of FY 2008. District administration will closely monitor the use of fund balance and will recommend budget cuts during FY 2008 to ensure this expenditure does not lead to an ongoing budget deficit.

Bond Redemption Fund: There is no plan to spend any Bond Redemption fund balance under the current district budget. All of the fund balance is currently used to fund reserves.

Food Service Fund: There is no plan to spend any Food Service fund balance under the current district budget. All of the fund balance is currently used to fund reserves.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Don Herman, Chief Financial Officer
DATE: June 26, 2007

SUBJECT: FY 2008 BUDGET APPROPRIATION RESOLUTION

The board of education of each school district shall adopt an appropriation resolution at the time it adopts the budget. The appropriation resolution shall specify the amount of money appropriated to each fund; except that the operating reserve authorized by section 22-44-106(2) shall not be subject to appropriation for the fiscal year covered by the budget, and except that the appropriation resolution may, by reference, incorporate the budget as adopted by a board of education for the current fiscal year.

The amounts appropriated to a fund shall not exceed the amount thereof as specified in the adopted budget. (1C.R.S. 22-44-107).

General Fund.....	\$45,260,800
Governmental Grants Fund	\$4,177,900
Bond Redemption Fund.....	\$2,955,600
Capital Reserve Fund	\$,2,496,550
Food Service Fund	\$1,796,300
Total FY 2008 Budget Appropriation	\$56,687,150

Signature, Board President (1C.R.S. 22-44-110(4))

Date of Budget Adoption

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Dr. Michael Kirby, Executive Director of Student Support Services
DATE: June 3, 2007

SUBJECT: DASHBOARD OF INDICATORS: Secondary Grades for Second Trimester and Third Quarter

Grades provide students and their parents with important information on learning progress. Grades are reported by subject area (i.e., reading, writing, math, etc.) on student report cards. Report cards are sent home with students each quarter or trimester, depending on the school.

The table below summarizes grades attained by Mapleton 6th through 12th graders in the second trimester and third quarter. The numbers to the right of the slash are grade percentages for the second trimester and third quarter. The numbers to the left of each slash are the grade percentages reported first quarter/trimester. The percentage of grades representing adequate progress (A, B, or C) are presented in the column labeled (AP).

Subject	A	B	C	D	F	(AP)
Art	28/31	34/34	24/20	7/7	6/8	87/86
Careers/Tech.	28/30	33/34	11/16	2/2	26/18	72/80
Communications	26/28	27/30	20/18	10/6	18/18	74/76
LOTE	36/36	26/24	15/14	6/6	21/21	77/74
Math	19/17	29/24	27/25	7/8	19/25	75/67
Music	46/36	30/21	12/20	6/10	7/13	88/77
PE	36/43	30/27	16/16	6/5	11/10	82/86
Science	18/19	28/27	28/29	8/7	20/18	73/75
Soc. Studs.	21/30	27/28	24/17	12/5	19/20	71/75
Humanities	15/11	32/34	35/29	2/8	15/18	83/73
All Subjects	24/27	29/28	23/21	8/7	17/17	76/76

The data in the table above indicates that the percentage of 6th-12th grade students making adequate progress for the second trimester and third quarter was 76% across all subject areas and grade levels, which was the same as the first grading period. The percentage of A's and B's reported for the second trimester and third quarter was 55%, which was slightly higher than 53% for the first grading period. The percentage of failing grades given during the second trimester and third quarter was 17%, which was the same as for the first grading period.

The percentages of grades given that reflect adequate progress in class (A, B, or C) are significantly higher than historical CSAP proficiency rates for all subject areas measured by CSAP. This discrepancy could indicate improved achievement this year, but could also indicate grading standards that are lower than CSAP proficiency standards. Grade data from this year will be compared to CSAP results from this year to assess which of these interpretations apply.

This information is being presented for information and discussion. No Board action is required.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Dr. Michael Kirby, Executive Director of Student Support Services
DATE: June 18, 2007

SUBJECT: DASHBOARD OF INDICATORS: Graduation Progress

Student progress toward an on-time graduation is an important indicator of school and district academic success. Students must meet several different requirements in order to graduate, including earning a minimum total number of class credits, earning a minimum of credits in specific subject areas, completion of capstone projects, and others.

This report will summarize 9th through 11th graders' graduation progress based on students' accumulated total credits. Students qualify for one of three graduation progress categories based on their credit status as of the end of the 2006-2007 school year:

- On Track: Students who have earned the number of credits needed to be on track at their grade level. These students will be promoted unconditionally to the next grade level for next school year.
- Plan Eligible: Students who are behind in credits compared to expectations for their grade level, but could reasonably make up missing credits by executing a recovery plan. These students will be promoted to the next grade level for next school year upon completion of a plan for making up the needed credits.
- Not on Track: These students have such large credit deficits that it is very unlikely they would be able to make up the missing credits and graduate with their entering freshman class. These students will be retained at their current grade level for next school year.

The table below summarizes the percentages of Mapleton students who were reported by school directors and post-secondary coaches as falling into the different graduation progress categories at the end of the 2006-2007 school year:

	On Track	Plan Eligible	Not on Track
District	64%	25%	10%
Academy	62%	28%	10%
FREC/Prep	60%	31%	8%
Global	68%	23%	9%
MESA	59%	31%	10%
New Tech	79%	8%	13%

School directors will use this and other available information on student achievement to evaluate the effectiveness of their programs and to plan necessary improvements in instruction and intervention. District administration will use these data as baselines for future evaluations of credit-based student graduation progress.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Dr. Michael Kirby, Executive Director of Student Support Services
DATE: June 18, 2007

SUBJECT: DASHBOARD OF INDICATORS: English Language Proficiency

English language proficiency is measured by the Colorado English Language Assessment (CELA). The CELA is a state-wide test that all Colorado public school districts use to monitor ELL student progress towards proficiency in English. The test is required under federal No Child Left Behind legislation, and measures five areas of English language: speaking, listening, reading, writing, and comprehension.

The CELA was administered during the month of January 2007 to all identified NEP (non-English proficient) and LEP (limited English proficient) students. All students were assessed individually for the Speaking section of the test. All other sections were administered in small or larger group settings. A total of 1616 students were tested.

The table below lists the percentages of Mapleton and Colorado ELL students who fall in the various CELA English language proficiency categories:

	Mapleton	Colorado
Beginning	18	16
Early Intermediate	16	17
Intermediate	24	27
Proficient	31	30
Advanced	4	5
No Score	7	5

These data indicate that the percentages of Mapleton ELL students falling into the different English language proficiency levels measured by CELA are about the same as percentages across the state. It should also be noted that the 2007 ELL language proficiency percentages are very similar to those attained by Mapleton students on the 2006 CELA test.

Analysis of data from students who took the CELA test in both 2006 and 2007 yields the following additional observations:

- 48% of the students scoring at the Beginning level in 2006 scored higher in 2007.
- 40% of the students scoring at the Early Intermediate level in 2006 scored higher in 2007.
- 38% of the students scoring at the Intermediate level in 2006 scored higher in 2007.

Administrative and instructional staff working with ELL students and programs will use this and other available information on student English language attainment to determine if current ELL strategies and instructional techniques are providing Mapleton second

language learners the English language skills necessary to succeed in the most effective way possible.

This report is being presented for the purposes of information and discussion. No formal Board action is required.