



DISTRICT MISSION

... Guarantee that each student achieves his or her dreams and contributes enthusiastically to his or her community and the world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2009-2010

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Vic Domenico
Craig Emmert
Norma Frank
Ray Garcia*

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

August 25, 2009
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of the August 11, 2009, Board Meeting Minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1 Personnel Action, Policy EL 4.2 – Ms. Kane
10. Focus: Student Achievement
 - 10.1 CSAP Overview, Policy EL 4.8 – Mrs. Kapushion
11. Focus: Exceptional Staff
 - 11.1 New Employee Update, Policy EL 4.2 – Ms. Kane
12. Focus: Learning Environment
 - 12.1 Enrollment Update, Policy EL 4.8 – Mr. Brown
13. Focus: Communication
 - 13.1 Request to Accept Grant Funds, Policy EL 4.3 – Mrs. Kapushion
 - 13.2 Request to Accept Grant Funds, Policy EL 4.3 – Mrs. Kapushion
 - 13.3 Cell Tower Lease Revision, Policy EL 4.3 – Mr. Herman
 - 13.4 Resolution Regarding the Calling for an Election, Policy EL 4.3 – Mr. Herman
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Remarks
18. Next Meeting Notification – Tuesday, September 22, 2009
19. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Norma Frank called the meeting of the Board of Education – Mapleton Public Schools to order at 6:05 p.m. on Tuesday, August 11, 2009, at the Administration Building.

2.0 ROLL CALL

Norma Frank - President	Present
Cindy Croisant – Vice President	Present
Craig Emmert – Treasurer	Present
Ray Garcia – Assistant Secretary/Treasurer	Present

3.0 PLEDGE OF ALLEGIANCE

Mrs. Frank led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Mr. Emmert, seconded by Ms. Croisant, to approve the agenda as presented.

AYES: Ms. Croisant, Mr. Emmert, Mrs. Frank, and Mr. Garcia
Motion carried 4-0

5.0 BOARD BUSINESS

5.1 Board Member Appointment

Mrs. Frank asked for a nomination for appointment of Director at Large for the Board of Education vacancy. Mr. Emmert nominated Mr. Victor Domenico to fill the vacancy of Director at Large.

MOTION: By Mr. Emmert, seconded by Ms. Croisant, to appoint Vic Domenico to fill the vacancy of Director at Large.

AYES: Ms. Croisant, Mr. Emmert, Mrs. Frank, and Mr. Garcia
Motion carried 4-0

5.2 Oath of Office

Judge Melonakis administered the Oath of Office to Mr. Domenico as our newly-appointed Board member.

5.3 Certificate of Appointment

Mrs. Frank presented Mr. Domenico with a Certificate of Appointment:

“I, Norma Frank, Board President, within and for said School District Mapleton Public Schools, do hereby certify that at a Regular Meeting of the Board of Education, you were officially appointed Director at Large in and for Mapleton Public Schools, which shall commence on this 11th day of August, 2009, until the Election of the Board of Education in November 2011.”

5.4 Re-election of Officers

MOTION: By Ms. Croisant, seconded by Mr. Emmert, to keep our present officers, except move Ray Garcia to Secretary and Victor Domenico as Assistant Secretary-Treasurer.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia
Motion carried 5-0

5.5 Resolution of Use of Facsimile Signatures

MOTION: By Mr. Emmert, seconded by Ms. Croisant, to approve the resolution authorizing the consent to use facsimile signatures of the appointed Directors of the Board of Education.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia
Motion carried 5-0

6.0 WHAT'S RIGHT IN MAPLETON

The Board recessed to congratulate Mr. Domenico.

RECESS: 6:12 p.m. and reconvened at 6:19 p.m.

7.0 PUBLIC PARTICIPATION

None.

8.0 APPROVAL OF MINUTES

8.1 June 30, 2009, Board Meeting Minutes

MOTION: By Mr. Emmert, seconded by Ms. Croisant, to approve the minutes of the June 30, 2009, Board meeting.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia.
Motion carried 5-0

8.2 August 8, 2009, Special Board Meeting Minutes

MOTION: By Mr. Emmert, seconded by Mr. Garcia, to approve the minutes of the August 8, 2009, Special Board meeting.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia.
Motion carried 5-0

9.0 REPORT OF THE SECRETARY

Mr. Garcia read a letter from Tim Van Binsbergen, General Manager, Mountain States Toyota, letting us know that the local business community is strongly behind the District's efforts.

10.0 CONSENT AGENDA

MOTION: By Mr. Emmert, seconded by Ms. Croisant, to approve Agenda items 10.1 Personnel Action; 10.2 Finance Report for June, 2009; and 10.3 Finance Report for July, 2009, as presented at the August 11, 2009, Board meeting.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia.
Motion carried 5-0

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Curriculum Adoption

Mrs. Kapushion requested the Board's approval of instructional materials entitled SEPUP – Science Education for Public Understanding Program. These materials have been on display for public review and comment for the past thirty days. No comments or feedback have been received.

MOTION: By Mr. Emmert, seconded by Mr. Garcia, to approve the “Science Education for Public Understanding Program” as presented.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia.
Motion carried 5-0

12.0 FOCUS: COMMUNICATION

12.1 District Shutdown Week

Ms. Ciancio presented the staff recommendation for the District Shutdown Week. Staff compared the dates from the last meeting. The October week was eliminated as it would not give a great cost savings. The April week was eliminated as it would not work well with finishing up the quarter for the students. This recommendation is a hybrid of the December/January weeks. Students would be out 3 days prior to the break, December 16-18, and two days after the break, January 4-5. Because a teacher work day and two professional development days were scheduled for January 4-6, these would be pushed back to January 6-8 and students would return on January 11. The 260 day employees would work through December 17, and be back on January 4, which would give them five days off. The District could be totally shutdown from December 18 through January 3.

MOTION: By Mr. Emmert, seconded by Ms. Croisant, to approve the District shutdown days as presented at the August 11, 2009, Board meeting.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia.
Motion carried 5-0

12.2 Intergovernmental Agreement for Election

Mr. Herman presented the Intergovernmental Agreement between Mapleton Public Schools and Adams County for the costs associated with collecting and tabulating election results in November of 2009. Upon signing the agreement, it will be forwarded to Adams County to meet the County Election Commission deadline of August 13.

MOTION: By Mr. Emmert, seconded by Mr. Domenico, to approve the Intergovernmental Agreement with Adams County for the 2009 election.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia.
Motion carried 5-0

12.3 Calendar Adoption – North Valley School for Young Adults

Mr. Brown presented the academic calendar for our newest school, North Valley School for Young Adults, for approval. The school day is from 8 a.m. to 6:30 p.m.

MOTION: By Mr. Domenico, seconded by Ms. Croisant, to approve the North Valley School for Young Adults calendar as presented.

AYES: Ms. Croisant, Mr. Domenico, Mr. Emmert, Mrs. Frank, and Mr. Garcia.
Motion carried 5-0

13.0 DISCUSSION OF NEXT AGENDA

Mrs. Frank said that on the next agenda we will have a CSAP overview, an enrollment update, and the Bond/Mill override issues.

14.0 SUPERINTENDENT’S COMMENTS

Ms. Ciancio said that tomorrow is a big day as we officially begin the academic year with our opening session beginning at 8 a.m. at Skyview auditorium. Staff will ride the buses to the campus for breakfast. We are looking forward to the cheers and songs from the buildings. The Board cannot win the competition because they are the judges. We will see our students on Monday; enrollment seems very strong. Ms. Ciancio thanked the Board for participating in the weekend of study at the Board Retreat. We want to make sure that we understand what our community needs. She welcomed Mr. Domenico and said that we are thrilled to have him on the Board.

15.0 BOARD COMMITTEE UPDATE

None

16.0 SCHOOL BOARD REMARKS

Mr. Emmert said that he will not be able to make it to the opening day ceremonies this year.

Mrs. Frank said that the retreat weekend was great. We were able to review and start the new year fresh and focused. We are excited about tomorrow and seeing the excitement of staff. She welcomed Mr. Domenico onto the Board. She said the community is full of wonderful people who step up to take these board positions.

17.0 NEXT MEETING NOTIFICATION

The next Board meeting is scheduled at 6:00 p.m. on Tuesday, August 25, 2009, at the Administration Building.

18.0 ADJOURNMENT

The Board motioned to adjourn at 6:48 p.m.

Norma Frank, Board President

Ray Garcia, Board Secretary

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Jamie Kane, Executive Director of Professional Services
DATE: August 20, 2009

Policy: Treatment of Staff (EL 4.2)
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Superintendent shall neither cause nor allow organizational circumstances for staff, including employees, independent contractors and volunteers that are unfair, undignified, disorganized or unclear.

Policy Interpretation: This policy is interpreted to require district administration to seek Board approval for changes to district staffing.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of August 25, 2009.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Alvarado, Maria	Substitute Custodian, District Wide	08/18/2009	New Hire
Cianfichi, Mark	Special Ed. Para/Skyview Academy	08/12/2009	New Hire
Consol, Roswitha	Office Clerk/Monterey	08/18/2009	Re-Hire
De La Fuente, Jesse	Special Education Para/Adventure	08/18/2009	New Hire
Fink, Kristin	UNC Paraprofessional/Monterey	08/12/2009	New Hire
Garduno, Lee	Bus Driver/Transportation	08/12/2009	New Hire
Kasen, Lucinda	Instructional Paraprofessional/MELC	08/12/2009	New Hire
Keller, Kyle	Mechanic/Transportation	08/19/2009	New Hire
Kirgis, Janice	Bus Driver/Transportation	08/12/2009	New Hire
Lloyd, Jessica	Special Education Para/MELC	08/12/2009	New Hire
McAfee, Rodney	Bus Driver/Transportation	08/12/2009	New Hire
Nelson, Cathryn	Special Education Para/Clayton	08/12/2009	New Hire
Sanders, Michaela	Special Education Para/Clayton	08/12/2009	Re-Hire
Stieb, Damaris	UNC Paraprofessional/Clayton	08/12/2009	New Hire
Wire, Nicolas	Substitute Custodian/District Wide	08/19/2009	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Bond, Brianna	UNC Para./Highland Montessori	08/11/2009	Resignation
Davis, Lavern	Bus Driver/Transportation Department	08/05/2009	Resignation
Haug, Kimberly	Instructional Paraprofessional/Highland	08/03/2009	Resignation
Melendez, Mayrene	Instructional Paraprofessional/MELC	08/05/2009	Resignation
Ortega, Stella	Instructional Paraprofessional/MELC	08/12/2009	Resignation
Slovonsky, Christina	Substitute Bus Driver/District Wide	08/06/2009	Resignation
Yugel, Dawn	Special Ed. Para /Global Leadership	08/12/2009	Resignation
Zavada, Jennifer	Exec. Secretary/Special Education	08/28/2009	Resignation

CLASSIFIED REQUESTS

Mary Cariens-Eagal, Special Education Paraprofessional at Global Leadership Academy, is requesting a Family Medical Leave of Absence from August 12, 2009 through August 31, 2009.

CERTIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Wagner, Matthew	Math/MESA	8/3/2009	New Hire
Lang, Frances	Language Arts/MESA	8/3/2009	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

CERTIFIED REQUESTS

No requests at this time

SUBSTITUTE TEACHERS

ADDITIONS

DELETIONS

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Jackie Kapushion, Assistant Superintendent
DATE: August 20, 2009

Policy: Communication and Support to the Board (EL 4.8)
Report Type: Monitoring
SUBJECT: Achievement Data Results – CSAP 2008-09

Policy Wording: The superintendent shall not fail to inform and support the Board in its work.

Policy Interpretation: This policy is interpreted to include updates to the Board on the district's student achievement progress within and between school years.

Decision Requested: This is an information-only report. No Board decision is required at this time.

Report: In July 2009, results for the Colorado Student Assessment Program (CSAP) were released to school districts across the State. Administration will present 2008-2009 CSAP achievement results for Board review.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Jamie Kane, Executive Director of Professional Services
DATE: August 20, 2009

Policy: Treatment of Staff (EL 4.2)
Report Type: Incidental
SUBJECT: New Employee Update

Policy Wording: The superintendent shall neither cause nor allow organizational circumstances for staff, including employees, independent contractors and volunteers that are unfair, undignified, disorganized or unclear.

Policy Interpretation: This policy is interpreted to include information on hiring updates for certified and classified employees and New Teacher Orientation for certified employees.

Decision Requested: The report is being presented for information and discussion. No formal Board action is required.

Report: The purpose of this report is to give the Board an opportunity to review certified and classified staffing focusing on new-to-Mapleton teachers and support staff during the summer/fall hiring season and a brief overview of New Teacher Orientation.

Currently, classified staff members are continuing to be hired for the 2009-2010 school year. Classified employee hiring increases as school opens in the fall as schools and departments determine their staffing needs in this area. According to the latest information, the same number of positions exists for classified employees as in the 2008-2009 school year.

Eighty new-to-Mapleton certified staff have been hired for the 2009-2010 school year. Included in this number are five teachers through the Boettcher Teachers Program partnership, fourteen teachers through our new partnership with Teach for America, and twenty teachers with previous experience in the classroom.

Seventy-nine new-to-Mapleton teachers participated in New Teacher Orientation on August 3rd, 4th, 5th, 6th and 7th.

New Teacher Orientation provides the opportunity for new-to-Mapleton teachers to meet one another and our district administration, gain insight into the District reinvention, and participate in break-out sessions that equip them with information and awareness about professional expectations in the following areas:

- ELL Instruction
- District Curriculum
- Standards-Based Practices
- Response To Intervention

- Special Education Services
- Proactive Classroom Management

In addition, new teachers experience support from Instructional Guides and veteran teachers as they develop instructional plans, prepare materials for learning, and provide a welcoming environment for learning in their classroom.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Damon Brown
DATE: August 20, 2009

POLICY: Communication and Support to the Board (EL 4.8)
REPORT TYPE: Incidental
SUBJECT: ENROLLMENT UPDATE

Policy Wording: The Superintendent shall not fail to inform and support the Board in its work.

Policy Interpretation: This policy is interpreted to include updates to the Board on current enrollment in District schools.

Decision Requested: This report is being presented for information and discussion. No formal Board action is required.

Report: Each small school continues to enroll new students and the current enrollment by grade level for each school will be reported on Tuesday, August 25, 2009, in order to have the most current numbers.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Jackie Kapushion, Assistant Superintendent
DATE: August 20, 2009

POLICY: Financial Condition and Activity (EL 4.3)
REPORT TYPE: Decision Preparation
SUBJECT: REQUEST TO ACCEPT GRANT FUNDS – National Science Foundation

Policy Wording: The superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in “District Ends” policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval to accept grant funds in excess of \$50,000.

Decision Requested: District administration is requesting the Board approve the acceptance of a \$300,000 grant award from the National Science Foundation.

Report: Noyce Grant Funds will support the training and retention of 24 math and science teacher-leaders in Mapleton, as well as the development and implementation of a MESA (Math Engineering Science Achievement) Club in Mapleton Public Schools for middle and high school students.

The 24 “teacher-leaders” will also meet monthly with the other middle and high school math and science teachers to align State standards with teaching resources, pace the curriculum, review achievement data and share best practices with one another to ultimately improve classroom instruction and student achievement in secondary math and science.

The Department of Learning Services requests the Board’s acceptance of these funds to be utilized for the activities specified in the grant proposal.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Jackie Kapushion, Assistant Superintendent
DATE: August 20, 2009

POLICY: Financial Condition and Activity (EL 4.3)
REPORT TYPE: Decision Preparation
SUBJECT: Acceptance of Additional EARSS Funds

Policy Wording: The superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in "District Ends" policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval to accept grant funds in excess of \$50,000.

Decision Requested: District administration is requesting the Board approve the acceptance of an additional \$35,700 for a total grant award of \$65,700 for the 09-10 school year.

Report: In August of 2008, the Board accepted grant funding from the Colorado Department of Education (CDE) through the EARSS program (Expelled and At-Risk Student Services) in order to increase our services to expelled and highly at-risk students. The funds are being used to connect these students with tutoring, counseling, on-line coursework, gang-intervention programs, substance abuse treatment, and other services with the goal of helping them to become more successful in school.

This past summer, CDE invited several metro area school districts, including Mapleton, to increase their EARSS funding in order to expand services to chronically truant students. The primary goals are to increase school attendance and reduce court-monitored truancy cases.

For the 2009-2010 school year, Mapleton's total EARSS award will be \$65,700, which represents an increase of \$35,700 over the original award. These additional funds will be used to provide chronically truant students with case management and appropriate intervention services and to support schools in early identification, monitoring, and remediation of individual attendance problems.

The Department of Learning Services requests the Board's acceptance of these funds to be utilized for the activities specified in the grant proposal.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Don Herman, Chief Operations Officer
DATE: August 16, 2009

Policy: Financial Condition and Activity (EL 4.3)
Report Type: Decision Preparation
SUBJECT: CELL TOWER LEASE REVISION

Policy Wording: The Superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board Priorities established in District Ends policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for any contracts or agreements.

Decision Requested: District administration recommends approval of this item.

The District currently holds two leases with T-Mobile – one at Western Hills Site and one at Monterey site. The leases are very long-term; five years, with option for 4, 5-year extensions. The monthly rent is \$1,250 for each lease. The following table outlines the lease payment structure for the full, 25-year term:

Current Lease	Monthly	Term	Total
	\$2,500	5	\$150,000
	\$2,875	5	\$172,500
	\$3,306	5	\$198,375
	\$3,802	5	\$228,131
	\$4,373	5	\$262,351
		25	\$1,011,357

Considering how quickly communications technology is changing, the possibility of these leases being carried out to term appear very slim, but this provides a best-case scenario total.

In June, Md7, a partner of T-Mobile, contacted the district, requesting a restructuring of the leases. They asked for a lease rate reduction, explaining that they may have to exercise their right to terminate the lease after this year due to cost increases, economic conditions, etc. The lease does allow them the option to cancel with 90-days notice.

At that time, the district denied the request to restructure the lease. Both sites are prime sites for broadcasting cell signals, and we believed there was no compelling need to reduce the payments.

However, in July, Md7 again approached the district with a different offer: a lump-sum cash payment of \$112,000 for each site in exchange for a 15-year lease assignment. After the 15 years, the lease would revert back to the original terms, including lease rate increases, for a total lease term of 30 years:

Revised Change Cash			
Monthly	Term	Total	
\$224,000	15	\$224,000	2019
\$3,802	5	\$228,120	2024
\$4,087	5	\$245,229	2029
\$4,700	5	\$282,013	2031
	30	\$979,362	

The restructuring results in a yearly average lease cost of \$32,645.40 versus the original \$40,454.28. However, the value of the cash up-front – at this critical period for the district – cannot be underestimated.

The cash payment would be received in November. The only other changes in the lease include language allowing Md7 the right to administer the lease, and the right to limited expansion of the premises – for an additional rental fee, and only if space is available. This is to accommodate new technology that may require a bit more room, different antennae, etc.

After thorough review of the contract, district administration recommends approval of this lease agreement.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Don Herman, Chief Operations Officer
DATE: August 20, 2009

Policy: Financial Condition and Activity (EL 4.3)
Report Type: Decision Preparation
SUBJECT: Resolution Regarding the Calling for an Election

Policy Wording: The Superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in District Ends policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for the calling of an election.

Decision Requested: District administration is requesting the Board approval of a resolution calling for an election on November 3, 2009.

Report: A resolution will be presented on August 25, 2009, calling for an election on November 3, 2009, to authorize the district to incur debt for the purpose of constructing new buildings, renovating existing buildings, and otherwise improving all school sites in the district.

Under state law, the Board of Education has until September 4, 2009, to certify the ballot language to the Adams County Clerk.