



## DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

## BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

## CORE ROLES

Guiding the district through the superintendent  
Engaging constituents  
Ensuring effective operations and alignment of resources  
Monitoring effectiveness  
Modeling excellence

## 2014 - 2015

## FOCUS AREAS

Student Achievement  
Exceptional Staff  
Character Development  
Learning Environment  
Communication  
Community Involvement  
Facilities Management  
District Image

## BOARD MEMBERS

Steve Donnell  
Karen Hoopes  
Sheila Montoya  
Jen Raiffie  
Ken Winslow

## SUPERINTENDENT

Charlotte Ciancio

# Mapleton Public Schools Board of Education

Regular Meeting  
Administration Building

May 26, 2015  
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of Minutes
  - 7.1 Approval of April 28, 2015, Board Meeting Minutes
  - 7.2 Approval of May 12, 2015, Study Session Minutes
  - 7.3 Approval of May 12, 2015, Special Board Meeting Minutes
8. Report of the Secretary
9. Consent Agenda
  - 9.1 Personnel Action, Policy GCE/GCF – Mr. Crawford
  - 9.2 Finance Report April, 2015, Policy DIC – Mrs. Martinez
10. Focus: Exceptional Staff
  - 10.1 MEA Negotiated Agreement, Policy BB – Mr. Crawford
11. Focus: Student Achievement
  - 11.1 Student Travel-Girls Basketball, Policy JJH – Mr. Crawford
  - 11.2 Student Travel-Air Force JROTC, Policy JJH – Mrs. Allenbach
  - 11.3 Review of Instructional Materials, Policy IGF – Mrs. Allenbach
  - 11.4 Dashboard Report-myON, Policy CBA/CBC – Mrs. Allenbach
  - 11.5 Dashboard Report-Attendance/Discipline, Policy CBA/CBC – Ms. Toussaint
12. Focus: Communication
  - 12.1 Proposed Budget, Policy DBG – Mrs. Martinez
  - 12.2 COPS Refunding, Policy CBA/CBC – Mrs. Martinez
  - 12.3 Grant Acceptance – CNG School Bus, Policy DD – Ms. Setzer
13. Focus: Community Involvement
  - 13.1 DAAC Update, Policy AE – Mr. Fuller
14. Board Business
  - 14.1 Resolution Declaring Property Surplus and Authorizing Listing
15. Discussion of Next Agenda
16. Superintendent's Comments
17. Board Committee Update
18. School Board Remarks
19. Next Meeting Notification – Tuesday, June 9, 2015
20. Adjournment

**1.0 CALL TO ORDER**

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:04 p.m. on Tuesday, April 28, 2015, at the Administration Building.

**2.0 ROLL CALL**

Steve Donnell – Secretary	Present
Karen Hoopes – Vice President	Present
Sheila Montoya – Treasurer	Present
Jen Raiffie – Asst. Secretary/Treasurer	Present
Ken Winslow – President	Present

**3.0 PLEDGE OF ALLEGIANCE**

Mr. Winslow led the Pledge of Allegiance.

**4.0 APPROVAL OF AGENDA**

**MOTION:** By Mrs. Hoopes, seconded by Ms. Raiffie, to approve the Agenda as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie, and Mr. Winslow  
Motion carried 5-0

**5.0 WHAT'S RIGHT IN MAPLETON**

Ms. Setzer introduced students from Achieve Academy and York International who were part of Mapleton's Life Skills and Transition Services program. She explained the 73 students currently in the program used a multi-sensory approach to learning, noting they were exposed to the same academic content as every student in the District.

During the Achieve portion of the presentation, Matthew Thompson told of his rock climbing experience; Vincent Azua explained his participation in the District Science Fair; and Elika Peterson talked about the book the students put together called *No, Students!!*, a copy of which was given to each Board member.

During York International's presentation, Alyssa Buchanan reported how health and wellness was incorporated into the Life Skills program; Jeff Klempel, a member of AFJROTC, told the Board about his positive experiences in the program; Austin Castle talked about academic opportunities in the Life Skills program; Maria Sanchez-Castanon explained Transition Services opportunities; and Chris Augsburger explained the Life Skills business projects of the program. Students then presented each Board member with a birdhouse and bag of dog biscuits, which they had made as part of their entrepreneurial activities.

Ms. Setzer also acknowledged District and school staff who were involved with the Life Skills and Transition Services program.

Mr. Winslow said it was very rewarding to have students talk to the Board about the program and thanked them for the gifts.

RECESS: 6:24 p.m., reconvened at 6:30 p.m.

**6.0 PUBLIC PARTICIPATION**

None

**7.0 APPROVAL OF MINUTES**

**MOTION:** By Mr. Donnell, seconded by Mrs. Hoopes, to approve the minutes as stated on the Board Agenda dated April 28, 2015: 7.1 Board Meeting minutes of March 31, 2015; and 7.2 Study Session minutes of April 14, 2015.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie, and Mr. Winslow  
Motion carried 5-0

**8.0 REPORT OF THE SECRETARY**

Mr. Donnell read a letter from the Government Finance Officers Association commending the District, and Chief Financial Officer Shae Martinez, for excellence in financial reporting.

**9.0 CONSENT AGENDA**

**MOTION:** By Ms. Raiffie, seconded by Ms. Montoya, to approve Agenda items as stated on the Board Agenda dated April 28, 2015: 9.1 Personnel Action and 9.2 Finance Report for March, 2015.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie, and Mr. Winslow  
Motion carried 5-0

**10.0 FOCUS: EXCEPTIONAL STAFF**

**10.1 Staff Appreciation Week**

Mrs. Allenbach said that in celebration of the District's outstanding staff and in support of their daily contributions to the education of the students in Mapleton Public Schools, the administration recommended the Board of Education recognize May 4-8, 2015, as National Teacher and Staff Appreciation Week.

**MOTION:** By Mrs. Hoopes, who read the proclamation, seconded by Ms. Montoya, to recognize May 4-8, 2015, as National Teacher and Staff Appreciation Week in Mapleton Public Schools.

**PROCLAMATION**

**WHEREAS:** teachers open children's minds to the magic of ideas, knowledge and dreams; and

**WHEREAS:** teachers keep the American republic alive by laying the foundation of good citizenship; and

**WHEREAS:** teachers fill many roles as listeners, explorers, role models, motivators, and mentors; and

**WHEREAS:** teachers continue to influence us long after our school days are memories;

**THEREFORE, BE IT RESOLVED:** that Mapleton Public Schools Board of Education hereby proclaims May 4 through May 8, 2015, as **NATIONAL TEACHER & STAFF APPRECIATION WEEK** in Mapleton Public Schools.

Let us observe this week by taking time to recognize and acknowledge the impact of educators on our lives.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie, and Mr. Winslow  
Motion carried 5-0

## **11.0 FOCUS: COMMUNICATION**

### **11.1 Summer Learning Opportunities**

Mrs. Allenbach reported to the Board regarding learning opportunities available to students during the summer. She explained these opportunities were based on student needs in the areas of:

- Core content standards attainment for students in grades 2, and 9-12
  - Selected second grade students who are below grade level in reading will be provided additional instructional time to support the development of both reading and writing skills.
  - High school students will have the opportunity to participate in credit recovery classes in the areas of Algebra, Geometry, English Composition and Earth Science.
- Challenging learning experiences for students identified as gifted and talented in grades 3-7
  - Students will participate in a one-week summer camp tailored exclusively to their needs.
- Pre-Collegiate Summer Camp for 8<sup>th</sup> grade students
  - Students will focus on post-secondary planning, beginning development of an individual college plan, and the development of a college-going culture.
- Athletic Skills Camp for students in grades 2-8
  - Students will have the opportunity to hone their athletic and leadership skills while receiving guidance and encouragement from Skyview Wolverine high school athletes and coaches.

### **11.2 Student Travel—York Senior Lock-in**

Mrs. Allenbach stated approximately thirty-five 12<sup>th</sup> grade students and two teachers at York International wished to participate in an overnight lock-in on Friday, May 1, 2015. She explained the seniors would spend part of their evening reflecting on their high school careers and then developing lessons focused on perseverance, bully prevention and time management, which they would teach to 8<sup>th</sup> and 9<sup>th</sup> grade students at York.

**MOTION:** By Ms. Raiffie, seconded by Mrs. Hoopes, to approve the student travel request for York International as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie, and Mr. Winslow  
Motion carried 5-0

## **12.0 FOCUS: COMMUNICATION**

### **12.1 Day Without Hate Resolution**

Ms. Setzer requested the Board's endorsement and support of a Day Without Hate resolution. She explained the focus of the Day Without Hate event was to increase student awareness about the importance of respect and acceptance, bring school communities together, and prevent violence in schools.

**MOTION:** By Mr. Donnell, who read the resolution, seconded by Ms. Montoya, to endorse the Day Without Hate resolution as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie, and Mr. Winslow  
Motion carried 5-0

*A copy of the Resolution is included with these minutes.*

#### 12.2 3<sup>rd</sup> Quarter FY2015 Financial Report

Mrs. Martinez reviewed with the Board details of the 3<sup>rd</sup> quarter financials covering January through March, 2015. She noted:

- 3<sup>rd</sup> quarter ending financials indicated the District's financial position was solid.
- Currently, the School Finance Act was introduced with inflation, growth, and a \$25 million buy-down of the Negative Factor.
- TABOR refunds had been triggered and would likely be a budgetary reality in the coming years.

*A copy of Mrs. Martinez's report is included with these minutes.*

### **13.0 COMMUNITY INVOLVEMENT**

#### 13.1 DAAC Update

Mr. Fuller introduced DAAC Chair Fred Kerst, who reported that at its last meeting, DAAC members heard presentations by staff, discussed information relating to the March attendance dashboard, and reviewed the District Unified Improvement Plan. He noted that at their May meeting, DAAC members would review attendance data, review state assessment timelines and learn about any new legislation that may impact school districts.

The Board thanked Mr. Kerst for his report.

### **14.0 DISCUSSION OF NEXT AGENDA**

Mr. Winslow said the May 26 Board meeting would include the proposed budget.

### **15.0 SUPERINTENDENT'S COMMENTS**

During her report, Ms. Ciancio

- Said she loved the What's Right in Mapleton portion of the Board meetings, saying it reminded all of us why we are here and what effect we have on our kids.
- Thanked Mary Shannon for her good work in the District Transportation Department, noting Mary would be retiring after a year of transition.
- Reported she had been able to attend the North Suburban Republican Forum and had been proud of how Board members Karen Hoopes and Jen Raiffie had represented the District.
- Enjoyed attending the District Art Show, saying many people are the wind beneath the wings of making that event happen.
- Reviewed the District Calendar of Events, noting a realtor breakfast would also be held during May.
- Said she was looking forward to the legislative session ending but to stay tuned for what may still happen during the session.

### **16.0 BOARD COMMITTEE UPDATE**

Mr. Winslow noted the Rocky Mountain Risk group (formerly BOCES) had drafted a budget proposal and discussed legislation that could affect school districts.

**17.0 SCHOOL BOARD REMARKS**

Ms. Montoya said she attended the Basketball for Brayden fundraising event, noting it was amazing to see everyone come together to raise money for that cause.

Mr. Winslow reported he

- Attended the Welby community meeting, which had been well attended.
- Had also attended the Basketball for Brayden event and been part of the support for that family.
- Helped hand out awards at the District Art Show, noting it would be nice to have some of that art in the Board Room.

Ms. Raiffie said she had attended the Air Force JROTC drill that was held in the rain a couple of weeks ago. She commended the cadets for holding the event in bad weather and expressed her appreciation for the program here at Mapleton.

Mrs. Hoopes congratulated Ms. Martinez for her exemplary financial work.

**18.0 NEXT MEETING NOTIFICATION**

The next Board meeting will be at 6:00 p.m. on Tuesday, May 26, 2015, at the Administration Building.

**19.0 ADJOURNMENT**

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:04 p.m.

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Kenneth Winslow, Board President

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Stephen Donnell, Board Secretary

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, May 12, 2015, at the Administration Building Board Room.

Present: Ken Winslow – President  
Steve Donnell – Secretary  
Karen Hoopes – Vice President  
Jen Raiffie – Asst. Secretary/Treasurer  
Absent: Sheila Montoya – Treasurer

During the meeting, the Board received updates on and discussed:

- The District's Nutrition Services program
- The District's Athletic Program
- Proposed K-5 math curriculum
  - Math Expressions
  - Bridges
  - Everyday Math

No official Board action was taken at the meeting.

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Kenneth Winslow, Board President

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Stephen Donnell, Board Secretary

*Submitted by Anitra Rock, Recording Secretary for the Board of Education*

**1.0 CALL TO ORDER**

President Ken Winslow called the special meeting of the Board of Education – Mapleton Public Schools to order at 8:00 p.m. on Tuesday, May 12, 2015, at the Administration Building Board Room.

**2.0 ROLL CALL**

Steve Donnell – Secretary	Present
Karen Hoopes – Vice President	Present
Sheila Montoya – Treasurer	Absent
Jen Raiffie – Asst. Secretary/Treasurer	Present
Ken Winslow – President	Present

**3.0 APPROVAL OF AGENDA**

**MOTION:** By Mrs. Hoopes, seconded by Mr. Donnell, to approve the Agenda as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Raiffie and Mr. Winslow

ABSENT: Ms. Montoya

Motion carried 4-0

**4.0 FOCUS: COMMUNICATION**

**4.1 Grant Acceptance-CDE 21<sup>st</sup> Century**

Ms. Kapushion reported that District administration had submitted a grant proposal to the Colorado Department of Education on behalf of Meadow Community School to support the implementation of a comprehensive extended learning and enrichment plan for students in grades K-8. She went on to say the District had been approved to receive \$690,000 over five years to support that implementation.

**MOTION:** By Ms. Raiffie, seconded by Mrs. Hoopes, to accept \$690,000 from the Colorado Department of Education to support extended learning opportunities at Meadow Community School as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Raiffie and Mr. Winslow

ABSENT: Ms. Montoya

Motion carried 4-0

During discussion, Ms. Kapushion explained this grant could not be submitted for the District as a whole, noting Meadow Community School was in a position to implement it at this time. The Board acknowledged this was a great opportunity for Meadow and hoped other District schools would have similar opportunities in the future.

**5.0 NEXT MEETING NOTIFICATION**

The next Board meeting will be at 6:00 p.m. on Tuesday, May 26, 2015, at the Administration Building.



**6.0 ADJOURNMENT**

Board motioned to adjourn at 8:10 p.m.

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Kenneth Winslow, Board President

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Stephen Donnell, Board Secretary

*Submitted by Anitra Rock, Recording Secretary for the Board of Education*

# *Memo*

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TO: Charlotte Ciancio, Superintendent  
FROM: Mike Crawford, Assistant Superintendent, Human Resource Services  
DATE: May 19, 2015

**Policy:** Professional Staff Recruiting and Hiring, Policy GCE/GCF  
**Report Type:** Decision Making (Consent)  
**SUBJECT:** Personnel Action

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**Policy Wording:** The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

**Decision Requested:** The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of May 26, 2015.

## CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Mendez, Kathleen	Substitute Pre-K Paraprofessional/District	04/22/2015	Re-Hire
Short, Amanda	Instructional Paraprofessional/Clayton	04/22/2015	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Brannon, Jamey	Bus Driver/Transportation	05/14/2015	Resignation
Casillas, Felicia	Health Asst./Office/ Meadow	05/22/2015	Resignation
Frank, Cassidy	Special Education Para./Achieve	06/11/2015	Resignation
Lee, Julie	Group Leader/Achieve	06/11/2015	Resignation
Marco, Renee	Nutrition Services Asst./Adventure	04/22/2015	Termination
Mascarenas, Richelle	ECE Paraprofessional/Achieve	06/11/2015	Resignation
Monge, Ma	Custodian/Skyview Campus	05/30/2015	Resignation
Slis, Patricia	Bus Para./Transportation	05/18/2015	Resignation
Trujillo, Ashley	ECE Paraprofessional/Achieve	06/26/2015	Resignation

## CLASSIFIED REQUESTS

Jamey Brannon, Bus Driver in Transportation, is requesting a Family Medical Leave of Absence beginning March 26, 2015 through April 26, 2015.

Blanca Paola Duenas, Paraprofessional at Adventure, is requesting a Family Medical Leave of Absence beginning June 8, 2015 through June 10, 2015.

Martha Geonetta, Secretary at the Welcome Center, is requesting a Family Medical Leave of Absence beginning June 15, 2015 through June 30, 2015.

Bernadette Kargar, Bus Driver in Transportation, is requesting an intermittent Family Medical Leave of Absence beginning February 19, 2015 through February 18, 2016.

Vincent Maynes, Lead Custodian at Meadow, is requesting an intermittent Family Medical Leave of Absence beginning April 6, 2015 through April 5, 2016.

## CERTIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
No requests at this time			

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Barnes, Krista	Art/Adventure	06/11/2015	Resignation
Dritz, Emily	Math/MESA	06/11/2015	Resignation
Hill, Marshall Lukas	Science/MEC	06/11/2015	Resignation
Nguyen, Thao	6 <sup>th</sup> /Clayton	06/11/2015	Resignation
Reinsma, Christianne	.5 SPED/Achieve	06/11/2015	Resignation

**CERTIFIED REQUESTS**

Angela Cannava, Science Teacher at Academy, is requesting a Family Medical Leave of Absence beginning April 27, 2015 through June 10, 2015.

Janine Fugere, Special Education Teacher at GLA, is requesting a Family Medical Leave of Absence beginning April 22, 2015 through June 10, 2015.

Lorissa Pfeifer, 2nd Grade Teacher at Adventure, is requesting a leave of absence for the 2015-2016 school year.

Melinda Yarbrough, 5th Grade Teacher at GLA, is requesting a maternity leave of absence beginning March 30, 2015 through June 10, 2015.

**SUBSTITUTE TEACHERS/OTHER ON CALL**

**ADDITIONS**

Lyddon, Steffany  
Simonds, Benjamin  
Whittington, Kailene

**DELETIONS**

Fiske, Betty  
Thomas, Wilson

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**GENERAL FUND**

	Period* <u>Apr 1 - Apr 30</u>	Year to Date** <u>2014-15</u>	Budget*** <u>2014-15</u>
<b>REVENUES</b>			
Total Local Revenue	3,857,830	11,647,940	20,359,098
Total Intermediate Revenue	0	7,965	7,965
Total County Revenue	0	0	0
Total State Revenue	3,792,139	40,074,100	47,455,886
Total Federal Revenue	83,097	724,164	1,274,227
Total Transfers	0	-2,203,052	-4,047,067
Total Loan Revenue	0	0	0
<b>Total General Fund Revenue</b>	<u><b>7,733,066</b></u>	<u><b>50,251,118</b></u>	<u><b>65,050,109</b></u>
<b>EXPENDITURES</b>			
Total Salaries	2,705,649	27,563,493	33,829,394
Total Benefits	779,752	7,806,519	9,841,267
Total Purchased Professional Services	69,314	6,214,058	8,239,028
Total Purchased Property Services	104,076	978,509	1,291,436
Total Other Purchased Services	1,331,108	1,996,039	1,306,959
Supplies & Materials	194,763	8,313,016	12,091,216
Property	11,369	159,545	201,286
Other Objects	2,497	73,380	100,403
Other Uses of Funds	0	0	-
Other			
<b>Total General Fund Expenditures</b>	<u><b>5,198,528</b></u>	<u><b>53,104,560</b></u>	<u><b>66,900,989</b></u>
Beginning Fund Balance		6,891,558	
Fund Balance Year to Date		4,038,116	

\* Revenue and Expenditures for the month.

\*\*Revenue and Expenditures from July 1, 2014

\*\*\* Based on Supplemental FY 2015 Budget

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**GENERAL FUND**

	Percent of <u>2014-15</u>	Prior Year to Date <u>2013-14</u>	Percent of <u>2013-14</u>
<b>REVENUES</b>			
Total Local Revenue	57.21%	7,676,838	40.02%
Total Intermediate Revenue	100.00%	3,694	83.33%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	84.44%	35,295,890	84.62%
Total Federal Revenue	56.83%	465,875	43.23%
Total Transfers	54.44%	-2,640,600	99.59%
Total Loan Revenue	0.00%	2,025,063	0.00%
<b>Total General Fund Revenue</b>	<b><u>77.25%</u></b>	<b><u>42,826,760</u></b>	<b><u>72.19%</u></b>
<b>EXPENDITURES</b>			
Total Salaries	81.48%	26,449,803	81.59%
Total Benefits	79.32%	7,211,178	77.78%
Total Purchased Professional Services	75.42%	1,017,766	15.28%
Total Purchased Property Services	75.77%	977,618	74.56%
Total Other Purchased Services	152.72%	10,984,787	842.10%
Supplies & Materials	68.75%	2,332,849	22.55%
Property	79.26%	51,407	35.45%
Other Objects	73.09%	56,873	73.59%
Other Uses of Funds	0.00%	25,063	94.58%
Other	0.00%	0	0.00%
<b>Total General Fund Expenditures</b>	<b><u>79.38%</u></b>	<b><u>49,107,344</u></b>	<b><u>79.77%</u></b>

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**OTHER FUNDS**

	Period* <u>Apr 1 - Apr 30</u>	Year to Date** <u>2014-15</u>	Budget*** <u>2014-15</u>
<b>REVENUES</b>			
CPP/Preschool Fund	32,367	981,881	1,443,380
Governmental Grants Fund	134,332	2,094,732	3,537,058
Capital Reserve Fund	2,750	1,028,820	2,381,900
Insurance Reserve Fund	-	458,067	458,025
Bond Redemption Fund	942,404	2,413,771	4,539,542
Food Service Fund	260,522	2,034,553	2,136,821
Building Fund			
<b>Total Revenue, Other Funds</b>	<u>1,372,376</u>	<u>9,011,824</u>	<u>14,496,727</u>
<b>EXPENDITURES</b>			
CPP/Preschool Fund	123,507	1,180,333	1,535,070
Governmental Grants Fund	237,679	2,222,694	3,537,058
Capital Reserve Fund	46,350	1,137,188	2,621,888
Insurance Reserve Fund	1,044	406,877	412,748
Bond Redemption Fund	275	3,204,359	8,206,411
Food Service Fund	289,881	2,225,338	3,385,769
Building Fund			
<b>Total Expenditures, Other Funds</b>	<u>698,735</u>	<u>10,376,790</u>	<u>19,698,944</u>

\* Revenue and Expenditures for the month.

\*\*Revenue and Expenditures from July 1, 2014

\*\*\* Based on Supplemental FY 2015 Budget

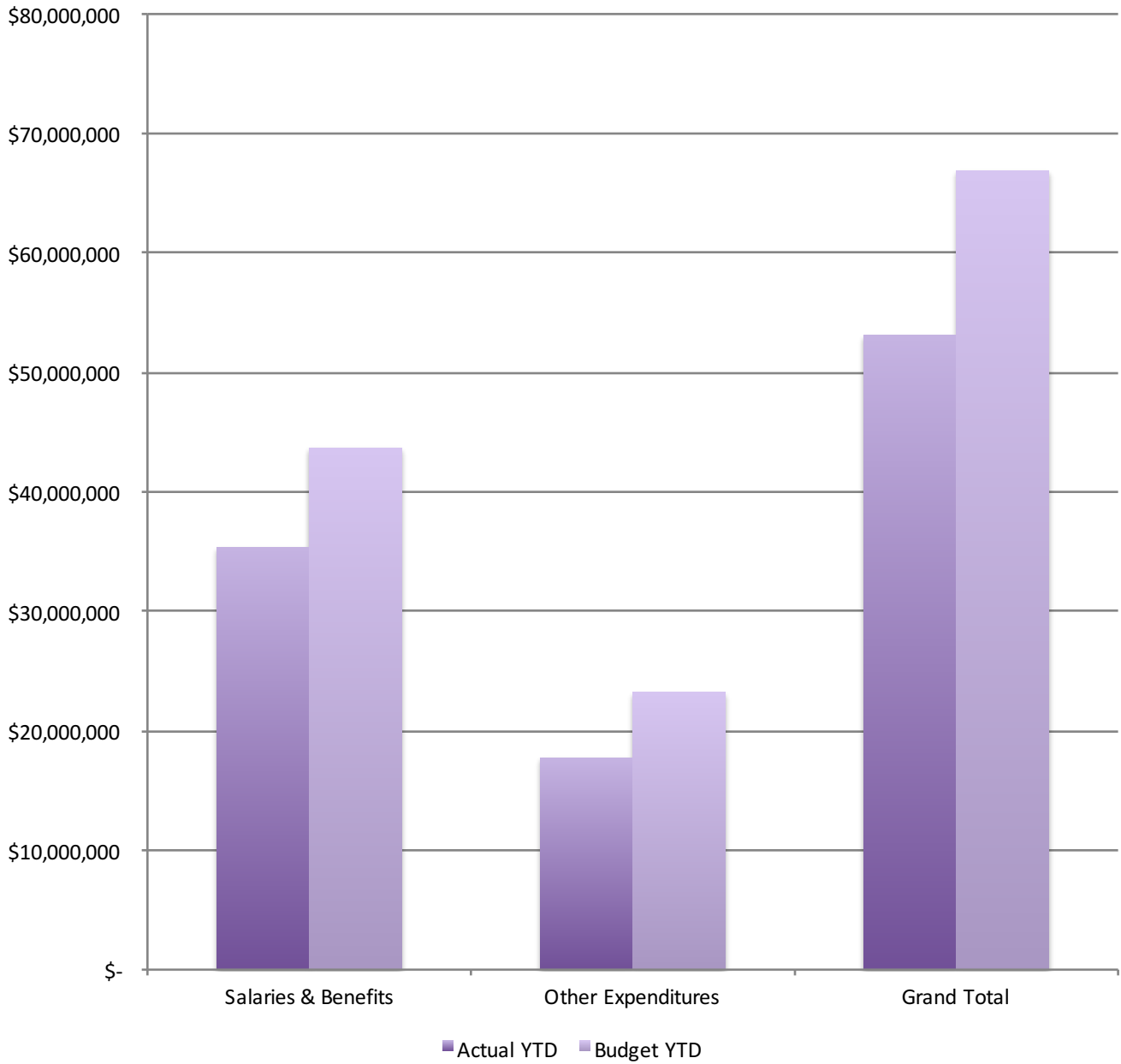
**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**OTHER FUNDS**

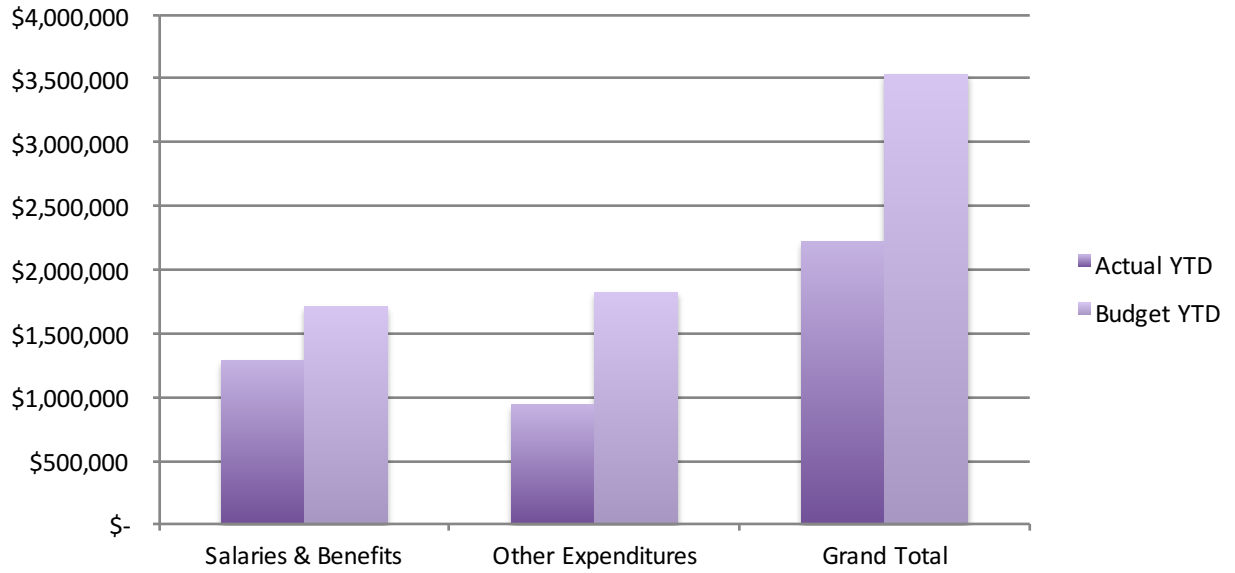
	Percent of <u>2014-15</u>	Prior Year to Date <u>2013-14</u>	Percent of <u>2013-14</u>
<b>REVENUES</b>			
CPP/Preschool Fund	2.24%	1,368,553	97.73%
Governmental Grants Fund	0.00%	1,714,020	46.22%
Capital Reserve Fund	0.12%	2,298,083	91.29%
Insurance Reserve Fund	0.00%	340,061	100.00%
Bond Redemption Fund	20.76%	7,556,520	72.11%
Food Service Fund	12.19%	1,901,577	99.73%
Buidling Fund	0.00%		0.00%
<b>Total Revenue, Other Funds</b>	<u><b>62.16%</b></u>	<u><b>15,178,814</b></u>	<u><b>74.58%</b></u>
<b>EXPENDITURES</b>			
CPP/Preschool Fund	76.89%	1,108,863	76.21%
Governmental Grants Fund	0.00%	1,943,955	52.42%
Capital Reserve Fund	43.37%	2,394,292	72.07%
Insurance Reserve Fund	98.58%	445,699	88.58%
Bond Redemption Fund	39.05%	8,174,928	64.53%
Food Service Fund	65.73%	1,730,435	66.85%
Building Fund	0.00%	1,003,516	71.13%
<b>Total Expenditures, Other Funds</b>	<u><b>52.68%</b></u>	<u><b>16,801,688</b></u>	<u><b>65.49%</b></u>



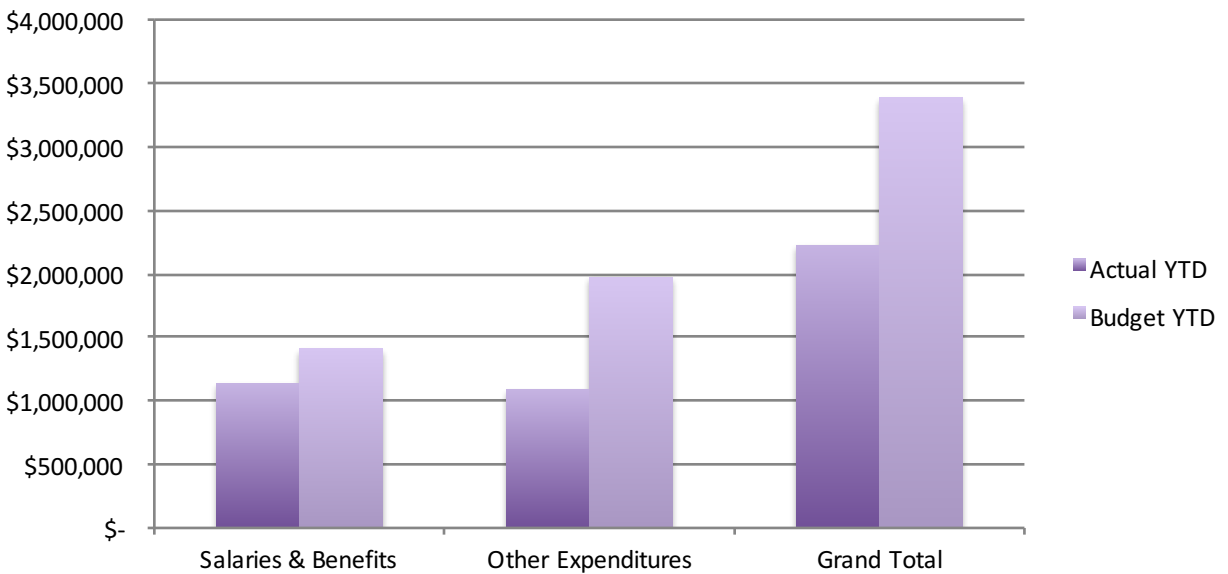
**Executive Financial Summary**  
**General Fund Unaudited Expenditures**  
**Budget vs. Actual**  
**As of April 30, 2015**



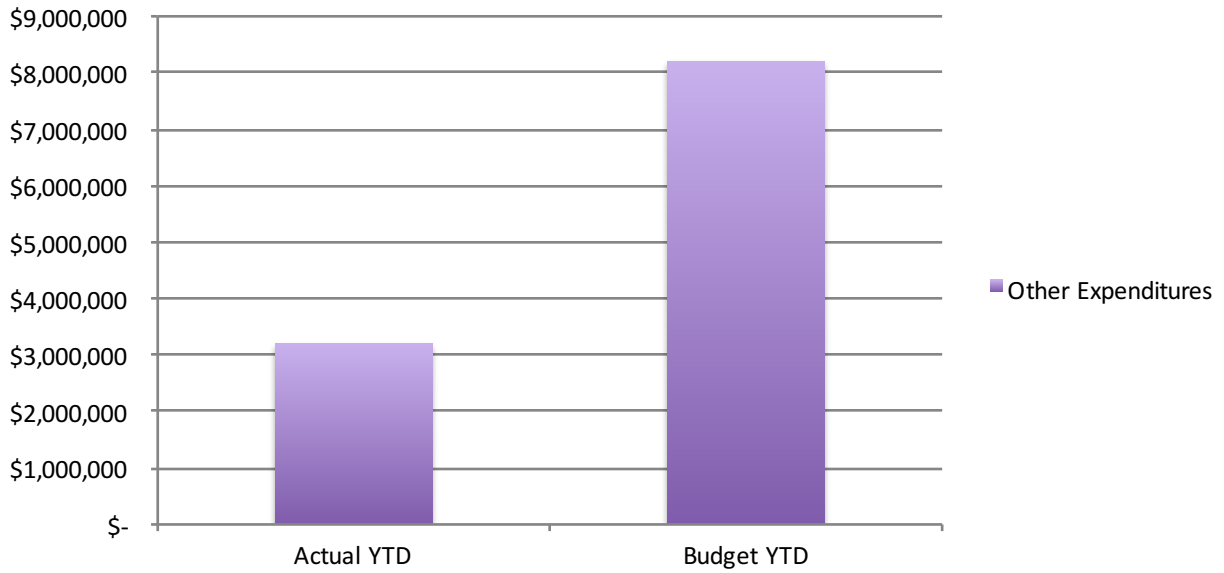
**Grants Fund**  
**Budget vs. Actual Expenditures**  
**As of April 30, 2015**  
**(Unaudited)**



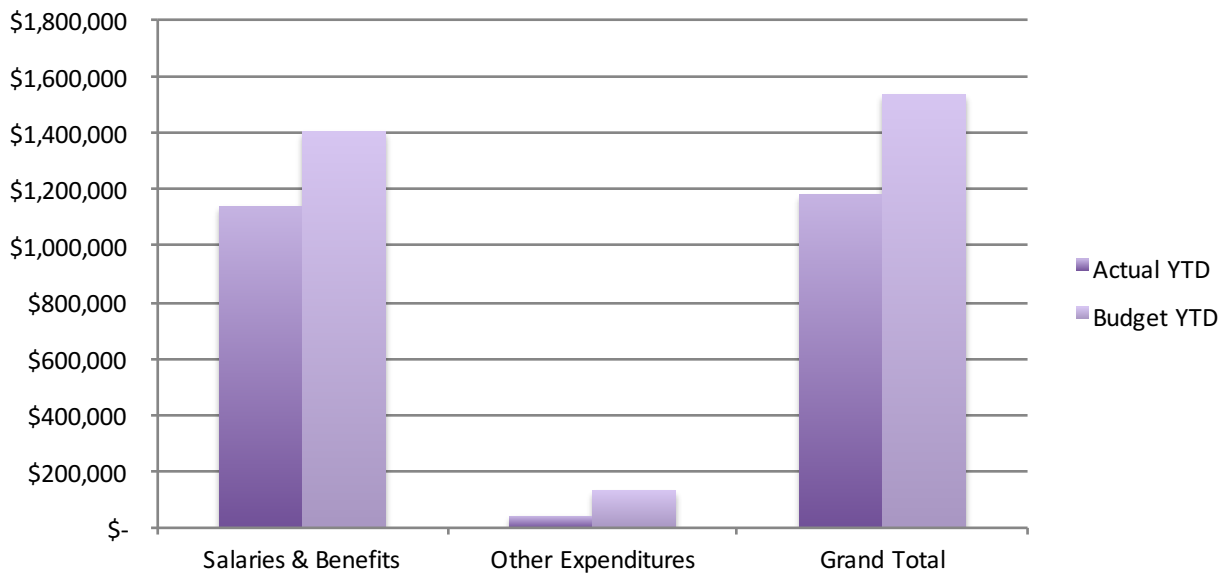
**Nutrition Services Fund**  
**Budget vs. Actual Expenditures**  
**As of April 30, 2015**  
**(Unaudited)**



**Bond Redemption Fund  
Budget vs. Actual Expenditures  
As of April 30, 2015  
(Unaudited)**



**CPP Fund  
Budget vs. Actual Expenditures  
As of April 30, 2015  
(Unaudited)**



Balance Sheet Summary

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
<b>Fund 10</b>	<b>GENERAL FUND</b>				
10-000-00-0000-8101-000-0000-00-5	Cash-US Bank	8,464,489.73	4,381,324.34	614,269.69	9,078,759.42
10-000-00-0000-8101-000-0000-02-5	Cash-North Valley Bank	.00	.00	.00	.00
10-000-00-0000-8101-000-0000-03-5	Payroll Acct-US Bank	.00	-2,109,295.65	-2,109,295.65	-2,109,295.65
10-000-00-0000-8103-000-0000-01-5	Petty Cash-Academy High School	600.00	.00	.00	600.00
10-000-00-0000-8103-000-0000-02-5	Petty Cash-FREC	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-03-5	Petty Cash-MESA	1,000.00	.00	.00	1,000.00
10-000-00-0000-8103-000-0000-04-5	Petty Cash-NORTH VALLEY SYA	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-05-5	Petty Cash-Explore Elem	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-08-5	Petty Cash-SPED	150.00	.00	.00	150.00
10-000-00-0000-8103-000-0000-11-5	Petty Cash-Achieve	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-12-5	Petty Cash-Adventure	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-13-5	Petty Cash-Clayton Partnership	200.00	.00	200.00	400.00
10-000-00-0000-8103-000-0000-14-5	Petty Cash-Enrichment	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-15-5	Petty Cash-Valley View	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-16-5	Petty Cash-Welby Montessori	200.00	.00	200.00	400.00
10-000-00-0000-8103-000-0000-17-5	Petty Cash-Meadow Community	600.00	.00	.00	600.00
10-000-00-0000-8103-000-0000-19-5	Petty Cash-Preschool	200.00	.00	200.00	400.00
10-000-00-0000-8103-000-0000-21-5	Petty Cash-York Intl	800.00	.00	.00	800.00
10-000-00-0000-8103-000-0000-31-5	Petty Cash-Welcome Center	850.00	.00	.00	850.00
10-000-00-0000-8103-000-0000-32-5	Petty Cash-Skyview Athletics	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-35-5	Petty Cash-MEC	300.00	.00	.00	300.00
10-000-00-0000-8103-000-0000-36-5	Petty Cash-GLA	300.00	.00	.00	300.00
10-000-00-0000-8103-000-0000-46-5	Petty Cash-Learning Services	300.00	.00	200.00	500.00
10-000-00-0000-8103-000-0000-48-5	Petty Cash-Professional Dev	500.00	.00	-200.00	300.00
10-000-00-0000-8103-000-0000-50-5	Petty Cash-Communications	250.00	.00	.00	250.00
10-000-00-0000-8103-000-0000-51-5	Petty Cash-Technology	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-53-5	Petty Cash-Office of Superintendent	350.00	.00	.00	350.00
10-000-00-0000-8103-000-0000-57-5	Petty Cash-Human Resources	300.00	.00	200.00	500.00
10-000-00-0000-8103-000-0000-59-5	Petty Cash-Office of Deputy Super	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-61-5	Petty Cash-Finance Office	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-62-5	Petty Cash-Fin/Central	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-65-5	Petty Cash-Transportation	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-66-5	Petty Cash-Maintenance	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-67-5	Petty Cash-Custodial	200.00	.00	.00	200.00
10-000-00-0000-8111-000-0000-01-5	Investment-ColoTrust	1,839,069.74	351,264.09	-1,139,831.47	699,238.27
10-000-00-0000-8111-000-0000-04-5	US Bank COPS Reserve	420,537.50	.00	.00	420,537.50
10-000-00-0000-8111-000-0000-08-5	Wells Fargo TAN Loan	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-37-5	Petty Cash-NVSYA	300.00	.00	100.00	400.00

Period Ending 04/30/15

Account Period 10

Balance Sheet Summary

FJBAS01A

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
<b>Fund 10</b>	<b>GENERAL FUND</b>				
10-000-00-0000-8121-000-0000-00-5	Property Taxes Receivable	657,873.18	.00	-686,429.06	-28,555.88
10-000-00-0000-8122-000-0000-00-5	Allow Uncollect Property Tax	.00	.00	.00	.00
10-000-00-0000-8141-000-0000-01-5	Due from Intergovernmental	.00	.00	.00	.00
10-000-00-0000-8141-000-0000-03-5	Due from State Gov't	.00	.00	.00	.00
10-000-00-0000-8141-000-3120-03-5	Accounts Receivable Voc Ed	.00	.00	.00	.00
10-000-00-0000-8153-000-0000-01-5	Accounts Receivable	47,234.64	.00	-47,234.64	.00
10-000-00-0000-8153-000-0000-02-5	Accounts Receivable-Retired	11,365.64	1,069.19	599.10	11,964.74
10-000-00-0000-8153-000-0000-03-5	Accounts Receivable-Employees	.00	.00	.00	.00
10-000-00-0000-8153-000-0000-04-5	Accounts Receivable-BOCES	.00	.00	.00	.00
10-000-00-0000-8181-000-0000-00-5	Prepaid Expenses	2,857.80	.00	-2,857.80	.00
10-000-00-0000-8103-000-0000-18-5	Petty Cash-Monterey Community	500.00	.00	.00	500.00
10-000-00-0000-8153-000-0000-73-5	P-Card Receivable from ECPAC	1,224.98	1,758.75	2,279.66	3,504.64
10-000-00-0000-8153-000-0000-74-5	P-Card Receivable from Student Acts	3,523.85	759.43	-1,584.36	1,939.49
10-000-00-0000-8153-000-0000-85-5	P-Card Receivable from MEF	.00	.00	.00	.00
10-000-95-0000-8142-000-4010-00-5	Consolidated Title I Receivable	256,600.00	-82,733.00	-81,915.00	174,685.00
10-000-95-0000-8142-000-4010-01-5	Title I A/R Neighboring Schools	.00	.00	4,088.50	4,088.50
10-000-95-0000-8142-000-4389-00-5	Consolidated Federal ARRA Receivable	.00	.00	.00	.00
10-519-00-0000-8141-000-0000-00-5	AFROTC Reimburseable A/R	1,109.20	205.30	535.82	1,645.02
10-000-00-0000-8132-000-0000-18-5	Due To/From Insurance Reserve Fund	.00	.00	.00	.00
10-000-00-0000-8132-000-0000-19-5	Due To/From C.P.P. Fund	928.53	1,469.31	47,564.80	48,493.33
10-000-00-0000-8132-000-0000-21-5	Due To/From Food Service Fund	1,800.21	117,246.71	169,758.92	171,559.13
10-000-00-0000-8132-000-0000-22-5	Due To/From Gov't Grants Fund	338,020.04	-47,890.49	109,382.08	447,402.12
10-000-00-0000-8132-000-0000-31-5	Due To/From Bond Redemption Fund	.00	.00	.00	.00
10-000-00-0000-8132-000-0000-41-5	Due to / From bldg fund	.00	.00	.00	.00
10-000-00-0000-8132-000-0000-43-5	Due To/From Capital Reserve Fund	271.80	.00	-271.80	.00
	<b>Total Assets</b>	<b>12,057,706.84</b>	<b>2,615,177.98</b>	<b>-3,120,041.21</b>	<b>8,937,665.63</b>

Period Ending 04/30/15

Account Period 10

Balance Sheet Summary

FJBAS01A

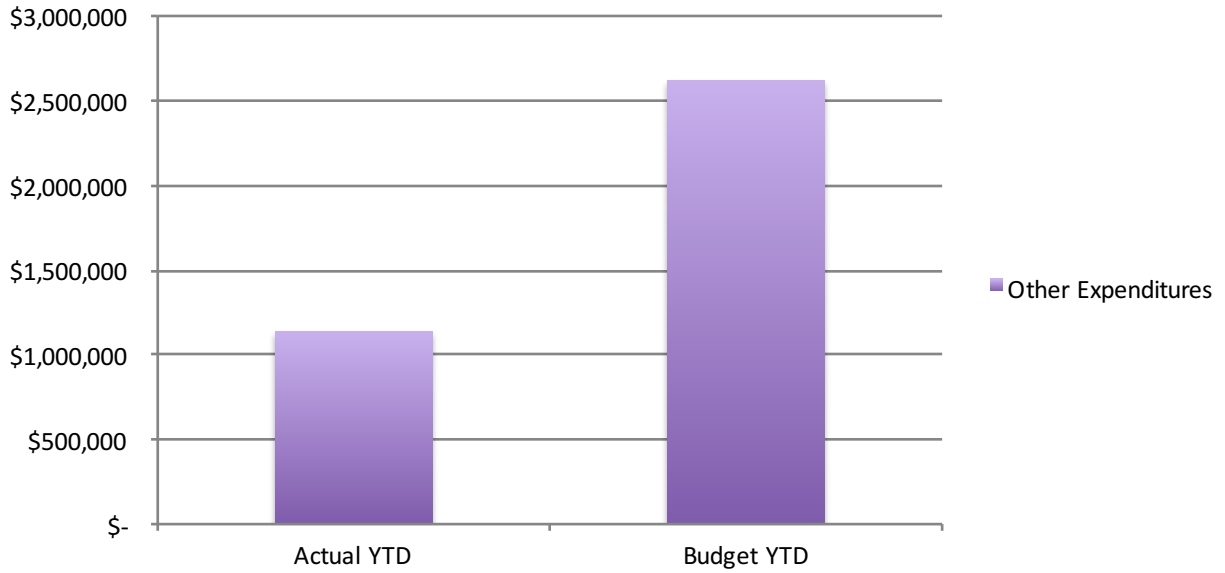
Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
<b>Fund 10</b>	<b>GENERAL FUND</b>				
10-000-00-0000-7421-000-0000-00-5	Accounts Payable	39,544.43	.00	-39,544.43	.00
10-000-00-0000-7421-000-0000-01-5	Prior Yrs Accounts Payable	173,421.15	.00	-173,421.15	.00
10-000-00-0000-7461-000-0000-00-5	Accrued Wages and Benefits	.00	.00	.00	.00
10-000-00-0000-7461-000-0000-01-5	Accrued Salaries-Summer Payment	3,554,955.28	.00	.00	3,554,955.28
10-000-00-0000-7461-000-0000-02-5	Accrued PERA-Summer Payment	1,007,464.61	.00	.00	1,007,464.61
10-000-00-0000-7461-000-0000-03-5	Accrued Vacation	.00	.00	.00	.00
10-000-00-0000-7461-000-0000-04-5	Accrued Early Retirement	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-00-5	Due to State Gov't	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-01-5	Payable-PERA	.00	17,095.68	17,002.14	17,002.14
10-000-00-0000-7471-000-0000-02-5	Payable-Federal Tax W/H	.00	9,531.21	9,531.21	9,531.21
10-000-00-0000-7471-000-0000-03-5	Payable-State Tax W/H	.00	2,590.00	2,590.00	2,590.00
10-000-00-0000-7471-000-0000-05-5	Payable-Kaiser	-16,850.52	3,452.31	5,542.57	-11,307.95
10-000-00-0000-7471-000-0000-06-5	Payable-Disab Adm/Class	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-07-5	Payable-Executive Services	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-08-5	Payable-MEA Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-09-5	Payable-Food Service Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-10-5	Payable-Credit Union	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-11-5	Payable-Pace Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-12-5	Payable-Group Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-13-5	Payable-Tax Sheltered Annuities	.00	248.05	248.05	248.05
10-000-00-0000-7471-000-0000-14-5	Payable-United Way	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-15-5	Payable-Medicare	.00	1,995.00	1,995.00	1,995.00
10-000-00-0000-7471-000-0000-16-5	Payable-CCSEA	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-17-5	Payable CASE Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-18-5	Payable-PERA Survivor Insurance	.00	713.00	713.00	713.00
10-000-00-0000-7471-000-0000-19-5	Payable-CASE Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-20-5	Payable-Cancer Care	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-21-5	Payable-Executive Svcs Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-22-5	Payable-Garnishment W/H	.00	93.54	.00	.00
10-000-00-0000-7471-000-0000-23-5	Payable-Dental	.00	-5,880.27	-146,099.74	-146,099.74
10-000-00-0000-7471-000-0000-24-5	Payable-Vision-VSP	.00	23.73	-82.27	-82.27
10-000-00-0000-7471-000-0000-25-5	Payable-Clearing Account/Health Svcs	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-26-5	Payable-Mapleton Education Foundatio	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-27-5	Payable-Life Non-Cash	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-28-5	Payable-Long Term Hlth	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-29-5	Payable-Disab Certified	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-30-5	FSA	.00	.00	104.16	104.16
10-000-00-0000-7471-000-0000-31-5	Payable-Dependant Care & Health FSAs	.00	.00	.00	.00

Balance Sheet Summary

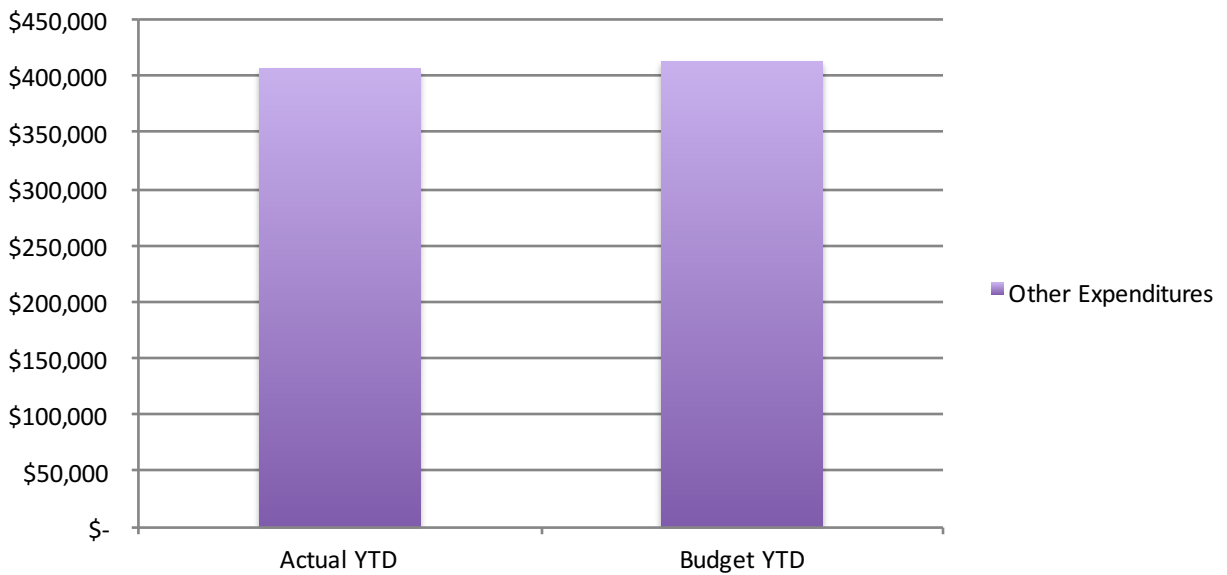
Account No/Description	Beginning Balance	Current Balance	YTD Balance	Ending Balance
<b>Fund 10</b>				
<b>GENERAL FUND</b>				
10-000-00-0000-7471-000-0000-32-5 Alternative License	-991.60	991.68	-2,974.96	-3,966.56
10-000-00-0000-7471-000-0000-33-5 Preschool & Daycare Tutition	.00	.00	.00	.00
10-000-00-0000-7481-000-0000-00-5 Deferred Revenue	408,605.00	.00	.00	408,605.00
10-661-00-0000-7421-000-0000-00-5 Great Colorado Payback Payable	.00	.00	.00	.00
10-000-00-0000-7421-000-0000-73-5 Checks Payable to ECPAC	.00	49,785.34	57,797.61	57,797.61
10-000-00-0000-7451-000-0000-00-5 Colorado Treasury Interest Free Loan	.00	.00	.00	.00
10-000-95-0000-7482-000-4010-00-5 Title I Deferred Revenue	.00	.00	.00	.00
<b>Total Liabilities</b>	<b>5,166,148.35</b>	<b>80,639.27</b>	<b>-266,598.81</b>	<b>4,899,549.54</b>
10-000-00-0000-6720-000-0000-00-5 Restricted for Debt Service	420,537.50	.00	.00	420,537.50
10-000-00-0000-6750-000-0000-00-5 Committed Fund Balance	1,314,173.00	.00	.00	1,314,173.00
10-000-00-0000-6721-000-0000-00-5 Restricted for Tabor 3% Reserve	1,895,195.00	.00	.00	1,895,195.00
10-000-00-0000-6722-000-0000-00-5 Restricted for Multi-Yr Contracts	1,093,550.00	.00	.00	1,093,550.00
10-000-00-0000-6760-000-0000-00-5 Assigned fund balance	.00	.00	.00	.00
10-000-00-0000-9330-000-0000-00-5 Financial Crisis Restricted Reserve	.00	.00	.00	.00
10-000-00-0000-6775-000-0000-00-5 Budgeted Fund Balance	-3,683,374.00	.00	1,832,494.00	-1,850,880.00
10-000-00-0000-6770-000-0000-00-5 Unassigned fund balance	2,168,102.99	.00	.00	2,168,102.99
<b>Total Equity</b>	<b>3,208,184.49</b>	<b>.00</b>	<b>1,832,494.00</b>	<b>5,040,678.49</b>
10-000-00-0000-6780-000-0000-00-5 Estimated Revenues	-65,535,729.00	.00	485,620.00	-65,050,109.00
10-000-00-0000-6781-000-0000-00-5 Revenue Control	.00	7,733,066.32	50,251,117.53	50,251,117.53
10-000-00-0000-6782-000-0000-00-5 Appropriations	69,219,103.00	.00	-2,318,114.00	66,900,989.00
10-000-00-0000-6783-000-0000-00-5 Expenditure Control	.00	-5,198,527.61	-53,104,559.93	-53,104,559.93
10-000-00-0000-6784-000-0000-00-5 Encumbrance Control	.00	-8,947.01	-343,284.52	-343,284.52
10-000-00-0000-6753-000-0000-00-5 Reserve for Encumbrances	.00	8,947.01	343,284.52	343,284.52
<b>Total Controls</b>	<b>3,683,374.00</b>	<b>2,534,538.71</b>	<b>-4,685,936.40</b>	<b>-1,002,562.40</b>
<b>Total Equity and Control</b>	<b>6,891,558.49</b>	<b>2,534,538.71</b>	<b>-2,853,442.40</b>	<b>4,038,116.09</b>
<b>Total Liabilities and Equity</b>	<b>12,057,706.84</b>	<b>2,615,177.98</b>	<b>-3,120,041.21</b>	<b>8,937,665.63</b>
<b>Other Sources/Uses</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

\*Fund is in Balance .00

**Capital Reserve Fund**  
**Budget vs. Actual Expenditures**  
**As of April 30, 2015**  
**(Unaudited)**

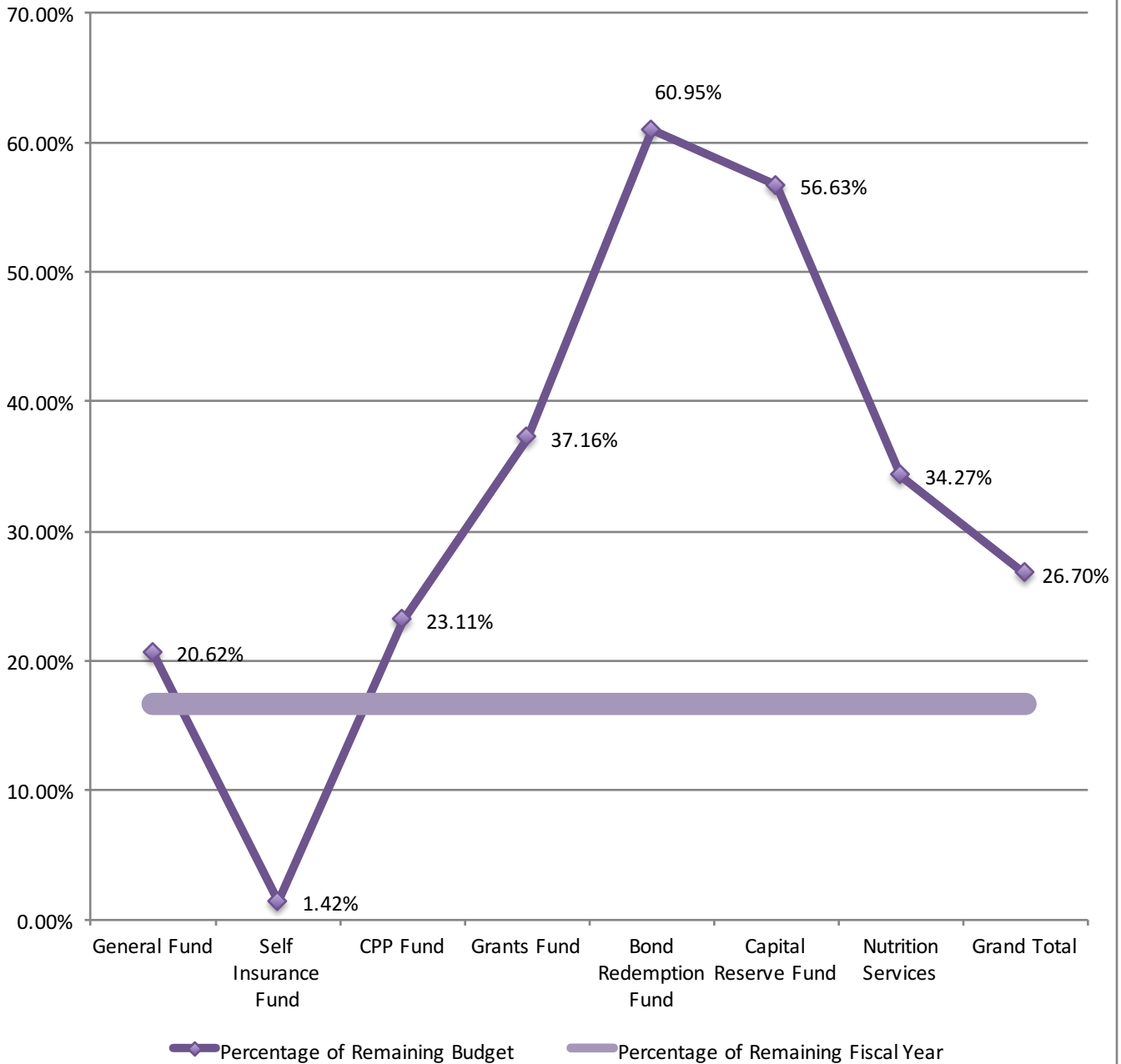


**Insurance Reserve Fund**  
**Budget vs. Actual Expenditures**  
**As of April 30, 2015**  
**(Unaudited)**





## 2013-14 Percentage of Budget Remaining by Fund April 30, 2015 (Unaudited)



# Memo

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TO: Charlotte Ciancio, Superintendent  
FROM: Mike Crawford, Assistant Superintendent, Human Resource Services  
DATE: May 21, 2015

**Policy:** School Board Powers and Responsibilities, Policy BBA  
**Report Type:** Decision Making  
**SUBJECT:** Mapleton Education Association Agreement

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**Policy Wording:** Policy BBA: *School Board Powers and Responsibilities* states that the Board considers the following responsibilities of particular importance and, in those cases where action is required, reserves authority to take final action: To determine salary schedules, after consultation and discussion with the Superintendent or designee.

**Policy Interpretation:** This policy is interpreted as requiring District administration to seek Board approval of conditions contained in the Mapleton Education Association Negotiated Agreement.

**Decision Requested:** Administration is seeking approval for implementation of the Agreement negotiated during spring 2015 between Mapleton Education Association (MEA), representing certified employees, and the Mapleton Public Schools Board of Education.

## Report

During April and May 2015, representatives of the MEA met with representatives of the Mapleton Board of Education to negotiate revisions to their Agreement, including salaries and benefits for the 2015-2016 school year. The following are highlights of the proposed changes recommended by all parties for Board approval:

### Summary of Financial Changes

- Salary ranges were updated for teachers with various levels of education. A new teacher with a Bachelor's degree and no experience will have a starting salary of \$38,500.
- Current teachers will receive raises in total compensation between 3.25% and 3.95% as follows:
  - The District will make an increased contribution to PERA equal to .45% of each employee's salary to comprise the required SAED (Supplemental Amortization Equalization Disbursement) on behalf of each employee.
  - Teacher salary increases will be 2.8%, 3.1%, or 3.5%, depending on each teacher's current salary. The highest raises will go to teachers with mid-range salaries in an effort to retain mid-career teachers.
- The District contribution to health insurance coverage will increase from \$415.00 to \$420.00 per month per employee. The remainder of the increase in health insurance costs will be paid by employees.

### Summary of Language Changes

- *Negotiations Procedures* were updated to reflect our new practice of conducting negotiations in open sessions, as required by Colorado Law.
- A *Memorandum of Agreement* was written to establish a committee to study professional advancement opportunities for teachers.
- *Evaluation and Observation* was updated to align with the Educator Effectiveness handbook being piloted for the 2015-2016 school year.
- The *Memorandum of Agreement* regarding Educator Effectiveness was updated to describe how the District and MEA will collaborate on next steps toward implementing Senate Bill 10-191 (Educator Effectiveness) during 2015-2016.
- The articles related to the various types of *Leave* were updated to clarify how the District may inquire as to a teacher's use of leave time.
- The *Hard-to-fill Positions* section was revised to clarify that such positions will be identified in January of each year and that new hires into those positions will be eligible for a one-time stipend of \$1,000.
- This agreement will be in effect through June 30, 2018.

### Request

Negotiations between the parties were positive and productive again this year. The membership of MEA has voted to ratify the agreement. Administration is requesting Board approval, as well.

# Memo

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TO: Charlotte Ciancio, Superintendent  
FROM: Mike Crawford, Assistant Superintendent, Human Resource Services  
DATE: May 21, 2015

**Policy:** Student Travel, Policy JJH  
**Report Type:** Decision Making  
**SUBJECT:** Overnight Trip – Girls Basketball

---

**Policy Wording:** All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

**Decision Requested:** District administration is seeking Board approval of an overnight trip for high school girls basketball athletes to attend the Mesa State Basketball Camp as a team.

**Report:**

Christopher Kemm, Skyview Girls Basketball Coach, is requesting approval for 40 high school athletes to attend the Colorado Mesa University Basketball Camp in Grand Junction. The camp begins Monday, June 22, and continues through Thursday, June 25, 2015. The trip will be chaperoned by 7 adults, including the head coach, and both male and female assistant coaches, some of whom are also parents of athletes.

Purpose:

The purposes of the camp are to:

- build a stronger girls basketball team through fostering unity among students from the different Mapleton small schools
- improve basketball skills to a competitive level through a concentrated workshop approach
- experience college athletic facilities and atmosphere
- enhance team communication and team pride

Transportation and Accommodations:

Students and coaches will provide their own transportation to Grand Junction and meet as a team on the University campus. All activities, meals and accommodations are located on the campus.

Activities:

Teams will be scheduled to play several games per day against other teams from around Colorado. Between games, they will participate in skills clinics and practices. The camp is supervised by the basketball coaching staff at Colorado Mesa University.

Cost and Source of Funding:

The total cost of the camp will be approximately \$9,000 for 40 athletes, including registration, lodging, and meals, plus incidentals. This amount has been fundraised by the girls basketball team.

# Memo

TO: Charlotte Ciancio, Superintendent  
FROM: Karla Allenbach, Executive Director of Learning Services  
DATE: May 21, 2015

**Policy:** Student Travel, Policy JJH  
**Report Type:** Decision Making  
**SUBJECT:** Student Travel – Air Force Jr. ROTC Overnight Student Travel – Cadet Leadership Course

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**Policy Wording:** All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

**Decision Requested:** District administration is seeking Board approval of an overnight trip for select ROTC students to attend the Cadet Leadership Course.

**Report:**

**Participants:** ROTC instructor Lieutenant Colonel Bill Arrington is requesting Board approval for 8 Mapleton cadets to attend the ROTC Cadet Leadership Course. The cadets are high school students at Academy, MESA and York. They are freshman, sophomores, and juniors selected by the ROTC instructors for their potential to serve as squadron leaders next school year. Cadets from three schools in the Denver area and five schools from the Colorado Springs areas come together for this annual event. Colonel Arrington will serve as a chaperone for the group.

**Destination:** The program is held at the United States Air Force Academy just north of Colorado Springs, Colorado. Students and instructors will stay in dormitories at the Academy, some designated for male cadets and others designated for female cadets. The Mapleton student group includes both boys and girls. As this program will be attended by students and chaperones from other school districts, adults of both genders will be on site for supervision.

**Duration:** The Cadet Leadership Course takes place June 2 – 6, 2015, (five days and four nights). Students will receive academic clearance from their teachers and directors to attend.

**Purpose:** The Cadet Leadership Course will allow emerging ROTC student leaders to continue to develop their skills in a team environment. Active citizenship will be emphasized, which is at the core of the ROTC program. This will also provide a valuable opportunity for our students to gain exposure to a college environment and familiarity with the world of higher education.

**Activities:** During their time at the leadership course, the cadets will be involved in the following activities:

Physical Training

- Leadership Training
- Survival Skills Training
- Challenge Activities/Low Ropes Course
- Orienteering
- Drill Competition
- Room/Clothing Inspections

**Transportation and Contingency Planning:** Colonel Arrington has been approved to transport students and to operate District vehicles. The group will travel to and from the Air Force Academy in a District mini-van or bus. They will shuttle between activities on the grounds of the Academy via Air Force-provided transportation.

**Cost and Source of Funding:** Students will be asked to pay \$40.00 each to cover a portion of meals and lodging, as well as a program hat and t-shirt. The cost of transportation will be paid for out of the ROTC general fund budget. The program is heavily subsidized by the United States Air Force.

# Memo

TO: Charlotte Ciancio, Superintendent  
FROM: Karla Allenbach, Director of Learning Services  
DATE: May 20, 2015

**Policy:** Curriculum Review, Policy IGF  
**Report Type:** Decision Preparation  
**SUBJECT:** Review of Instructional Materials- *Bridges, 2<sup>nd</sup> Edition*

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**Policy Wording:** Mapleton Public Schools reviews its curriculum and educational programs regularly to ensure they reflect relevant academic content standards and are effectively meeting the District's educational objectives.

**Policy Interpretation:** This policy is interpreted as ensuring the Board officially adopts programs and curriculum for use in the School District upon recommendation of the Superintendent.

**Board Action:** District administration is requesting the Board's review of *Bridges, 2<sup>nd</sup> Edition*. No decision is being requested at this time.

**Report:** The Department of Learning Services requests the Board's review of the instructional materials *Bridges, 2<sup>nd</sup> Edition* to support student mastery of mathematics standards in grades K-5. These instructional materials will support teachers in developing students' deep understanding of mathematical concepts, proficiency with key skills and students' ability to solve both complex and novel math problems. *Bridges* provides opportunities to build on the strengths of all students as it presents information that is linguistically, visually, and kinesthetically rich.

The foundational instructional model of the *Bridges* materials focuses on two distinct components: Daily Lessons and Number Corner. Daily Lessons are engaging, aligned to grade-level standards, and make frequent use of manipulatives to build students' conceptual understanding of mathematics. Lessons allow for frequent math talks, collaborative problem solving and critical thinking. Number Corner is a skills program that is implemented in all grades, K-5. It is a collection of quick, daily activities that make use of a classroom display of calendars, number lines, and more to build students' mastery of number sense.

The *Bridges* materials support implementation of whole group direct instruction, small group differentiated instruction, and independent practice activities. Specific activities in addition to Number Corner that students will engage in across all grades include:

- Problem and Investigation
- Math Forums
- Problem Strings
- Formative and Summative Assessments

Bridges explicitly defines mastery of grade-level standards. Frequent assessments and tools help teachers monitor student progress both daily and over time. Each unit of study is equipped with a pre-assessment to be given following a short period of inquiry on the new skill/concept. The pre-assessment can also provide an opportunity for students to self-assess their learning that can promote students' ownership of their learning.

All instructional materials are available to teachers both in hard copy and on-line, including the Home Connection workbook. This workbook provides homework activities that are directly aligned to daily lessons and are structured to reinforce number sense skills and concepts. Family Math Night resources are also provided, which include activities that could support our schools implementing the Academic Parent Teacher Teams (APTT) program.

The *Bridges, 2<sup>nd</sup> Edition* instructional materials were developed by The Math Learning Center, and would be available for kindergarten through 5<sup>th</sup> grade students throughout the District beginning in the fall of 2015.

A set of these instructional materials will be put on public display for 30 days, and final approval will be requested at the June 23, 2015, Board Meeting.



# *Memo*

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TO: Charlotte Ciancio, Superintendent  
FROM: Shae Martinez, Chief Financial Officer  
DATE: May 26, 2015

**POLICY:** Budget Adoption Process, Policy DBG  
**REPORT TYPE:** Incidental  
**SUBJECT:** FY 2016 Proposed Budget

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**Policy Wording:** The annual budget for Mapleton Public Schools shall be adopted according to the following process: The administration shall submit a budget proposal to the Board of Education for Mapleton Public Schools for tentative approval at least 30 days prior to the beginning of the next fiscal year...

**Policy Interpretation:** This policy is interpreted as outlining the requirement for the Board to receive a copy of the budget within 30 days of the beginning of the next fiscal year.

**Report:** Colorado law governing school district budget policies and procedures requires that "the Proposed Budget shall be submitted to the board at least thirty days prior to the beginning of the next fiscal year" (22-44-108 (1)(c) C.R.S.). The 2016 Proposed Budget will be delivered to the Board on or before May 29, 2015. A public hearing regarding the budget will be held June 9, 2015, at the Mapleton Public Schools Administration building. Final adoption of the budget will be considered at the regularly scheduled Board meeting on June 23, 2015.

This is for informational purposes only. No Board action is required at this time.

# Memo

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TO: Charlotte Ciancio, Superintendent  
FROM: Shae Martinez, Chief Financial Officer  
DATE: May 26, 2015

**POLICY:** Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC  
**REPORT TYPE:** Decision Making  
**SUBJECT:** Refinancing Of Certificate Of Participation Series (COPS) 2005

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**Policy Wording:** The Superintendent shall provide for overall management of District's financial activities and take appropriate action to assure that expenses are kept within the approved budgetary and appropriation limits of the District.

**Policy Interpretation:** This policy is interpreted as requiring District administration to seek Board approval for the refunding of District's Certificate of Participation (COPS) series 2005.

**Decision Requested:** District administration is recommending approval of the refunding of the 2005 COPS debt up to \$3,230,000, including permission to enter into a rate lock agreement, if needed.

**Report:** With recent historically low interest rates, a refinancing of the 2005 COPS debt will save the District approximately \$246,000 or 7.64% by refinancing the bonds at a lower interest rate. The Government Finance Officers Association (GFOA) recommends that a present-value savings of 3% of the refunded par amount should be an issuer's target to make a refinancing worthwhile.

Refunding would allow the District to refinance the 2005 COPS, which bear interest rates of 4.00% to 5.00%, with new bonds that range from 0.45% to 2.70%. The District hired Piper Jaffray to underwrite the transaction after previously engaging the agency for financial advisory services related to the 2014 bond election.

Piper Jaffray would sell the COPS for the District with the proceeds of the new debt issues to be placed in an escrow account. Those funds would then be invested in U.S. Government securities making payments on the old debt until their call date in December, 2015. At that point, with the old debt paid off, the District would continue making lower payments on the refinanced debt. The principal balance to be refinanced will be up to \$3,595,000.

All of the savings described above are inclusive of the debt fees and expenses. All payments to Piper Jaffray (estimated at \$19,380) and the attorneys at Butler and Snow (estimated at \$30,000), as well as various other standard transaction fees, are paid from the refinancing. This will result in no out-of-pocket cost to the District.

Butler and Snow will assist the District in securing an updated bond rating, and Piper Jaffray will continue to watch the market closely to determine the best time to lock on a

competitive interest rate. Should the interest rates rise before the District can complete the refunding, they will monitor the market until such time that the rates improve.

District administration is recommending the Board's approval on the refunding of the 2005 COPS.

## **RESOLUTION**

A RESOLUTION OF THE BOARD OF EDUCATION OF THE ADAMS COUNTY SCHOOL DISTRICT NO. 1, AUTHORIZING THE EXECUTION AND DELIVERY OF A SITE LEASE, A LEASE PURCHASE AGREEMENT, A CONTINUING DISCLOSURE CERTIFICATE, AN ESCROW AGREEMENT, A CERTIFICATE PURCHASE AGREEMENT, AN OFFICIAL STATEMENT, AND RELATED DOCUMENTS BY THE DISTRICT; APPROVING THE FORMS OF RELATED DOCUMENTS; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

WHEREAS, Adams County School District No. 1, Adams County, Colorado (the “District”) is a duly and regularly created, organized and existing school district, existing as such under and by virtue of the Constitution and laws of the State of Colorado; and

WHEREAS, the Board of Education of the District (the “Board”) has the power, pursuant to Section 22-32-110(1) (b) and (c), Colorado Revised Statutes, to lease or rent, with or without an option to purchase, undeveloped or improved real property located within or outside the territorial limits of the District on such terms as the Board sees fit for use as school sites, buildings or structures, or for any school purpose authorized by law, and to provide furniture, equipment, library books and everything needed to carry out the education program of the District; and

WHEREAS, the Board has the power pursuant to Section 22-32-110(1)(f), Colorado Revised Statutes, to rent or lease district property not needed for its purposes for terms not exceeding ten years, provided that if the board anticipates that the District will become the subtenant of the property under a sublease, no finding that the property is not needed for district purposes is not needed and the term of the lease may not exceed fifty years; and

WHEREAS, for the functions or operation of the District, the District has previously entered into a Lease Purchase Agreement dated April 15, 2005 (the “2005 Lease”) with the Mapleton School District Finance Corporation (the “Corporation”) and, in connection therewith, certain Certificates of Participation, Series 2005 (the “Refunded Certificates”) were issued pursuant to a Mortgage and Indenture of Trust dated as of April 15, 2005, between the Corporation and U.S. Bank National Association (the “Trustee”); and

WHEREAS, the Board has determined and hereby determines that it is in the best interest of the District and its inhabitants that the District refinance its obligations under the 2005 Lease by effecting a refunding of the Refunded Certificates (the “Refunding Project”); and

WHEREAS, the upon the completion of the Refunding Project and the payment of the Purchase Option Price under the 2005 Lease, the District will own, in fee title, a certain Site and the premises, buildings and improvements located thereon (the “Leased Property”), as further described in the Site Lease and the Lease (hereinafter defined); and

WHEREAS, the Board has determined, and now hereby determines, that it is in the best interest of the Board and its inhabitants that the District lease the Leased Property to the Trustee pursuant to a Site Lease between the District, as lessor, and the Trustee, as lessee (the "Site Lease"), and lease back the Trustees' interest in the Leased Property pursuant to the terms of a Lease Agreement (the "Lease") between the Trustee, as lessor, and the District, as lessee; and

WHEREAS, pursuant to the Lease, and subject to the right of the District to terminate the Lease and other limitations as therein provided, the District will pay certain Base Rentals and Additional Rentals (as such terms are defined in the Lease) in consideration for the right of the District to use the Leased Property; and

WHEREAS, the District's obligation under the Lease to pay Base Rentals and Additional Rentals shall be from year to year only; shall constitute currently budgeted expenditures of the District; shall not constitute a mandatory charge or requirement in any ensuing budget year; and shall not constitute a general obligation or other indebtedness or multiple fiscal year financial obligation of the District within the meaning of any constitutional, statutory limitation or requirement concerning the creation of indebtedness or multiple fiscal year financial obligation, nor a mandatory payment obligation of the District in any ensuing fiscal year beyond any fiscal year during which the Lease shall be in effect; and

WHEREAS, the Trustee will enter into an Indenture of Trust (the "Indenture") pursuant to which there is expected to be issued certain certificates of participation (the "2015 Certificates") dated as of their date of delivery that shall evidence proportionate interests in the right to receive certain Revenues (as defined in the Lease), shall be payable solely from the sources therein provided and shall not directly or indirectly obligate the District to make any payments beyond those appropriated for any fiscal year during which the Lease shall be in effect; and

WHEREAS, the net proceeds of the 2015 Certificates are expected to be used to finance the Refunding Project; and

WHEREAS, there has also been presented to this meeting of the Board the form of a Continuing Disclosure Certificate (the "Continuing Disclosure Certificate"), Escrow Agreement (the "Escrow Agreement") and Certificate Purchase Agreement (the "Certificate Purchase Agreement"); and

WHEREAS, there will be executed and distributed in connection with the sale of the 2015 Certificates an Official Statement (the "Official Statement") in substantially the form of the Preliminary Official Statement (the "Preliminary Official Statement") relating to the 2015 Certificates as approved by the Chief Financial Officer of the District; and

WHEREAS, Section 11-57-204 of the Supplemental Public Securities Act, constituting Title 11, Article 57, Part 2, Colorado Revised Statutes, as amended (the "Supplemental Act"), provides that a public entity, including the District, may elect in an act of issuance to apply all or any of the provisions of the Supplemental Act; and

WHEREAS, there has been presented to the Board and are on file at the District offices the following: (i) the proposed form of the Site Lease; (ii) the proposed form of the Lease; (iii) the proposed form of the Continuing Disclosure Certificate to be provided by the District (the “Disclosure Certificate”); (iv) the proposed form of the Certificate Purchase Agreement; (v) the proposed form of the Escrow Agreement; and (vi) the form of Preliminary Official Statement (the “Preliminary Official Statement”) relating to the 2015 Certificates; and

WHEREAS, capitalized terms used herein and not otherwise defined shall have the meanings set forth in the Lease and the Site Lease.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF ADAMS COUNTY SCHOOL DISTRICT NO. 1, ADAMS COUNTY, COLORADO, THAT:

Section 1. Ratification and Approval of Prior Actions. All action heretofore taken (not inconsistent with the provisions of this resolution) by the Board or the officers, agents or employees of the Board or the District relating to the Site Lease, the Lease, the implementation of the Refunding Project, and the execution and delivery of the 2015 Certificates is hereby ratified, approved and confirmed.

Section 2. Finding of Best Interests. The Board hereby finds and determines, pursuant to the Constitution and the laws of the State of Colorado that the acquisition, implementation of the Refunding Project and financing the costs thereof pursuant to the terms set forth in the Site Lease and the Lease are necessary, convenient, and in furtherance of the District’s purposes and are in the best interests of the District and inhabitants of the District and the Board hereby authorizes and approves the same.

Section 3. Supplemental Act; Parameters. The Board hereby elects to apply all of the provisions of the Supplemental Act to the Lease and the Site Lease and in connection therewith delegates to any member of the Board, the Superintendent and the Chief Financial Officer the authority to make any determination delegable pursuant to Section 11-57-205(1)(a-i), Colorado Revised Statutes, in relation to the Lease and the Site Lease, and to execute a sale certificate (the “Sale Certificate”) setting forth such determinations, including without limitation, the term of the Site Lease, the rental amount to be paid by the Trustee pursuant to the Site Lease, the term of the Lease and the rental amount to be paid by the County pursuant to the Lease, subject to the following parameters and restrictions:

- (a) the Site Lease Term shall not exceed the Lease Term by more than ten years;
- (b) the aggregate principal amount of the Base Rentals relating to the 2015 Certificates shall not exceed \$3,600,000;
- (c) the Lease Term shall end no later than June 30, 2027;

(d) the Lease shall (i) not be subject to prepayment prior to maturity or (ii) shall be subject to prepayment at the option of the District without prepayment penalty, either as provided in the Sale Certificate,;

(e) the purchase price of the 2015 Certificates shall not be less than 98.0%;

(f) the maximum annual and maximum total amount of the Base Rentals (principal and interest) relating to the 2015 Certificates shall not exceed \$500,000 and \$4,200,000 respectively; and

(g) the maximum net effective interest rate on the interest component of the Base Rentals relating to the 2015 Certificates shall not exceed 3.50%.

Pursuant to Section 11-57-205 of the Supplemental Act, the Board hereby delegates to the any member of the Board, the Superintendent and the Chief Financial Officer the independent authority to acknowledge a contract for the purchase of the 2015 Certificates between the Trustee and the Purchaser. In addition, any member of the Board, the Superintendent and the Chief Financial Officer are hereby independently authorized to determine if obtaining an insurance policy for all or a portion of the 2015 Certificates is in the best interests of the District, and if so, to select an insurer to issue an insurance policy, execute a commitment relating to the same and execute any related documents or agreements required by such commitment. Any member of the Board, the Superintendent and the Chief Financial Officer are also each hereby authorized to independently determine if obtaining a reserve fund insurance policy for the 2015 Certificates is in the best interests of the District, and if so, to select a surety provider to issue a reserve fund insurance policy and execute any related documents or agreements required by such commitment.

The Board hereby agrees and acknowledges that the proceeds of the 2015 Certificates will be used to finance the costs of the Refunding Project and to pay other costs of issuance.

Section 4. Approval of Documents. The Site Lease, the Lease, the Certificate Purchase Agreement, the Escrow Agreement and the Disclosure Certificate, in substantially the forms presented to the Board and on file with the District, are in all respects approved, authorized and confirmed, and the President, or in his or her absence, the Vice President of the Board is hereby authorized and directed for and on behalf of the District to execute and deliver the Site Lease, the Lease, the Certificate Purchase Agreement and the Disclosure Certificate in substantially the forms and with substantially the same contents as presented to the Board, provided that such documents may be completed, corrected or revised as deemed necessary by the parties thereto in order to carry out the purposes of this resolution.

Section 5. Approval of Official Statement. A final Official Statement, in substantially the form of the Preliminary Official Statement presented to the Board and on file with the District, is in all respects approved and authorized. The President or the Vice President of the Board are hereby authorized and directed, for and on behalf of the District, to execute and deliver the final Official Statement in substantially the form and with substantially the same content as the Preliminary Official Statement on file with the District, with such changes as may

be approved by any member of the Board or the Chief Financial Officer. The distribution of the Preliminary Official Statement and the final Official Statement to all interested persons in connection with the sale of the 2015 Certificates is hereby ratified, approved and authorized.

Section 6. Authorization to Execute Collateral Documents. The Secretary is hereby authorized and directed to attest all signatures and acts of any official of the District in connection with the matters authorized by this resolution and to place the seal of the District on any document authorized and approved by this resolution. The President, Vice President, the Secretary and other appropriate officials or employees of the District are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution, including without limiting the generality of the foregoing, executing, attesting, authenticating and delivering for and on behalf of the District any and all necessary documents, instruments or certificates and performing all other acts that they deem necessary or appropriate in order to implement and carry out the transactions and other matters authorized by this resolution. The approval hereby given to the various documents referred to above includes an approval of such additional details therein as may be necessary and appropriate for their completion, deletions therefrom and additions thereto as may be approved by bond counsel prior to the execution of the documents. The execution of any document or instrument by the aforementioned officers or members of the Board shall be conclusive evidence of the approval by the District of such document or instrument in accordance with the terms hereof and thereof.

Section 7. No General Obligation Debt. No provision of this resolution, the Site Lease, the Lease, the Indenture, the 2015 Certificates, the Preliminary Official Statement, or the final Official Statement shall be construed as creating or constituting a general obligation or other indebtedness or multiple fiscal year financial obligation of the District within the meaning of any constitutional, statutory provision, nor a mandatory charge or requirement against the District in any ensuing fiscal year beyond the then current fiscal year. The District shall have no obligation to make any payment with respect to the 2015 Certificates except in connection with the payment of the Base Rentals (as defined in the Lease) and certain other payments under the Lease, which payments may be terminated by the District in accordance with the provisions of the Lease. Neither the Lease nor the 2015 Certificates shall constitute a mandatory charge or requirement of the District in any ensuing fiscal year beyond the then current fiscal year or constitute or give rise to a general obligation or other indebtedness or multiple fiscal year financial obligation of the District within the meaning of any constitutional or statutory debt limitation and shall not constitute a multiple fiscal year direct or indirect debt or other financial obligation whatsoever. No provision of the Site Lease, the Lease or the 2015 Certificates shall be construed or interpreted as creating an unlawful delegation of governmental powers nor as a donation by or a lending of the credit of the District within the meaning of Sections 1 or 2 of Article XI of the Colorado Constitution. Neither the Lease nor the 2015 Certificates shall directly or indirectly obligate the District to make any payments beyond those budgeted and appropriated for the District's then current fiscal year.

Section 8. Reasonableness of Rentals. The Board hereby determines and declares that the Base Rentals due under the Lease, in the maximum amounts authorized pursuant to Section 3 hereof, constitute the fair rental value of the Leased Property and do not exceed a reasonable amount so as to place the District under an economic compulsion to renew the Lease or to exercise its option to purchase the Trustee's leasehold interest in the Leased



Property pursuant to the Lease. The Board hereby determines and declares that the period during which the District has an option to purchase the Trustee's leasehold interest in the Leased Property (i.e., the entire maximum term of the Lease) does not exceed the useful life of the Leased Property. The Board hereby further determines that the amount of rental payments to be received by the District from the Trustee pursuant to the Site Lease is reasonable consideration for the leasing of the Leased Property to the Trustee for the term of the Site Lease as provided therein.

Section 9. No Recourse against Officers and Agents. Pursuant to Section 11-57-209 of the Supplemental Act, if a member of the Board, or any officer or agent of the District acts in good faith, no civil recourse shall be available against such member, officer, or agent for payment of the principal, interest or prior redemption premiums on the 2015 Certificates. Such recourse shall not be available either directly or indirectly through the Board or the District, or otherwise, whether by virtue of any constitution, statute, rule of law, enforcement of penalty, or otherwise. By the acceptance of the 2015 Certificates and as a part of the consideration of their sale or purchase, any person purchasing or selling such 2015 Certificate specifically waives any such recourse.

Section 10. Severability. If any one or more sections, sentences, clauses or parts of this resolution shall for any reason be held invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this resolution, but shall be confined in its operation to the specific sections, sentences, clauses or parts of this resolution so held unconstitutional or invalid, and the inapplicability and invalidity of any section, sentence, clause or part of this resolution in any one or more instances shall not affect or prejudice in any way the applicability and validity of this resolution in any other instances.

Section 11. Repealer. All bylaws, orders, and resolutions, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revise any bylaw, order, or resolution, or part thereof, heretofore repealed.

Section 12. Interpretation. This resolution shall be so interpreted and construed as to effectuate its general purpose.

Section 13. Effective Date. This resolution shall be in full force and effect upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this May 26, 2015.

ADAMS COUNTY SCHOOL DISTRICT NO. 1,  
ADAMS COUNTY, COLORADO

By: \_\_\_\_\_  
President, Board of Education

(SEAL)

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Education

STATE OF COLORADO )  
 )  
 COUNTY OF ADAMS ) SS.  
 )  
 ADAMS COUNTY SCHOOL )  
 DISTRICT NO. 70 )

I, \_\_\_\_\_, the duly qualified and acting Secretary of Adams County School District No. 1 (the “District”), in the County of Adams and State of Colorado, do hereby certify:

(1) The foregoing pages are a true and correct copy of a resolution (the “Resolution”) introduced at a regular meeting of the Board of Education of the District (the “Board”) on May 26, 2015.

(2) The Resolution was duly moved and seconded and the Resolution was adopted at the regular meeting of May 26, 2015, by an affirmative vote of a majority of the members of the Board as follows:

Name	“Yes”	“No”	Absent	Abstain
Ken Winslow, President				
Karen Hoopes, Vice-President				
Steve Donnell, Secretary				
Sheila Montoya, Treasurer				
Jen Raiffie, Asst. Secretary/Treasurer				

(3) The members of the Board were present at such meeting and voted on the passage of such Resolution as set forth above.

(4) The Resolution was approved and authenticated by the signature of the President of the Board, or in his or her absence, the Vice President, sealed with the District seal, attested by the Secretary and recorded in the minutes of the Board.

(5) Attached hereto as Exhibit A is a copy of the notice of the regular meeting on May 26, 2015, which notice was posted in one place within the District at least 24 hours before such meeting as provided by law

(6) There are no bylaws, rules or regulations of the Board which prevent the immediate adoption of the Resolution set forth in the foregoing proceedings.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of  
said District, this May 26, 2015.

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Secretary

(SEAL)

Exhibit A

(Notice of Meeting)

# *Memo*

TO: Charlotte Ciancio, Superintendent  
FROM: Lynn Setzer, Chief Communications Officer  
DATE: May 21, 2015

**POLICY:** Funding Proposals, Grants, and Special Projects, Policy DD  
**REPORT TYPE:** Decision Making  
**SUBJECT:** Request To Accept Grant Funds – Noble Energy-RAQC Grant

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**Policy Wording:** Policy DD: *Funding Proposals, Grants and Special Projects* encourages the District to pursue all available sources of funding consistent with achieving the District's objectives.

Further, the policy stipulates that District administration must formally seek Board approval before accepting supplemental or special project funds if the amount is \$50,000 or greater.

**Decision Requested:** District administration is requesting Board approval to accept \$157,723.20 to support the purchase of two compressed natural gas school buses.

**Report:** In November 2014, District administration submitted a grant proposal to Noble Energy in partnership with the Regional Air Quality Council (RAQC) to support the purchase of two compressed natural gas school buses. The goal of the Noble-RAQC grant expansion is to add school buses to Adams County that have fewer emissions, resulting in better air quality for children, and reduced fuel costs to help budgets that are already stressed. These buses offer the latest CNG technology and are proven to be effective and efficient for school fleets.

CNG school buses currently cost approximately \$150,000 each. Noble Energy is donating \$120,000, while RAQC is contributing \$37,723. The District will cover the remaining costs of the two bus purchases - \$71,500 each, which is far less than the cost of a diesel bus.

These will be the first new buses purchased by the District in nearly 20 years.

District administration recommends approval of this grant to bring a much needed asset to our District transportation department and to support the priorities of the Noble Energy School Bus Program.

# *Memo*

TO: Charlotte Ciancio, Superintendent  
FROM: Brian Fuller, Executive Director of Accountability and Technology Services  
DATE: May 26, 2015

**POLICY:** Accountability/Commitment to Accomplishment, Policy AE  
**REPORT TYPE:** Monitoring  
**SUBJECT:** 2014-15 DAAC Update

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**Policy Wording:** In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

**Decision Requested:** District administration and the DAAC Chair are providing this report for information only. No decision is requested this evening.

**Report:** In May, nine members of the DAAC convened to hear presentations by staff and discuss information relating to the April attendance. In addition to the monthly attendance dashboard review, DAAC discussed and asked questions about recent legislation concerning state assessments.

The May DAAC meeting was the last scheduled meeting for this school year. At the close of the last meeting, members completed a brief survey about their experience serving on DAAC.

DAAC meetings are held the third Tuesday of each month from 4:30 to 6:00 pm in the Board Room from August through May.

# Memo

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TO: Charlotte Ciancio, Superintendent  
FROM: Mike Crawford, Assistant Superintendent, Human Resource Services  
DATE: May 21, 2015

**Policy:** School Board Powers and Responsibilities, Policy BBA  
**Report Type:** Decision Making  
**SUBJECT:** Resolution to List District Property for Sale

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## Policy Wording:

Policy BBA: *School Board Powers and Responsibilities* states that the Board considers certain responsibilities of particular importance and, in those cases where action is required, reserves authority to take final action. These responsibilities include:

- To consider and pass upon recommendations of the Superintendent or designee for capital outlays, building sites and improvements, and determine the means of financing such outlays.
- To consider recommendations of the Superintendent or designee on legal matters, deciding steps to be taken.

Policy DN: *School Properties Disposal Procedures* states that Board action on real estate disposal procedures shall be determined based upon the Superintendent's recommendation. The method of disposal shall be stated by Board Resolution.

**Policy Interpretation:** These policies are interpreted as requiring District administration to seek Board approval to list District-owned real estate for sale.

**Decision Requested:** Administration is asking the Board to support the Resolution declaring the site of the original Mapleton High School and Mapleton Elementary School as surplus, and to approve an agreement, with amendments, with CBRE Brokerage and Management, listing the property for sale.

## Report:

For more than fifty years, the School District served Mapleton students and families at the school buildings and grounds located at 601 and 602 E. 64<sup>th</sup> Avenue ("Old Mapleton"). For the past several years, however, the facilities have been sometimes leased, used for storage, and/or left vacant. Given the geographic shift of the population of the District, the state of repair of the buildings, and the current healthy real estate market, it is currently advantageous to the District to liquidate the property.

## Summary of Resolution

The Resolution under consideration states that the Old Mapleton property will not be needed by the District in the foreseeable future, and that the proceeds of the sale of the property are needed for other school purposes. It states that the property may be sold, under terms which the Board will ultimately approve.



In February of this year, the District put out a Request for Proposals for brokerage services to list the property for sale. Five bids were received and considered. CBRE Brokerage and Management was selected as best able to represent the District in potential negotiations related to a sales transaction. The Resolution under consideration asks the Board to authorize its officers to sign an Exclusive Right-to-Sell Listing Contract with CBRE and to take other actions necessary to list the property for sale.

#### Summary and Request

The District has received many inquiries about the Old Mapleton property over the past several months, from both prospective buyers and prospective brokers. Now seems to be an ideal time to sell industrial/commercial property in this location. Moreover, the proceeds from this sale will be extremely valuable in addressing capital needs in the District over the next several years.

Administration is recommending Board adoption of the Resolution pertaining to the sale of 601 and 602 E. 64<sup>th</sup> Avenue.

**Adams County School District No. 1  
(Mapleton Public Schools)**

**RESOLUTION**

WHEREAS, the Adams County School District No. 1, also known as Mapleton Public Schools (“School District”) is the owner of the real property described on Exhibit A, attached and incorporated by this reference, also known by street address: 601 and 602 E. 64<sup>th</sup> Avenue, Denver, Colorado 80229 (“Real Property”); and

WHEREAS, pursuant to Section 22-32-110 (1) (e), C.R.S., the Board of Education of the School District hereby determines that the Real Property will not be needed within the foreseeable future for any purpose authorized by law and, therefore, may be sold; and

WHEREAS, the Board of Education desires to sell the Real Property to generate cash proceeds that will be used for school purposes; and

WHEREAS, the Board has considered the requirements of Board Policy DN, School Properties Disposal Procedures, and believes that selling the Real Property at public auction or sealed bids will not be in the best interests of the District or generate the highest price under the circumstances; and

WHEREAS, under the direction of the Superintendent, the School District engaged in a public request for proposal process seeking qualified real estate brokerage services from firms to market and sell the Real Property; and

WHEREAS, the proposal submitted by CBRE, Inc. was considered by the School District staff to be in the District’s best interests and the Superintendent has recommended entering into an Exclusive Right-to-Sell Listing Contract with CBRE., Inc.; and

WHEREAS, the Board of Education desires to delegate authority to one or more of its officers to execute and deliver the required documents to engage CBRE, Inc., as the School District’s brokerage firm for this transaction.

**NOW THEREFORE, BE IT RESOLVED:**

1. That the Board of Education hereby determines that the Real Property will not be needed within the foreseeable future for any purpose authorized by law and, therefore, may be sold and conveyed upon such terms as the Board may ultimately determine.

2. That the Board of Education hereby determines that selling the Real Property by auction or sealed bids is not in the best interests of the School District under the circumstances and will not generate the highest price compared to using the services of a qualified real property brokerage firm.

3. That the Board of Education hereby appoints CBRE, Inc., as its brokerage firm upon the terms and conditions contained in the Exclusive Right-to-Sell Listing Contract, together

with Addendum and Amendment (collectively, "Listing Contract"), as presented to the Board in the background materials for this meeting.

4. That the Board of Education hereby authorizes its President or Vice-President and Secretary to execute the Listing Contract on behalf of the School District, and further authorizes its President or Vice-President to execute all other agreements, instruments and documents required in connection therewith, subject to approval as to form by the School District's legal counsel, and to take all other action on behalf of the School District as may be deemed necessary to give effect to the listing of the Real Property for sale.

IN WITNESS WHEREOF, the Board of Education has adopted this Resolution on \_\_\_\_\_, 2015.

**Adams County School District No. 1**

By: \_\_\_\_\_  
Name:  
Title: President, Board of Education

ATTEST:

By: \_\_\_\_\_  
Name:  
Title: Secretary, Board of Education