



Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

December 8, 2015
6:00 p.m.

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2015 - 2016

FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Cindy Croisant
Steve Donnell
Sheila Montoya
Jen Raiffie
Ken Winslow

SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of November 17, 2015, Board meeting minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1 Personnel Action, Policy GCE/GCF – Mr. Crawford
 - 9.2 Finance Report November 2015, Policy DIC – Mrs. Martinez
10. Focus: Communication
 - 10.1 Mill Levy Certification 2016, Policy DAB – Mrs. Martinez
 - 10.2 Fiscal Year 2015 Audit Presentation, Policy DIE – Mrs. Martinez
 - 10.3 Grant Acceptance – ECPAC, Policy DD – Ms. Branscum
11. Discussion of Next Agenda
12. Superintendent's Comments
13. Board Committee Update
14. School Board Discussion / Remarks
15. Next Meeting Notification – Tuesday, January 26, 2016
16. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 5.59 p.m. on Tuesday, November 17, 2015, at the Administration Building.

2.0 ROLL CALL

Steve Donnell – Secretary	Absent
Karen Hoopes – Vice President	Present
Sheila Montoya - Treasurer	Present
Jen Raiffie – Asst. Secretary/Treasurer	Present
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mrs. Hoopes, to approve the Agenda as presented.

AYES: Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

5.0 BOARD COMMENTS

Mrs. Hoopes said it had been an honor and a privilege to serve on the Board these past four years with such a caring and committed team of professionals. She noted she was proud of the work the Board and District had done together but was mostly proud of Mapleton’s kids. She said her heart would always be a part of the Mapleton family, where every child could achieve their dreams.

Mr. Winslow said he and Mrs. Hoopes had begun their service on the Board together, noting he had learned much from her. He went on to say he appreciated her thoughtful insight and thanked her for her service.

Ms. Montoya said Mrs. Hoopes would be dearly missed and asked her to stay in touch.

A copy of Mrs. Hoopes statement is included with these minutes.

6.0 BOARD BUSINESS / ORGANIZATIONAL SESSION

6.1 Certification of Election Results

Mr. Crawford, the District Designated Election Official, reported that Kenneth Winslow and Cindy Croisant had been elected by acclamation to a four-year term on the Board of Education, beginning November 17, 2015, and confirmed their seats on the Board.

MOTION: By Ms. Raiffie, seconded by Mrs. Hoopes, to approve the Certification of Election Results as presented.

AYES: Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

6.2 Oath of Office

The Honorable Don Quick, 17th Judicial District Judge, administered the Oath of Office to elected Board members Cindy Croisant and Kenneth Winslow.

6.3 Election of Board Officers

MOTION: By Ms. Raiffie, seconded by Ms. Montoya, to nominate a slate of officers to include Ken Winslow as President, Jen Raiffie as Vice President, Steve Donnell as Secretary, Sheila Montoya as Treasurer, and Cindy Croisant as Assistant Secretary/Treasurer.

AYES: Ms. Croisant, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

6.4 Resolution to Authorize Use of Facsimile Signatures

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve the resolution authorizing the consent to use facsimile signatures of the Board of Education.

AYES: Ms. Croisant, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

6.5 Confidentiality Compliance Affidavit

MOTION: By Ms. Montoya, seconded by Ms. Raiffie, that the Board comply with all confidentiality requirements and restrictions as required by Colorado law.

AYES: Ms. Croisant, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

7.0 PUBLIC PARTICIPATION

Jason Gustafson, representing the Mapleton Education Association, thanked Mrs. Hoopes for her service to the District and welcomed Ms. Croisant back to the Board. He expressed his appreciation to the Board, saying he was proud to work in a District that works together.

8.0 APPROVAL OF MINUTES

MOTION: By Ms. Raiffie, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated November 17, 2015: 8.1 Board Meeting minutes of October 27, 2015; and 8.2 Study Session minutes of November 10, 2015.

AYES: Ms. Croisant, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve Agenda items 10.1 Personnel Action and 10.2 Finance Report for October, 2015, as stated on the Board Agenda dated November 17, 2015.

AYES: Ms. Croisant, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Student Travel - AFJROTC

Mrs. Allenbach requested Board approval for approximately 60 Mapleton AFJROTC cadets to go on an orientation flight in an Air Force C-130 aircraft at the Wyoming Air National Guard Base in Cheyenne, Wyoming, on December 8, 2015. She explained the trip would provide students with the opportunity to fly in a unique military aircraft, as well as provide them with exposure to real-life examples of the AFJROTC aerospace science program.

MOTION: By Ms. Raiffie, seconded by Ms. Montoya, to approve the student travel request for the Air Force Junior ROTC as presented.

AYES: Ms. Croisant, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

Ms. Raiffie and Mr. Winslow said they were glad the cadets had the opportunity to take this trip.

11.2 Student Travel – SOS Club

Mrs. Allenbach explained that over the past ten years, individual schools in Mapleton had partnered with the Snowboard Outreach Society (SOS) to help students foster self-confidence, leadership skills and positive decision-making through participation in outdoor adventure sports. She said that due to the positive impact this program has made on Mapleton students, the District offered this opportunity district-wide through an SOS District Club.

She noted two groups of 25 students each (8th and 9th graders and 10th-12th graders) wished to participate in the SOS program, to be held at Keystone Ski School in Keystone, Colorado, and Breckenridge Ski Resort in Frisco, Colorado, on January 9, 10, 23, 24, and February 6, 2016.

Mrs. Allenbach also noted approximately 40 students and five staff members from North Valley School for Young Adults wished to participate in a ski/snowboard trip during March 3-4, 2016, at the Breckenridge Ski Resort in Frisco, Colorado. She explained the trip was sponsored in part by SOS, which promoted the character traits set out in North Valley's mission.

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve the student travel request for the District SOS Club and the North Valley School for Young Adults as presented.

AYES: Ms. Croisant, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 4-0

Mr. Winslow said he was glad to see how the SOS Club had progressed, noting it was an excellent opportunity for our students.

12.0 FOCUS: COMMUNICATION

12.1 Student Enrollment Report

Mr. Fuller explained that each fall, Colorado school districts conducted official student enrollment counts during a window of time centered on October 1st. He explained the

annual October count was used by the State and the District for planning and funding purposes.

During his report, Mr. Fuller reviewed specific District enrollment information, including enrollment differences between this year and last, enrollment by school, demographic breakdown, percentage of students classified as English Language Learners, percentage of students on an individualized educational program (IEP), and percentage of students participating in the free and reduced lunch program.

In summary, Mr. Fuller noted:

- Enrollment this year had increased by a small number of students.
- Connections Academy represented 27% of Mapleton students.
- Nearly 1 in 4 Mapleton students (1 in 3 for Mapleton boundary schools) were identified as English Language Learners not yet fluent in English.

The Board thanked Mr. Fuller for his report.

A copy of Mr. Fuller's presentation is included with these minutes.

12.2 Dashboard Report – Attendance

Ms. Toussaint distributed a dashboard report on student attendance, explaining the purpose was to provide information related to attendance and behavior for the first three months of the school year. She reviewed district attendance, school attendance, district chronic absences, school chronic absences and behavior incidents year-to-date.

The Board discussed the information presented in the report. Mr. Winslow asked that the Board be kept updated on strategies being used to address attendance and student behavior issues. Ms. Raiffie asked that a future discussion be held on how IEPs and other programs elicit parent involvement and support.

The Board thanked Ms. Toussaint for her presentation.

13.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said the December 8 agenda would include the District audit report and mill levy certification.

14.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio

- Noted the Board would receive a draft audit for review before November 30, with a formal presentation of the audit findings to be made at the December 8 Board meeting.
- Said over \$170,000 had been raised by the Mapleton Education Foundation (MEF) at its October 23 gala. She noted the MEF scholarship account would receive an additional \$30,000 from the money raised.
- Reminded the Board that new bank signatures would be required since new officers had been elected.
- Said she was excited to have Ms. Croisant return to the Board.
- Thanked the Board for such wonderful modeling for our community and for doing the District's work in a very professional way.
- Expressed appreciation for the comments made earlier in the evening by Mr. Gustafson.

15.0 BOARD COMMITTEE UPDATE

Ms. Raiffie noted that at the last meeting of the Rocky Mountain Risk (RMR) group, the members paid tribute to their outgoing Board members and were getting ready for the new challenges ahead. She also said she would be honored to represent the Board at future RMR meetings once the Board committee representatives were decided.

16.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Croisant said she was excited to be here and was looking forward to getting to know and work with the Board.

Ms. Raiffie said she was looking forward to working with Ms. Croisant. She also noted she would be out of town for the next Board meeting but hoped to phone in.

Mr. Winslow welcomed Ms. Croisant to the Board, saying he had previously worked with her on the District Citizens Construction Advisory Committee. He said, too, he was honored to continue serving on the Board.

Ms. Montoya also welcomed Ms. Croisant, saying she was looking forward to working with her.

17.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, December 8, 2015, at the Administration Building.

18.0 ADJOURNMENT

The Board motioned to adjourn at 6:47 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Anitra Rock, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: December 3, 2015

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of December 8, 2015.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
No Requests at This Time			

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Ayala, Dalina	Sub. Nutrition Services Asst./Nutrition Services	11/07/2015	Resignation
Slis, Patricia	Sub. Bus Para./Transportation	11/05/2015	Resignation

CLASSIFIED REQUESTS

Monica Bejarano-Gomez, Custodian at York, is requesting a Family Medical Leave of Absence beginning November 2, 2015 through March 25, 2016.

Nathan Rakestraw, Warehouse Worker in Operations, is requesting a Family Medical Leave of Absence beginning November 19, 2015 through January 14, 2016.

CERTIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Polsky, Claire	Social Emotional-Comm./Meadow	11/30/2015	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Rhodes, Elizabeth	English/MESA	12/18/2015	Resignation

CERTIFIED REQUESTS

Mary Smith, Pre-school Teacher at Adventure, is requesting a Family Medical Leave of Absence beginning November 30, 2015 through January 5, 2016.

ADMINISTRATION STAFF

No Requests at This Time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Kelly, Rachael
Menk, Stephanie
Sparer, Phillip

DELETIONS

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period*	Year to Date**	Budget***
	<u>Nov 1 - Nov 30</u>	<u>2015-16</u>	<u>2015-16</u>
REVENUES			
Total Local Revenue	306,806	1,385,142	20,721,086
Total Intermediate Revenue	0	7,755	7,965
Total County Revenue	0	0	0
Total State Revenue	3,981,154	22,889,327	50,942,665
Total Federal Revenue	83,176	172,459	1,133,550
Total Transfers	(954,190)	(1,929,934)	(2,985,924)
Total Loan Revenue	0	0	0
Total General Fund Revenue	<u>3,416,946</u>	<u>22,524,749</u>	<u>69,819,342</u>
EXPENDITURES			
Total Salaries	2,950,287	14,227,667	35,611,652
Total Benefits	845,946	4,053,967	10,385,071
Total Purchased Professional Services	133,275	2,244,784	9,846,635
Total Purchased Property Services	57,671	655,102	1,246,752
Total Other Purchased Services	1,549,363	4,594,684	1,371,695
Supplies & Materials	190,817	2,441,024	12,103,922
Property	1,537	104,906	166,276
Other Objects	9,428	47,009	87,678
Other Uses of Funds	0	0	0
Other			
Total General Fund Expenditures	<u>5,738,325</u>	<u>28,369,142</u>	<u>70,819,681</u>
Beginning Fund Balance		6,875,223	
Fund Balance Year to Date		1,030,830	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2015

*** Based on Original FY 2016 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of <u>2015-16</u>	Prior Year to Date <u>2014-15</u>	Percent of <u>2014-15</u>
REVENUES			
Total Local Revenue	6.68%	928,060	4.56%
Total Intermediate Revenue	97.36%	7,965	100.00%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	44.93%	22,109,149	46.59%
Total Federal Revenue	15.21%	167,559	13.15%
Total Transfers	64.63%	(1,700,000)	42.01%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>32.26%</u>	<u>21,512,733</u>	<u>33.07%</u>
EXPENDITURES			
Total Salaries	39.95%	13,656,822	40.36%
Total Benefits	39.04%	3,860,867	39.30%
Total Purchased Professional Services	22.80%	847,268	10.28%
Total Purchased Property Services	52.54%	570,624	44.33%
Total Other Purchased Services	334.96%	6,795,657	539.36%
Supplies & Materials	20.17%	1,128,555	9.37%
Property	63.09%	108,737	36.10%
Other Objects	53.62%	34,700	34.03%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%	0	0.00%
Total General Fund Expenditures	<u>40.06%</u>	<u>27,003,230</u>	<u>40.36%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Nov 1 - Nov 30</u>	Year to Date** <u>2015-16</u>	Budget*** <u>2015-16</u>
REVENUES			
CPP/Preschool Fund	359,282	627,397	1,456,199
Governmental Grants Fund	142,884	581,832	2,547,474
Capital Reserve Fund	600,000	4,408,367	1,596,150
Insurance Reserve Fund	-	358,002	358,025
Bond Redemption Fund	6,707	15,335	4,043,069
Food Service Fund	8,178	638,357	2,355,792
Building Fund			
Total Revenue, Other Funds	<u>1,117,051</u>	<u>6,629,290</u>	<u>12,356,709</u>
EXPENDITURES			
CPP/Preschool Fund	129,257	641,226	1,517,997
Governmental Grants Fund	432,526	1,282,360	2,547,474
Capital Reserve Fund	559,050	5,221,677	2,570,400
Insurance Reserve Fund	(632)	411,576	467,064
Bond Redemption Fund	-	550	4,088,012
Food Service Fund	226,483	1,210,973	2,748,009
Building Fund			
Total Expenditures, Other Funds	<u>1,346,684</u>	<u>8,768,361</u>	<u>13,938,956</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2015

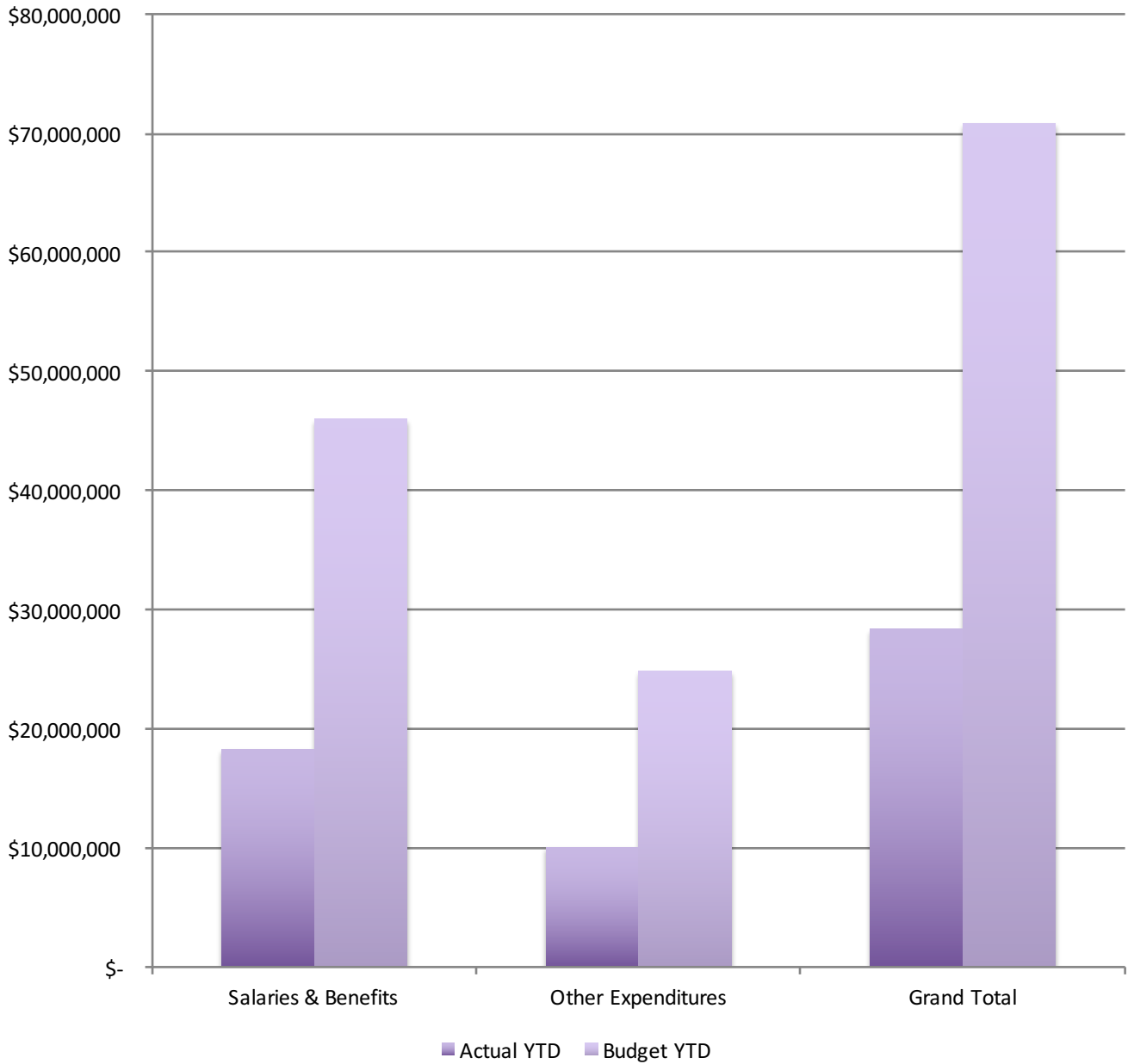
*** Based on Original FY 2016 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

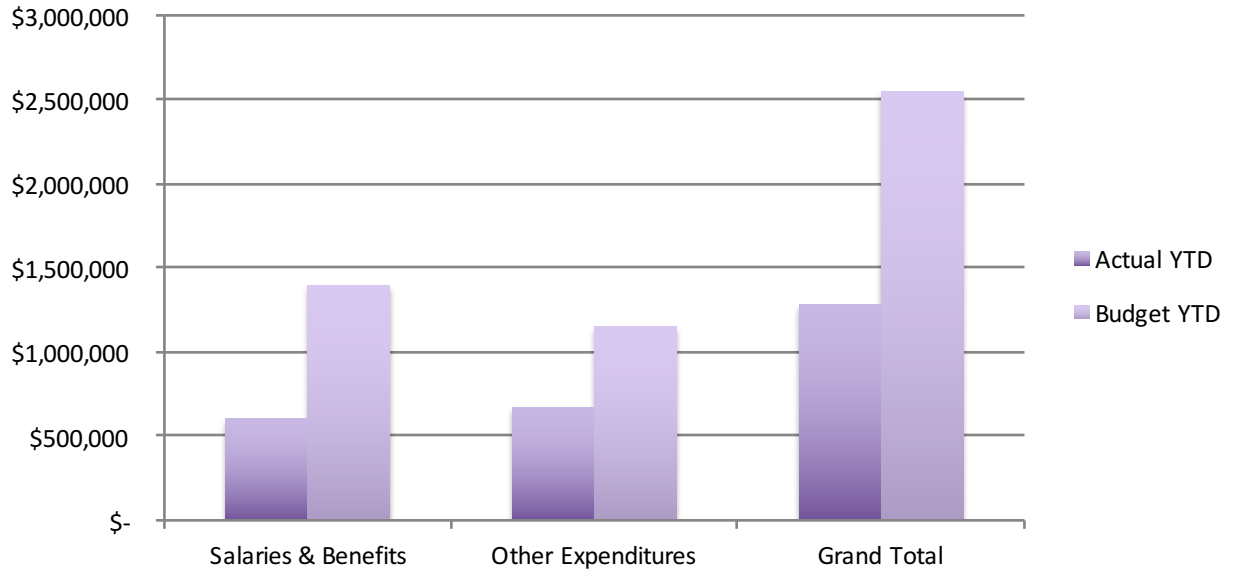
OTHER FUNDS

	Percent of <u>2015-16</u>	Prior Year to Date <u>2014-15</u>	Percent of <u>2014-15</u>
REVENUES			
CPP/Preschool Fund	24.67%	552,343	38.27%
Governmental Grants Fund	0.00%	603,573	16.35%
Capital Reserve Fund	37.59%	811,297	34.06%
Insurance Reserve Fund	0.00%	458,010	100.00%
Bond Redemption Fund	0.17%	9,966	0.22%
Food Service Fund	0.35%	601,017	28.13%
Buidling Fund	0.00%	0	0.00%
Total Revenue, Other Funds	<u>53.65%</u>	<u>3,036,207</u>	<u>20.72%</u>
EXPENDITURES			
CPP/Preschool Fund	42.24%	584,216	38.06%
Governmental Grants Fund	0.00%	1,205,355	32.64%
Capital Reserve Fund	203.15%	857,229	32.70%
Insurance Reserve Fund	88.12%	398,634	96.58%
Bond Redemption Fund	0.01%	3,200,553	39.00%
Food Service Fund	44.07%	702,510	20.75%
Building Fund	0.00%	0	0.00%
Total Expenditures, Other Funds	<u>62.91%</u>	<u>6,948,496</u>	<u>35.00%</u>

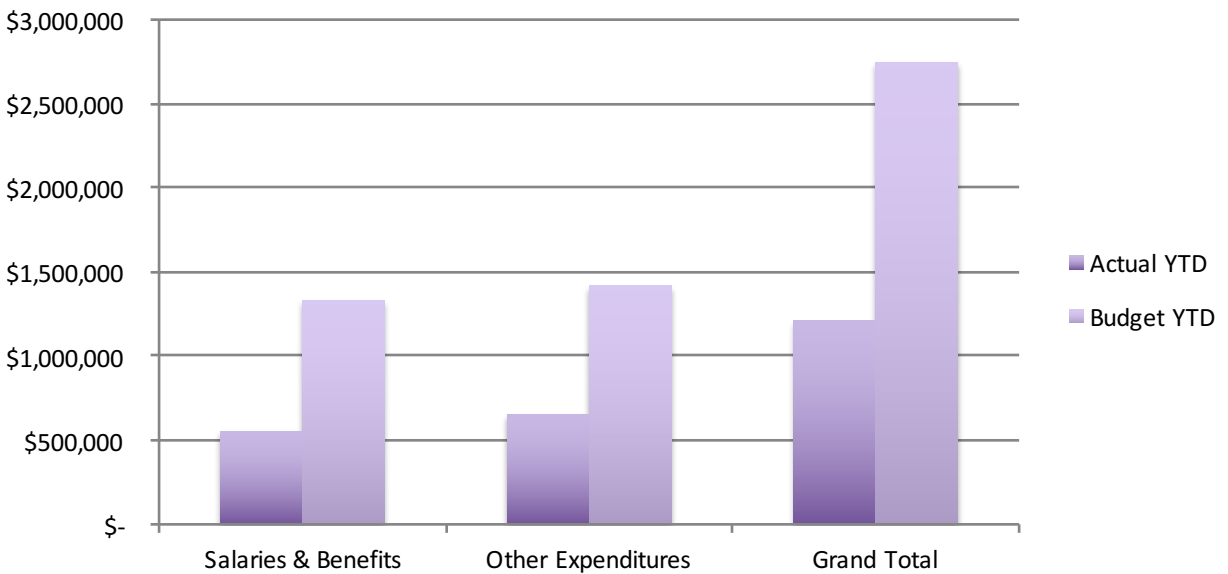
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of November 30, 2015



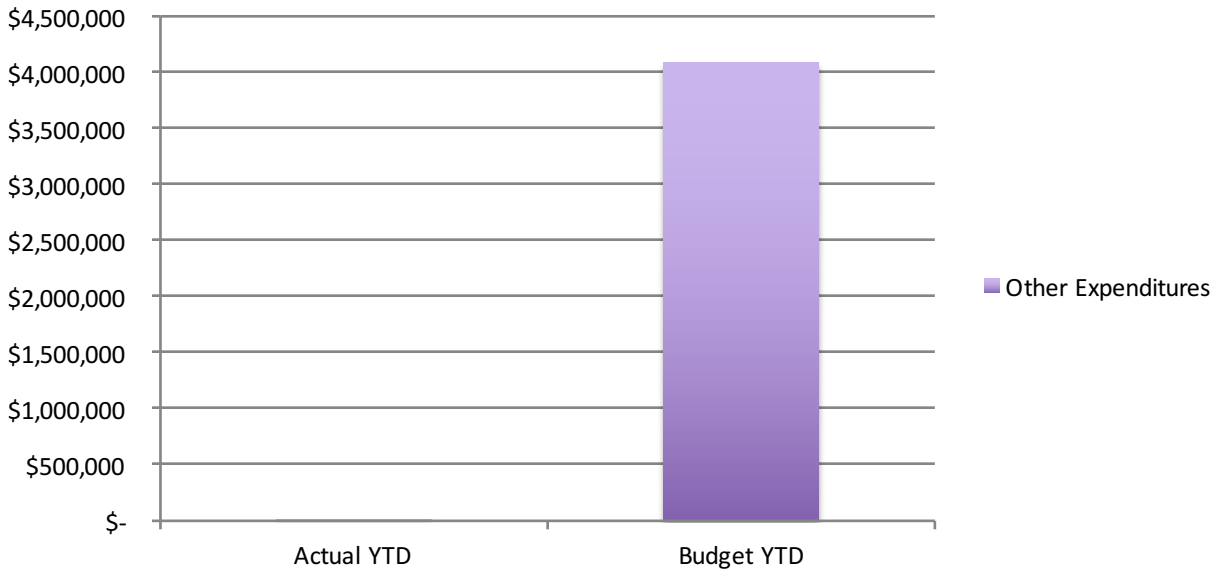
Grants Fund
Budget vs. Actual Expenditures
As of November 30, 2015
(Unaudited)



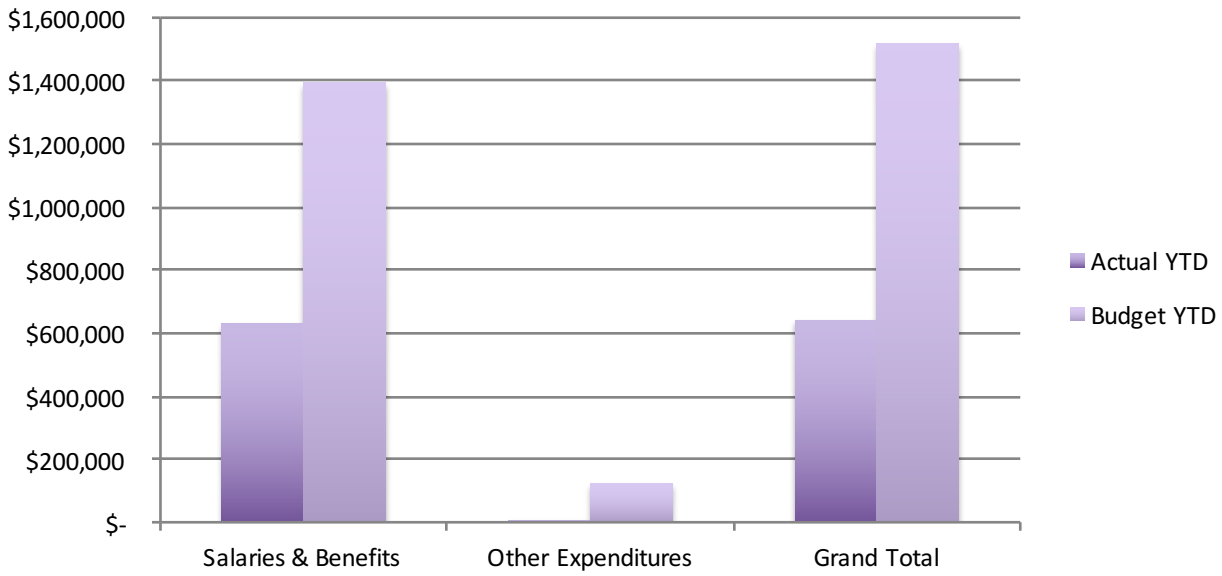
Nutrition Services Fund
Budget vs. Actual Expenditures
As of November 30, 2015
(Unaudited)



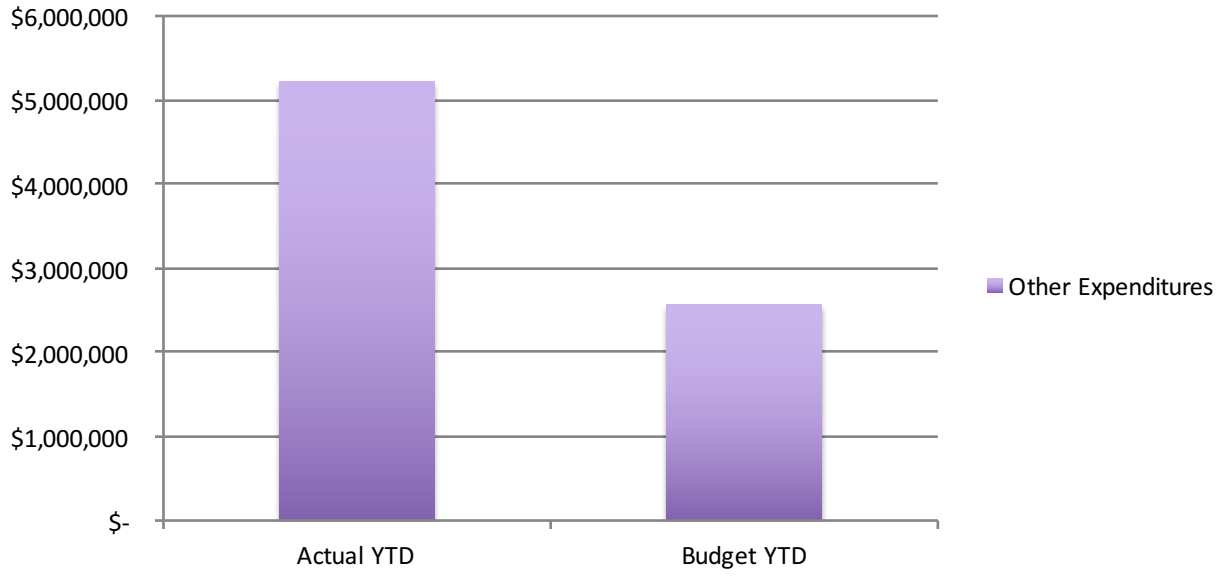
**Bond Redemption Fund
Budget vs. Actual Expenditures
As of November 30, 2015
(Unaudited)**



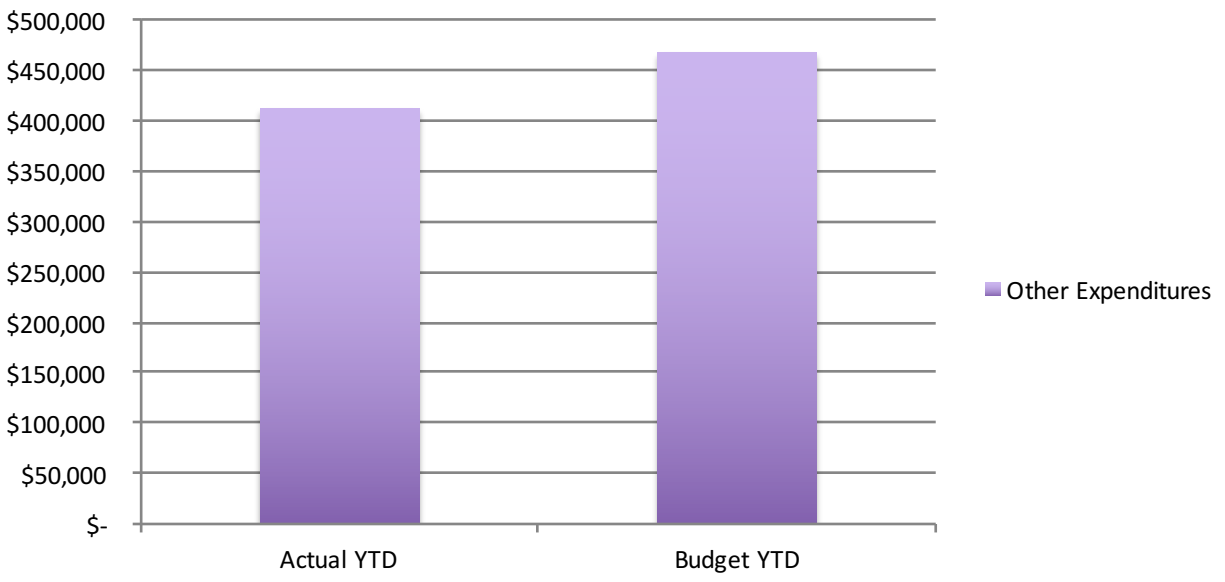
**CPP Fund
Budget vs. Actual Expenditures
As of November 30, 2015
(Unaudited)**



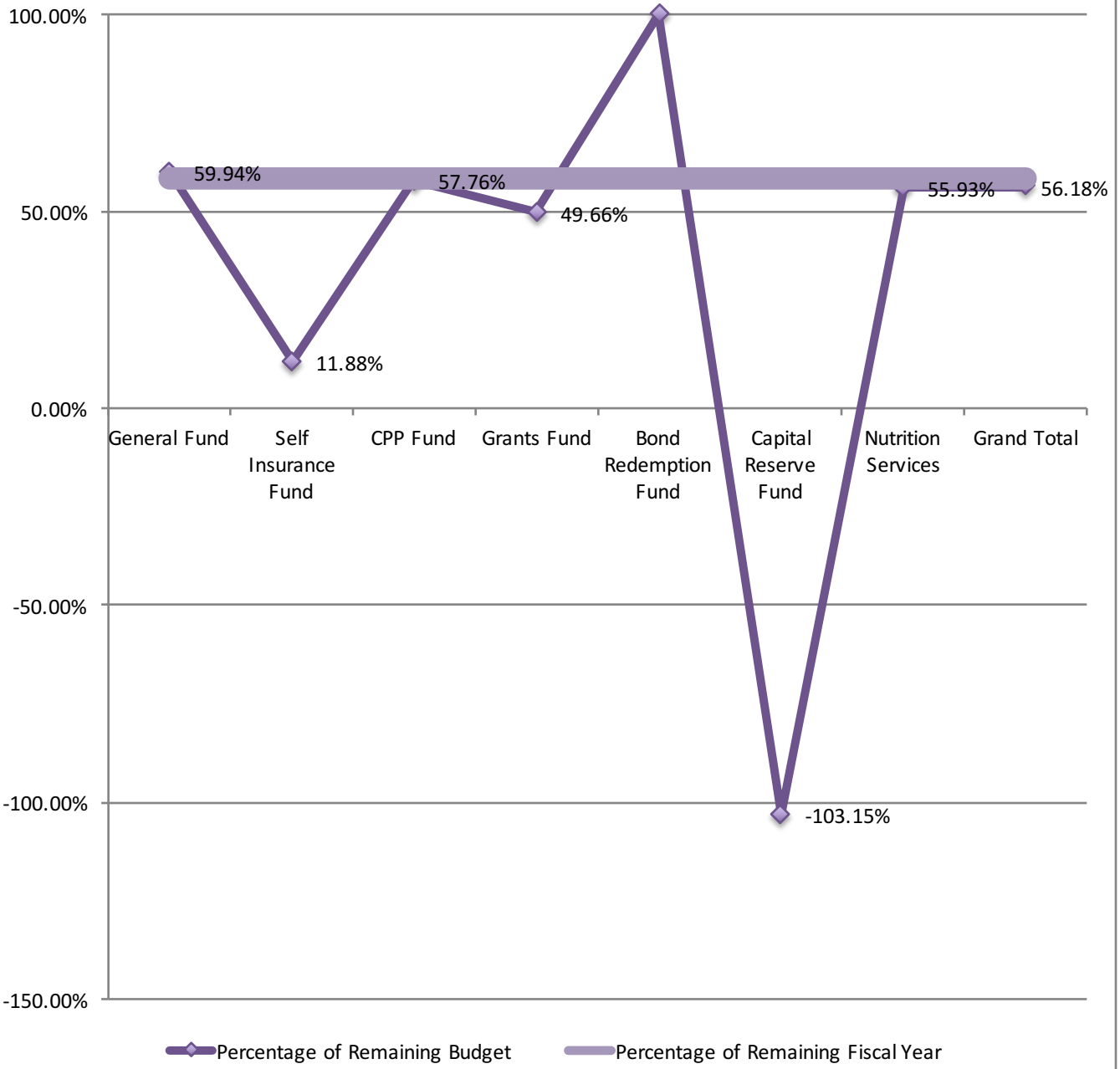
**Capital Reserve Fund
Budget vs. Actual Expenditures
As of November 30, 2015
(Unaudited)**



**Insurance Reserve Fund
Budget vs. Actual Expenditures
As of November 30, 2015
(Unaudited)**



2015-16 Percentage of Budget Remaining by Fund November 30, 2015 (Unaudited)



Period Ending 11/30/15

Fund Range 10-10

Balance Sheet Summary

FJBAS01A

Account Period 05 Year 16

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10	GENERAL FUND				
10-000-00-0000-8101-000-0000-00-6	Cash-US Bank	9,104,242.89	1,692,568.43	1,923,755.11	11,027,998.00
10-000-00-0000-8101-000-0000-02-6	Cash-North Valley Bank	.00	.00	.00	.00
10-000-00-0000-8101-000-0000-03-6	Payroll Acct-US Bank	.00	-2,256,938.99	-6,707,842.12	-6,707,842.12
10-000-00-0000-8103-000-0000-01-6	Petty Cash-Academy High School	600.00	.00	.00	600.00
10-000-00-0000-8103-000-0000-02-6	Petty Cash-FREC	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-03-6	Petty Cash-MESA	1,000.00	.00	.00	1,000.00
10-000-00-0000-8103-000-0000-04-6	Petty Cash-NORTH VALLEY SYA	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-05-6	Petty Cash-Explore Elem	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-08-6	Petty Cash-SPED	150.00	.00	.00	150.00
10-000-00-0000-8103-000-0000-11-6	Petty Cash-Achieve	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-12-6	Petty Cash-Adventure	200.00	.00	300.00	500.00
10-000-00-0000-8103-000-0000-13-6	Petty Cash-Clayton Partnership	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-14-6	Petty Cash-Enrichment	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-15-6	Petty Cash-Valley View	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-16-6	Petty Cash-Welby Montessori	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-17-6	Petty Cash-Meadow Community	600.00	.00	.00	600.00
10-000-00-0000-8103-000-0000-19-6	Petty Cash-Preschool	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-21-6	Petty Cash-York Intl	800.00	.00	.00	800.00
10-000-00-0000-8103-000-0000-31-6	Petty Cash-Welcome Center	850.00	.00	.00	850.00
10-000-00-0000-8103-000-0000-32-6	Petty Cash-Skyview Athletics	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-35-6	Petty Cash-MEC	300.00	.00	200.00	500.00
10-000-00-0000-8103-000-0000-36-6	Petty Cash-GLA	300.00	.00	200.00	500.00
10-000-00-0000-8103-000-0000-46-6	Petty Cash-Learning Services	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-48-6	Petty Cash-Professional Dev	300.00	.00	.00	300.00
10-000-00-0000-8103-000-0000-50-6	Petty Cash-Communications	250.00	.00	.00	250.00
10-000-00-0000-8103-000-0000-51-6	Petty Cash-Technology	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-53-6	Petty Cash-Office of Superintendent	350.00	.00	.00	350.00
10-000-00-0000-8103-000-0000-57-6	Petty Cash-Human Resources	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-59-6	Petty Cash-Office of Deputy Super	500.00	.00	-500.00	.00
10-000-00-0000-8103-000-0000-61-6	Petty Cash-Finance Office	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-62-6	Petty Cash-Evaluation	.00	200.00	200.00	200.00
10-000-00-0000-8103-000-0000-65-6	Petty Cash-Transportation	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-66-6	Petty Cash-Maintenance	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-67-6	Petty Cash-Custodial	200.00	.00	.00	200.00
10-000-00-0000-8111-000-0000-01-6	Investment-ColoTrust	1,213,862.69	-824,146.70	564,740.98	1,778,603.67
10-000-00-0000-8111-000-0000-04-6	US Bank COPS Reserve	420,537.50	.00	-420,537.50	.00
10-000-00-0000-8111-000-0000-08-6	Wells Fargo TAN Loan	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-37-6	Petty Cash-NVSYA	400.00	.00	.00	400.00

Period Ending 11/30/15

Fund Range 10-10

Balance Sheet Summary

FJBAS01A

Account Period 05 Year 16

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10	GENERAL FUND				
10-000-00-0000-8121-000-0000-00-6	Property Taxes Receivable	639,997.09	.00	-538,176.97	101,820.12
10-000-00-0000-8122-000-0000-00-6	Allow Uncollect Property Tax	.00	.00	.00	.00
10-000-00-0000-8141-000-0000-01-6	Due from Intergovernmental	.00	.00	.00	.00
10-000-00-0000-8141-000-0000-03-6	Due from State Gov't	.00	.00	.00	.00
10-000-00-0000-8141-000-3120-03-6	Accounts Receivable Voc Ed	.00	.00	.00	.00
10-000-00-0000-8153-000-0000-01-6	Accounts Receivable	58,102.68	.00	-58,102.68	.00
10-000-00-0000-8153-000-0000-02-6	Accounts Receivable-Retired	11,163.23	-3,401.92	-3,794.09	7,369.14
10-000-00-0000-8153-000-0000-03-6	Accounts Receivable-Employees	.00	.00	.00	.00
10-000-00-0000-8153-000-0000-04-6	Accounts Receivable-BOCES	.00	.00	.00	.00
10-000-00-0000-8181-000-0000-00-6	Prepaid Expenes	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-18-6	Petty Cash-Monterey Community	500.00	.00	.00	500.00
10-000-00-0000-8153-000-0000-05-6	P-Card Fraud Accounts Receivable	.00	.00	.00	.00
10-000-00-0000-8153-000-0000-73-6	P-Card Receivable from ECPAC	984.01	-2,369.97	-984.01	.00
10-000-00-0000-8153-000-0000-74-6	P-Card Receivable from Student Acts	23.61	-3,234.29	-23.61	.00
10-000-00-0000-8153-000-0000-85-6	P-Card Receivable from MEF	.00	.00	.00	.00
10-000-95-0000-8142-000-4010-00-6	Consolidated Title I Receivable	465,714.00	83,176.00	-293,255.00	172,459.00
10-000-95-0000-8142-000-4010-01-6	Title I A/R Neighboring Schools	.00	.00	.00	.00
10-000-95-0000-8142-000-4389-00-6	Consolidated Federal ARRA Receivable	.00	.00	.00	.00
10-519-00-0000-8141-000-0000-00-6	AFROTC Reimburseable A/R	617.75	.00	-217.75	400.00
10-000-00-0000-8132-000-0000-18-6	Due To/From Insurance Reserve Fund	.00	.00	.00	.00
10-000-00-0000-8132-000-0000-19-6	Due To/From C.P.P. Fund	4,041.08	-2,440.36	56,702.82	60,743.90
10-000-00-0000-8132-000-0000-21-6	Due To/From Food Service Fund	-875.74	-1,587.01	171,044.78	170,169.04
10-000-00-0000-8132-000-0000-22-6	Due To/From Gov't Grants Fund	497,747.86	124,279.69	293,733.50	791,481.36
10-000-00-0000-8132-000-0000-31-6	Due To/From Bond Redemption Fund	.00	.00	.00	.00
10-000-00-0000-8132-000-0000-41-6	Due to / From bldg fund	.00	.00	.00	.00
10-000-00-0000-8132-000-0000-43-6	Due To/From Capital Reserve Fund	.00	.00	.00	.00
	Total Assets	12,427,858.65	-1,193,895.12	-5,012,556.54	7,415,302.11

Period Ending 11/30/15

Fund Range 10-10

Balance Sheet Summary

FJBAS01A

Account Period 05 Year 16

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10	GENERAL FUND				
10-000-00-0000-7421-000-0000-00-6	Accounts Payable	26,071.15	236.63	-25,834.52	236.63
10-000-00-0000-7421-000-0000-01-6	Prior Yrs Accounts Payable	275,806.20	.00	-275,806.20	.00
10-000-00-0000-7461-000-0000-00-6	Accrued Wages and Benefits	.00	.00	.00	.00
10-000-00-0000-7461-000-0000-01-6	Accrued Salaries-Summer Payment	3,629,513.80	.00	.00	3,629,513.80
10-000-00-0000-7461-000-0000-02-6	Accrued PERA-Summer Payment	1,087,548.08	.00	.00	1,087,548.08
10-000-00-0000-7461-000-0000-03-6	Accrued Vacation	.00	.00	.00	.00
10-000-00-0000-7461-000-0000-04-6	Accrued Early Retirement	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-00-6	Due to State Gov't	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-01-6	Payable-PERA	.00	420,506.91	419,773.02	419,773.02
10-000-00-0000-7471-000-0000-02-6	Payable-Federal Tax W/H	.00	157,033.46	157,033.46	157,033.46
10-000-00-0000-7471-000-0000-03-6	Payable-State Tax W/H	.00	49,838.00	49,838.00	49,838.00
10-000-00-0000-7471-000-0000-05-6	Payable-Kaiser	-9,239.81	343,580.75	333,344.48	324,104.67
10-000-00-0000-7471-000-0000-06-6	Payable-Disab Adm/Class	.00	4,257.13	4,257.13	4,257.13
10-000-00-0000-7471-000-0000-07-6	Payable-Executive Services	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-08-6	Payable-MEA Dues	.00	17,268.60	17,268.60	17,268.60
10-000-00-0000-7471-000-0000-09-6	Payable-Food Service Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-10-6	Payable-Credit Union	.00	28,957.72	28,957.72	28,957.72
10-000-00-0000-7471-000-0000-11-6	Payable-Pace Dues	.00	2.00	2.00	2.00
10-000-00-0000-7471-000-0000-12-6	Payable-Group Life	.00	13,026.39	13,026.39	13,026.39
10-000-00-0000-7471-000-0000-13-6	Payable-Tax Sheltered Annuities	.00	36,226.27	36,226.27	36,226.27
10-000-00-0000-7471-000-0000-14-6	Payable-United Way	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-15-6	Payable-Medicare	.00	46,167.29	46,167.29	46,167.29
10-000-00-0000-7471-000-0000-16-6	Payable-CCSEA	.00	1,233.75	1,233.75	1,233.75
10-000-00-0000-7471-000-0000-17-6	Payable CASE Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-18-6	Payable-PERA Survivor Insurance	.00	697.50	697.50	697.50
10-000-00-0000-7471-000-0000-19-6	Payable-CASE Dues	.00	149.25	149.25	149.25
10-000-00-0000-7471-000-0000-20-6	Payable-Cancer Care	15.51	1,436.88	1,421.37	1,436.88
10-000-00-0000-7471-000-0000-21-6	Payable-Executive Svcs Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-22-6	Payable-Garnishment W/H	.00	2,781.72	2,906.72	2,906.72
10-000-00-0000-7471-000-0000-23-6	Payable-Dental	.00	-25,523.24	-80,767.47	-80,767.47
10-000-00-0000-7471-000-0000-24-6	Payable-Vision-VSP	.00	2,949.02	2,908.68	2,908.68
10-000-00-0000-7471-000-0000-25-6	Payable-Clearing Account/Health Svcs	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-26-6	Payable-Mapleton Education Foundatio	.00	2,066.21	2,066.21	2,066.21
10-000-00-0000-7471-000-0000-27-6	Payable-Life Non-Cash	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-28-6	Payable-Long Term Hlth	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-29-6	Payable-Disab Certified	.00	3,231.11	3,231.11	3,231.11
10-000-00-0000-7471-000-0000-30-6	FSA	.00	5,651.16	5,651.16	5,651.16
10-000-00-0000-7471-000-0000-31-6	Payable-Dependant Care & Health FSAs	.00	.00	.00	.00

Period Ending 11/30/15

Fund Range 10-10

Balance Sheet Summary

FJBAS01A

Account Period 05 Year 16

Account No/Description	Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10				
GENERAL FUND				
10-000-00-0000-7471-000-0000-32-6 Alternative License	-1,983.20	.00	1,983.36	.16
10-000-00-0000-7471-000-0000-33-6 Preschool & Daycare Tutition	.00	15,685.00	46,278.76	46,278.76
10-000-00-0000-7481-000-0000-00-6 Deferred Revenue	278,566.00	.00	.00	278,566.00
10-661-00-0000-7421-000-0000-00-6 Great Colorado Payback Payable	.00	.00	.00	.00
10-000-00-0000-7421-000-0000-02-6 US Bank P-Card Payable	23,457.80	.00	39,749.62	63,207.42
10-000-00-0000-7421-000-0000-73-6 Checks Payable to ECPAC	.00	.00	.00	.00
10-000-00-0000-7421-000-0000-85-6 Payable to MEF	.00	.00	.00	.00
10-000-00-0000-7451-000-0000-00-6 Colorado Treasury Interest Free Loan	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-34-6 Payable-Transporation FSA	.00	24.00	72.00	72.00
10-000-95-0000-7482-000-4010-00-6 Title I Deferred Revenue	.00	.00	.00	.00
10-585-00-0000-7481-000-3139-00-6 ELL Deferred Revenue	242,880.51	.00	.00	242,880.51
Total Liabilities	5,552,636.04	1,127,483.51	831,835.66	6,384,471.70
10-000-00-0000-6720-000-0000-00-6 Restricted for Debt Service	420,537.50	.00	-420,537.50	.00
10-000-00-0000-6750-000-0000-00-6 Committed Fund Balance	1,371,100.00	.00	.00	1,371,100.00
10-000-00-0000-6721-000-0000-00-6 Restricted for Tabor 3% Reserve	2,091,129.00	.00	.00	2,091,129.00
10-000-00-0000-6722-000-0000-00-6 Restricted for Multi-Yr Contracts	993,550.00	.00	.00	993,550.00
10-000-00-0000-6760-000-0000-00-6 Assigned fund balance	.00	.00	.00	.00
10-000-00-0000-9330-000-0000-00-6 Financial Crisis Restricted Reserve	.00	.00	.00	.00
10-000-00-0000-6775-000-0000-00-6 Budgeted Fund Balance	333,033.00	.00	.00	333,033.00
10-000-00-0000-6770-000-0000-00-6 Unassigned fund balance	1,998,906.11	.00	420,537.50	2,419,443.61
Total Equity	7,208,255.61	.00	.00	7,208,255.61
10-000-00-0000-6780-000-0000-00-6 Estimated Revenues	.00	.00	.00	.00
10-000-00-0000-6781-000-0000-00-6 Revenue Control	.00	3,416,945.90	22,524,749.33	22,524,749.33
10-000-00-0000-6782-000-0000-00-6 Appropriations	-333,033.00	.00	.00	-333,033.00
10-000-00-0000-6783-000-0000-00-6 Expenditure Control	.00	-5,738,324.53	-28,369,141.53	-28,369,141.53
10-000-00-0000-6784-000-0000-00-6 Encumbrance Control	.00	140,785.73	-517,994.23	-517,994.23
10-000-00-0000-6753-000-0000-00-6 Reserve for Encumbrances	.00	-140,785.73	517,994.23	517,994.23
Total Controls	-333,033.00	-2,321,378.63	-5,844,392.20	-6,177,425.20
Total Equity and Control	6,875,222.61	-2,321,378.63	-5,844,392.20	1,030,830.41
Total Liabilities and Equity	12,427,858.65	-1,193,895.12	-5,012,556.54	7,415,302.11
Other Sources/Uses	.00	.00	.00	.00

*Fund is in Balance .00

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: December 8, 2015

POLICY: Financial Administration, Policy DAB
REPORT TYPE: Decision Making
SUBJECT: Mill Levy Certification FY 2016

Policy Wording: With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools, the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools, or any fiscal condition that is inconsistent with achieving the District's objectives.

Policy Interpretation: The District will not fail to certify the mill levies for property tax on or before December 15th of each year.

Report: Attached are the two separate mill levy certifications we are required to complete and submit to Adams county and state of Colorado on or before December 15 of each year.

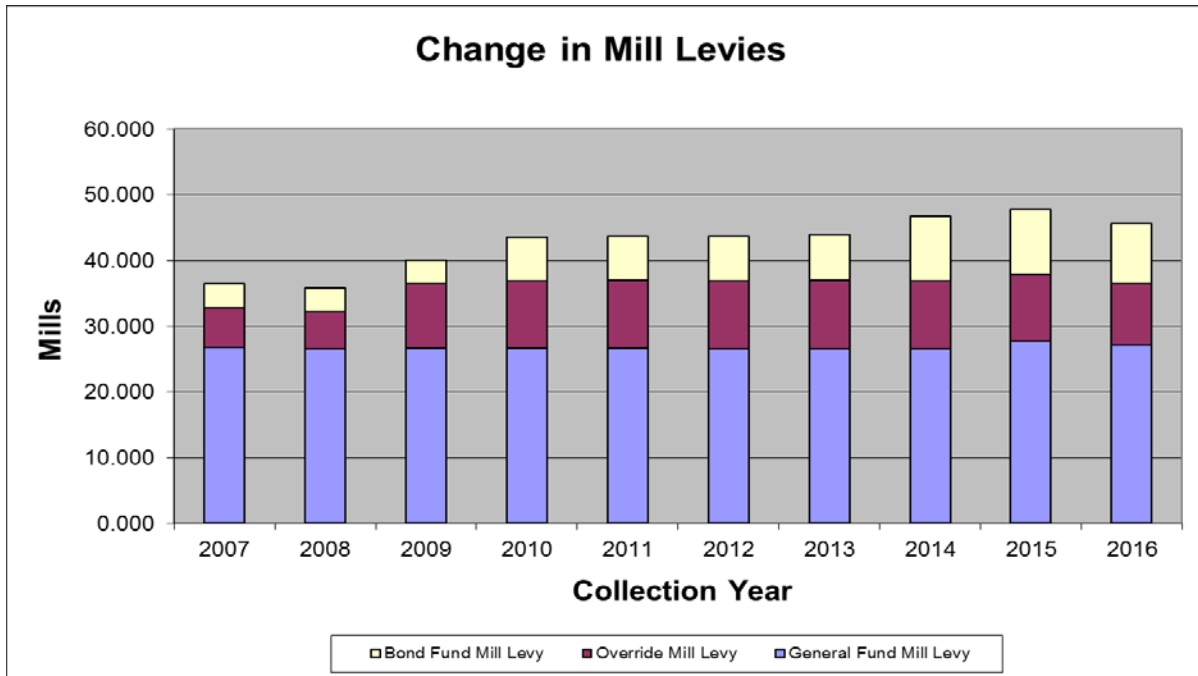
The levy for the District General Fund totals 36.518 mills; the levy for the Bond Redemption Fund totals 9.111 mills, for a total district mill levy of 45.629.

The Adopted Budget for the District was based on a projected assessed valuation of \$488,984,355 provided by the Department of Education. The actual assessed valuation as certified by the county assessor was \$501,791,060.

The Colorado Department of Education determines all mill levy figures. Under state law and recent court interpretations, the District may not adjust any of the figures provided by the state. The District does, however, determine the bond fund mill levy, as these funds are provided by local taxpayers. This mill levy is set based on the actual bond payments, interest and fees scheduled for the fiscal year.

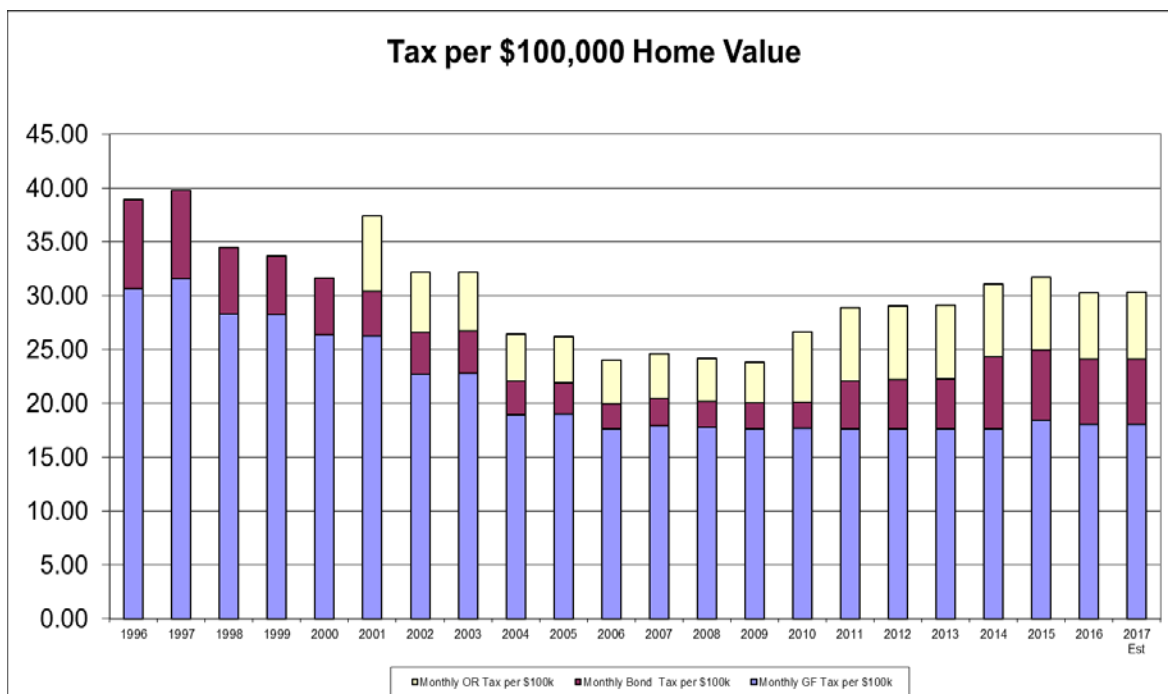
Upon certification by the Board of Education, the total general fund mill levy of 36.518 and bond fund mill levy of 9.111 will be assessed on all District property owners beginning January 1, 2016.

The District is always concerned about the impact of property tax rates on our residents and business owners. The chart below shows a multi-year history of the District's mill levy:



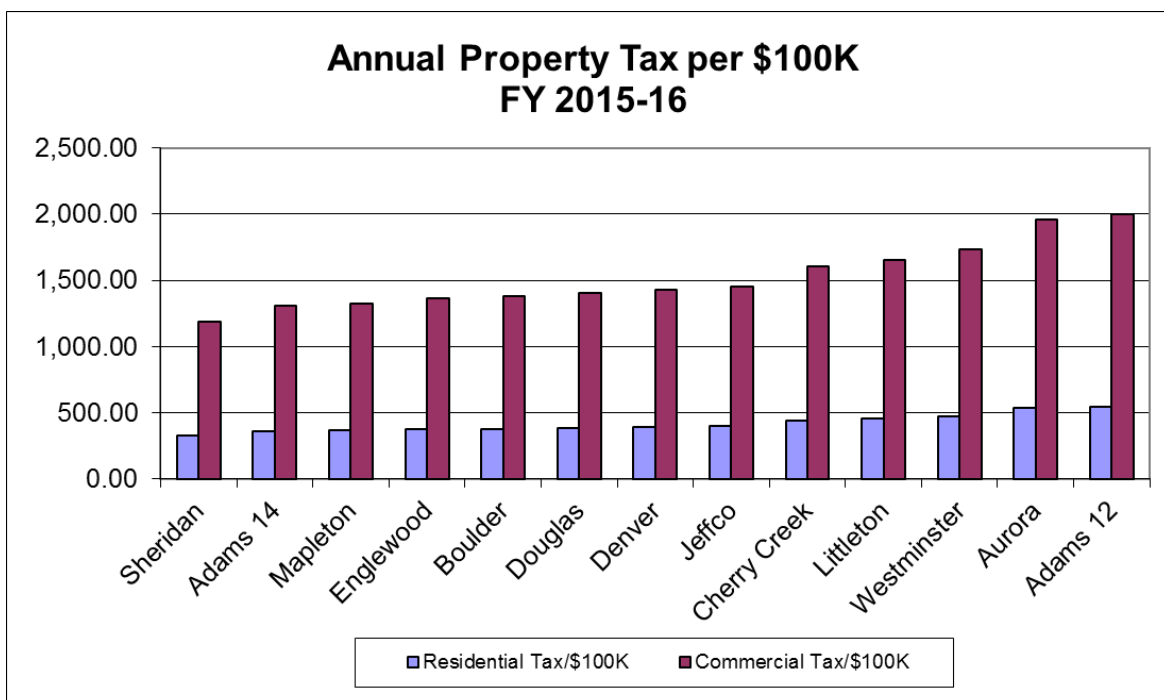
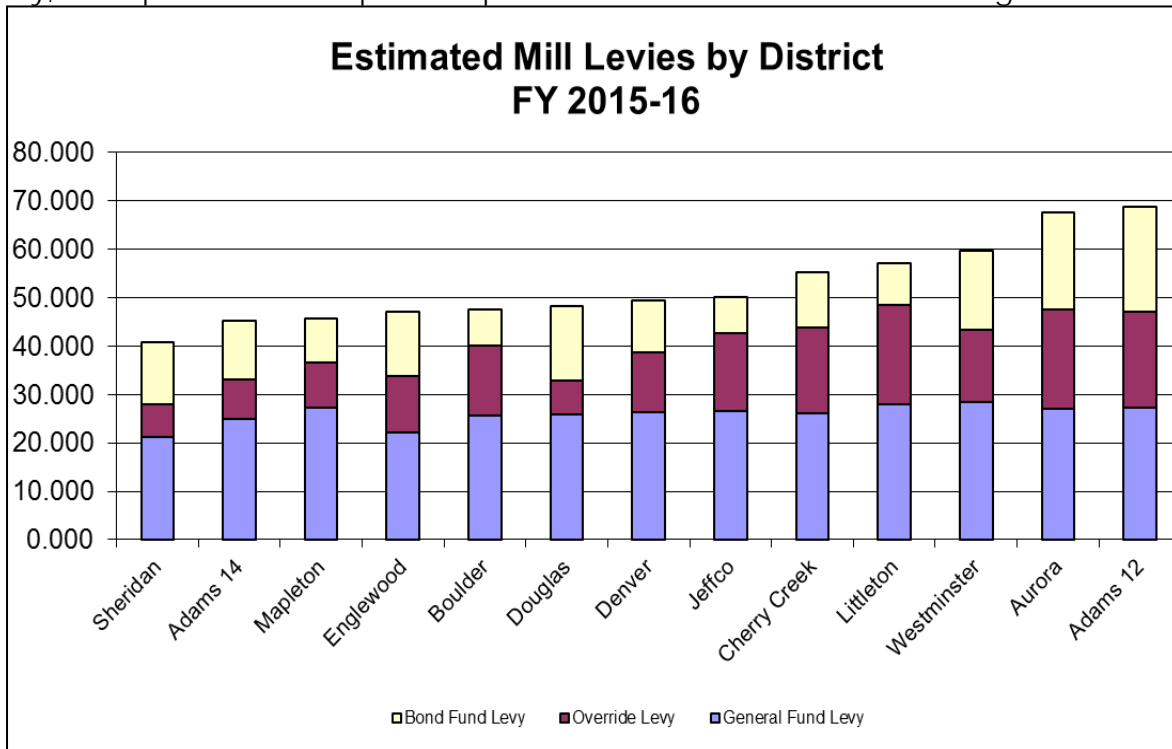
The total school district mill levy decreased by 2.158 mills from FY 2015. The mill levy decrease is primarily due to a sizable increase in the District's assessed valuation which is a trend we are seeing in many parts of the state. State law allows school districts to levy additional mills to collect abated taxes and to adjust override and bond mill levies to keep the dollar value constant.

The impact on district property owners is illustrated in this chart:



Tax per \$100,000 of home value peaked in 1993 at \$59.85 after the district passed a capital construction bond election. Since then, the annual tax per \$100,000 in home value has dropped to a low of \$23.78 per month in fiscal year 2009. The current monthly tax per \$100,000 of home value is \$30.27. This is a decrease of \$1.43 per month over last year.

Finally, it's important to compare Mapleton's levies to those of surrounding districts:



These levies are estimates based on the latest CDE figures – most districts are like us, certifying their mill levies at this meeting in December. As soon as I have finals, I'll update this chart.

As you can see, Mapleton's levy is lower than many districts in the metro area. Boulder and Denver have such high assessed valuations they don't really fit into the comparison. Sheridan, Englewood and Adams 14 have lower base mill levies, where Mapleton starts with a base levy of 26.08 mills. This levy is controlled by the state under the TABOR guidelines. Taking these factors into account, Mapleton's levy is really quite low – even after the override assessment and bond. This demonstrates good stewardship of tax resources to our community.

Recommendation: District administration recommends that the Board of Education adopt the General Fund mill levy of 36.518 mills; and the Bond Redemption Fund mill levy of 9.111 mills; for a total levy of 45.629.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: December 8, 2015

Policy: Annual Audit, Policy DIE
Report Type: Incidental
SUBJECT: FY 2015 Audit Presentation

Policy Wording: In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually, following the close of the fiscal year. The Board of Education for Mapleton Public Schools reserves the right to request an audit at more frequent intervals if desired.

Policy Interpretation: This policy is interpreted to include updates to the Board on District financial reporting.

Report: Each year, the District is audited by an independent auditing firm, in accordance with Colorado state law. At today's regularly scheduled Board meeting, District administration will present the latest findings from this year's audit. Representatives from the District's auditing firm, Rubin Brown, LLP, are in attendance to make a brief presentation, deliver any management letter issues and answer any questions the Board may have about the audit report.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Executive Director of Learning Services
DATE: December 3, 2015

Policy: Funding Proposals, Grants, and Special Projects, Policy DD
Report Type: Decision Making
SUBJECT: Request to Accept Grant Funds – ECPAC: Gary Community Investments

Policy Wording: Policy DD: *Funding Proposals, Grants and Special Projects* encourages the District to pursue all available sources of funding consistent with achieving the District's objectives.

Further, the policy stipulates that District administration must formally seek Board approval before accepting supplemental or special project funds if the amount is \$50,000 or greater.

Decision Requested: District administration is requesting Board approval to accept \$80,401 (Yr 1), \$74,852 (Yr 2), and \$75,842 (Yr 3) on behalf of the Early Childhood Partnership of Adams County (ECPAC).

Report: Mapleton Public Schools serves as the fiscal agent for ECPAC. The agreement with ECPAC, for providing this service, is that they follow State regulation and Board policy related to fiscal transactions.

These funds will be used to provide early childhood mental health consultation to community early care and education programs who are involved in ECPAC's School Readiness Project, through a contract with Community Reach Center. Additionally this funding will help support training and support in the Pyramid Model – an evidenced-based model for promoting social emotional development and preventing challenging behaviors. This grant helps support ECPAC's overall goal that children enter kindergarten healthy and ready to learn and succeed.

District administration recommends approval of this grant so the priorities outlined in the proposal can be implemented by ECPAC.