Mapleton Public Schools
Adams County School District No.1

DISTRICT MISSION

… Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world …

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2016 - 2017 FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Cindy Croisant
Steve Donnell
Sheila Montoya
Theo Rodriguez
Ken Winslow

SUPERINTENDENT
Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting — December 13, 2016
Administration Building — 6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of Minutes
   - 7.1. Approval of November 29, 2016, Board Meeting minutes
   - 7.2. Approval of December 8, 2016, Board Retreat minutes
8. Report of the Secretary
9. Consent Agenda
   - 9.1. Personnel Action, Policy GCE/GCF – Ms. Toussaint
   - 9.2. Finance Report November, 2016, Policy DIC – Mrs. Martinez
10. Focus: Communication
    - 10.1. Mill Levy Certification 2017, Policy DAB – Mrs. Martinez
    - 10.2. Fiscal Year 2016 Audit Presentation, Policy DIE – Mrs. Martinez
    - 10.3. Consideration of Architect, Policy DJE – Mr. Crawford
11. Focus: Community Involvement
    - 11.1 DAAC Update, Policy AE – Mr. Fuller
12. Discussion of Next Agenda
13. Superintendent's Comments
14. Board Committee Update
15. School Board Discussion / Remarks
16. Next Meeting Notification – January 24, 2017
17. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:03 p.m. on Tuesday, November 29, 2016, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant – Vice President	Present
Steve Donnell – Secretary	Present
Sheila Montoya – Treasurer	Present
Theo Rodriguez – Asst. Secretary/Treasurer	Absent
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Setzer said students from Clayton Partnership would be sharing information that evening about their Student Council.

Eighth graders Mia Lim, Kevin Le, Jessica Dam and Abigale Alegria addressed the Board on the four character traits emphasized at the school – integrity, compassion, responsibility and perseverance – and explained how the Student Council incorporated those traits in their school activities throughout the year.

Individual Board members thanked the students for their presentation, commending them on the various activities they were involved in and how they were giving back to their community.

RECESS: 6:10 p.m., reconvened at 6:12 pm.

6.0 PUBLIC PARTICIPATION

None

7.0 APPROVAL OF MINUTES

MOTION: By Ms. Montoya, seconded by Ms. Croisant, to approve the minutes as stated on the Board Agenda dated November 29, 2016: 7.1 Board Meeting minutes of October 25, 2016 and 7.2 Study Session minutes of November 15, 2016.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

8.0 REPORT OF THE SECRETARY

Mr. Donnell read correspondence from staff and students at Monterey Community School thanking the Board for supporting their middle school outdoor education trip to Cal-Wood.

9.0 CONSENT AGENDA

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve Agenda items 9.1 Personnel Action and 9.2 Finance Report for October, 2016, as stated on the Board Agenda dated November 29, 2016.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

10.0 FOCUS: BOARD BUSINESS

10.1 Acceptance of Election Results

Mr. Crawford reported that ballot measures 3A, a mill levy override, and 3B, a bond question, had been presented to Mapleton voters during the November 8, 2016, election. He noted the District had been notified by the Adams County Clerk and Recorder that both measures had passed – with Measure 3A receiving 54.76% of the vote and Measure 3B receiving 50.38% of the vote.

Mr. Crawford went on to say the revenue increases would be phased in over a period of three years and would be used to provide quality learning environments and experiences for the next several generations of Mapleton students.

MOTION: By Ms. Montoya, seconded by Ms. Croisant, to adopt the Certification of Election Votes Resolution as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

10.2 Board Policy BEAA Second Reading

Ms. Ciancio explained that Policy BEAA Electronic Participation in School Board Meetings had been drafted by the District's legal counsel and reviewed by District staff. She said the policy had been presented to the Board for a first reading at the October 25, 2016, Board meeting and, pending no revisions, was being brought before the Board that evening for final approval and adoption.

MOTION: By Mr. Donnell, seconded by Mr. Croisant, to adopt Board Policy BEAA Electronic Participation in School Board Meetings as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

Mr. Winslow and Ms. Croisant acknowledged it was good to have this policy in place if needed, but cautioned that it be used judiciously and not become standard practice.

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Student Enrollment Report

Mr. Fuller explained that each fall, Colorado school districts conducted official student enrollment counts during a window of time centered on October 1st. He explained the annual October count was used by the State and the District for planning and funding purposes.

During his report, Mr. Fuller reviewed specific District enrollment information, including differences between this year and last, enrollment by school, demographic breakdown,

percentage of students classified as English Language Learners, percentage of students in the special education program, and percentage of students participating in the free and reduced lunch program.

In summary, Mr. Fuller noted:

- District enrollment had increased this year.
- Colorado Connections Academy represented 27% of Mapleton students.
- Nearly 1 in 4 students (1 in 3 for Mapleton boundary schools) were identified as English Language Learners not yet fluent in English.

The Board thanked Mr. Fuller for his report.

A copy of Mr. Fuller's presentation is included with these minutes.

12.0 FOCUS: COMMUNICATION

12.1 Grant Acceptance – 2016 BEST

Mr. Crawford explained that during the spring of 2016, the District had submitted two grant applications to the State of Colorado Building Excellent Schools Today (BEST) program, one of which (Adventure Elementary School) was selected for funding contingent upon matching funds being made available by Mapleton voters through a successful bond election.

He noted that with the successful passage of measure 3B in the November 8, 2016, election, nearly $13 million could be directed to the Adventure Elementary project, thus providing the matching funds needed to accept the BEST grant.

MOTION: By Ms. Montoya, seconded by Ms. Croisant, to accept $6,653,736.74 from Building Excellent Schools Today to support the construction of Adventure Elementary School and to authorize the Superintendent to sign the Grant Agreement with the Colorado Department of Education.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

12.2 Thornton IGA Joint Use of Facilities

Mr. Crawford noted the Board was being asked to approve a new Intergovernmental Agreement with the City of Thornton to allow for the Joint use of District and City facilities. He explained the new agreement provided more clarity regarding which facilities were subject to the agreement and was more descriptive regarding what services were to be provided by each party.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the Intergovernmental Agreement with the City of Thornton for Joint Use of Facilities as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

12.3 Thornton IGA Payment of Water Fees

Mr. Crawford also asked that the Board approve a new Intergovernmental Agreement with the City of Thornton to establish the conditions for payment of water tap fees. He noted

that when the Joint Use Agreement with the City was renegotiated, the parties agreed to address the payment of water tap fees in a new, separate agreement.

MOTION: By Ms. Montoya, seconded by Ms. Croisant, to approve the Intergovernmental Agreement with the City of Thornton for Payment of Water Fees as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

During discussion, it was noted that under the prior agreement with the City of Thornton, water fees was a deferred payment. Under this new arrangement, water fees would be paid upfront through a separate Intergovernmental Agreement.

12.4 Draft Audit Report

Mrs. Martinez noted that Local Governmental Audit Law required Colorado local governments to have an annual audit of their financial statements, to be performed by an independent certified public accountant in accordance with generally accepted auditing standards.

She went on to say the District's independent auditor, RubinBrown, LLP, had prepared a draft audit for review by the Board of Education, with formal presentation of the audit findings to be presented at the December 13, 2016, Board meeting.

13.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said the December 13 Board meeting would include a District audit report and mill levy certification.

14.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio

- Noted that at a Board retreat earlier in the year, the Board and executive team had been challenged to take bold actions, as now evidenced by the successful passage of the District 's mill levy override and bond measure. She went on to say there was exciting work ahead and gave each Board member an apron to help them "get cookin'."
- Said students and staff had enjoyed a great week off during the Thanksgiving holiday.
- Reported the Board would begin work on the selection of contractors and architects for District building projects.

15.0 BOARD COMMITTEE UPDATE

Ms. Croisant reported the Rocky Mountain Risk (RMR) group had gone through a clean audit and was finished with the issues involving District 14. She noted there would not be a December RMR meeting.

Mr. Donnell said the Mapleton Education Foundation (MEF) was reviewing what had worked well during the recent gala and what could be improved.

16.0 SCHOOL BOARD DISCUSSION / REMARKS

Mr. Winslow announced the Board of Education would hold a special meeting on Thursday, December 22, 2016, at 9:00 a.m. in the Admin Boardroom to consider contractors for the Adventure Elementary School and Global campus projects.

Mr. Winslow also thanked all those who had helped with the election campaign, noting he was grateful for the support of the community and excited about the direction the District was headed.

Ms. Montoya said she was excited to be a part of this work, saying it was good to be able to give back and see it all come together.

17.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, December 13, 2016, at the Administration Building.

18.0 ADJOURNMENT

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:48 p.m.

_____
Kenneth Winslow, Board President

_____
Stephen Donnell, Board Secretary

Submitted by Anitra Rock, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in a full-day Board retreat and team development session on Thursday, December 8, 2016, at The Broadmoor Hotel, Colorado Springs, Colorado.

Present: Ken Winslow – President
Cindy Croisant – Vice President
Steve Donnell – Secretary
Sheila Montoya - Treasurer
Absent: Theo Rodriguez – Asst. Secretary/Treasurer

The Board of Education met with members of the Executive Team to discuss

- District Resources
  - Financial Capital
  - Human Capital
- District Strategy
  - Where We've Been
  - Where We Are
  - Where We're Going
- District Engagement
  - Scheduling
  - Construction Advisory Council
  - Communications

No official Board action was taken at the meeting.

_____
Kenneth Winslow, Board President

_____
Stephen Donnell, Board Secretary

Submitted by Anitra Rock, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Sue-Lin Toussaint, Executive Director of Human Resources
DATE: December 8, 2016

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of December 13, 2016.

CLASSIFIED STAFF

NEW EMPLOYEES	POSITION/FACILITY	EFFECTIVE DATE	REASON
Algrim, Cara	Special Education Para./Adventure	12/02/2016	New Hire
Sanchez, Briana	Preschool Para./Monterey	11/30/2016	New Hire

RESIGNATIONS/TERM.	POSITION/FACILITY	EFFECTIVE DATE	REASON
Corral, Yesenia	Children's House Para./Welby	11/22/2016	Resignation
Mason, Daniel	Substitute Custodian/District	11/02/2016	Resignation
Rakestraw, Nathan	Warehouse Worker/Operations	11/22/2016	Deceased

CLASSIFIED REQUESTS

Silvia Garcia, Receptionist/Substitute Coordinator, at the Administration Building, is requesting an intermittent Family Medical Leave of Absence beginning November 29, 2016 through December 20, 2016.

Cecily Jones, Bus Driver in Transportation, is requesting a Family Medical Leave of Absence beginning November 28, 2016 through December 2, 2016.

Katherine Valdez, School Secretary at North Valley, is requesting a Family Medical Leave of Absence beginning December 5, 2016 through January 6, 2017.

LICENSED STAFF

NEW EMPLOYEES	POSITION/FACILITY	EFFECTIVE DATE	REASON
Barnes, Krista	.5 APTT Coordinator/Global Campus	12/01/2016	Re-Hire

RESIGNATIONS/TERM.	POSITION/FACILITY	EFFECTIVE DATE	REASON
Garay, Jessica	5th Grade/Monterey	12/30/2016	Resignation
Murphy, Michael	6th Grade/Clayton	11/29/2016	Resignation
Mang, Kelsey	Special Education/Adventure	02/16/2017	Resignation

LICENSED REQUESTS

Ayumi Holland, Math Teacher at GLA, is requesting a Family Medical Leave of Absence beginning December 9, 2016 through January 6, 2017.

ADMINISTRATION STAFF

NEW EMPLOYEES	POSITION/FACILITY	EFFECTIVE DATE	REASON
No requests at this time			

RESIGNATIONS/TERM.	POSITION/FACILITY	EFFECTIVE DATE	REASON
Reed, Lisle	Asst. Director/Valley View	12/22/2016	Resignation

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS	DELETIONS
Laura, Savannah	
Payan, Alma	

MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

GENERAL FUND

	Period* Nov 1 - Nov 30	Year to Date** 2016-17	Budget*** 2016-17
REVENUES			
Total Local Revenue	324,640	1,503,551	21,526,173
Total Intermediate Revenue	0	4,697	7,755
Total County Revenue	0	0	0
Total State Revenue	3,948,388	22,802,344	51,633,208
Total Federal Revenue	91,843	190,869	1,118,569
Total Transfers	(281,260)	(1,748,733)	(2,662,080)
Total Loan Revenue	0	0	0
Total General Fund Revenue	4,083,611	22,752,728	71,623,625
EXPENDITURES			
Total Salaries	3,113,736	11,055,665	35,117,697
Total Benefits	912,076	3,213,739	10,824,292
Total Purchased Professional Services	106,431	2,103,364	10,119,918
Total Purchased Property Services	62,326	743,993	1,361,157
Total Other Purchased Services	1,456,792	4,435,210	1,513,937
Supplies & Materials	267,710	2,775,911	13,479,912
Property	12,793	130,181	309,576
Other Objects	9,465	26,953	55,785
Other Uses of Funds	0	0	0
Other			
Total General Fund Expenditures	5,941,329	24,485,016	72,782,275
Beginning Fund Balance		8,672,352	
Fund Balance Year to Date		6,940,064	

* Revenue and Expenditures for the month.
**Revenue and Expenditures from July 1, 2016
*** Based on Original FY 2017 Budget

MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

GENERAL FUND

	Percent of 2016-17	Prior Year to Date 2015-16	Percent of 2015-16
REVENUES			
Total Local Revenue	6.98%	1,385,142	6.35%
Total Intermediate Revenue	60.57%	7,755	100.00%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	44.16%	22,889,327	46.01%
Total Federal Revenue	17.06%	172,459	13.98%
Total Transfers	65.69%	(1,929,934)	63.99%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	31.77%	22,524,749	32.27%
EXPENDITURES			
Total Salaries	31.48%	14,227,667	40.16%
Total Benefits	29.69%	4,053,967	36.97%
Total Purchased Professional Services	20.78%	2,244,784	24.97%
Total Purchased Property Services	54.66%	655,102	47.29%
Total Other Purchased Services	292.96%	4,594,684	353.37%
Supplies & Materials	20.59%	2,441,024	21.06%
Property	42.05%	104,906	22.22%
Other Objects	48.32%	47,009	41.11%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	33.64%	28,369,142	40.38%

MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

OTHER FUNDS

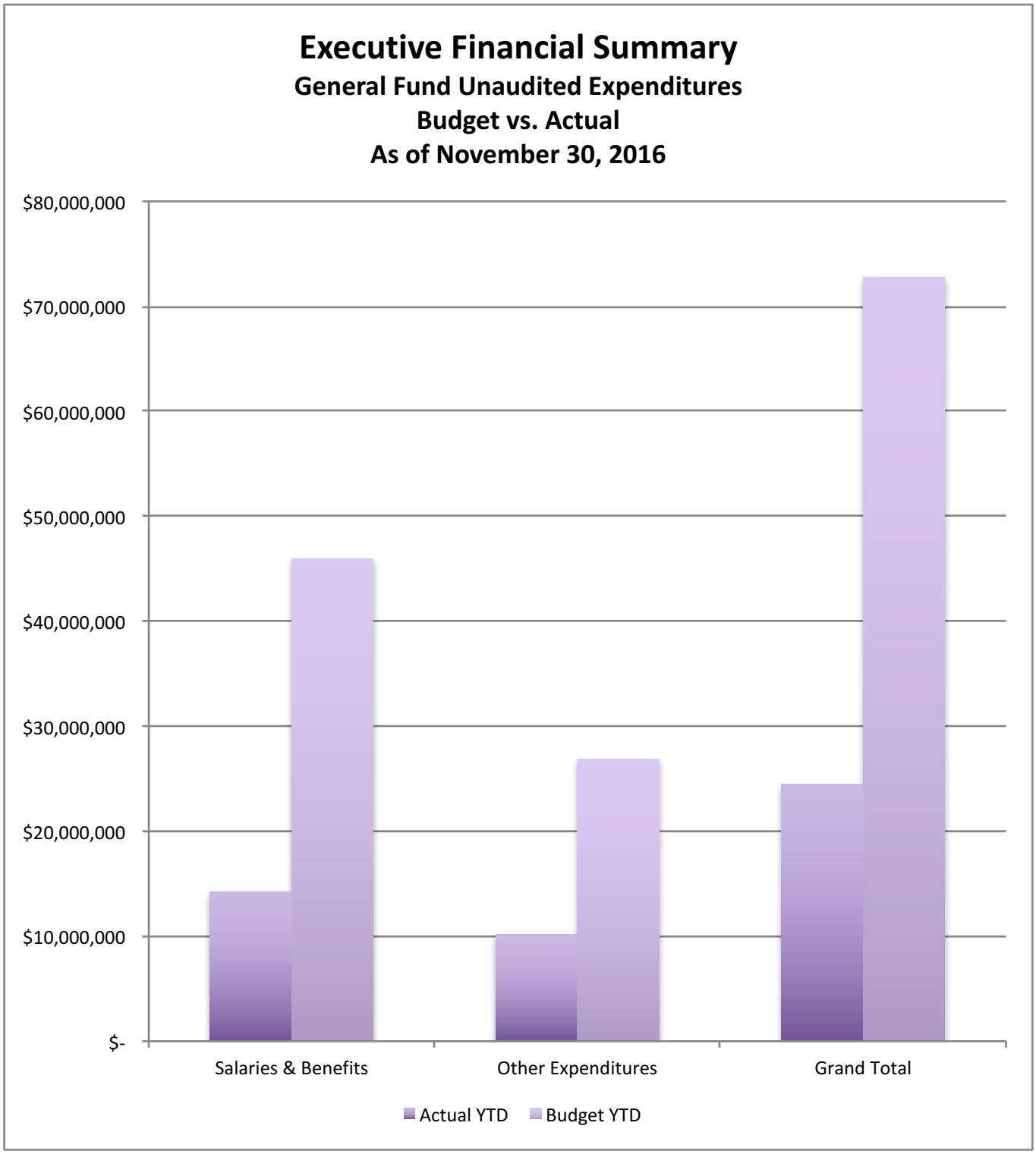
	Period* Nov 1 - Nov 30	Year to Date** 2016-17	Budget*** 2016-17
REVENUES			
CPP/Preschool Fund	181,260	528,823	1,312,230
Governmental Grants Fund	304,505	1,593,755	5,484,220
Capital Reserve Fund	102,888	4,931,026	5,490,041
Insurance Reserve Fund	-	580,886	408,065
Bond Redemption Fund	(1,606)	6,643	4,524,772
Food Service Fund	412,882	1,076,534	2,482,858
Building Fund			
Total Revenue, Other Funds	999,928	8,717,667	19,702,186
EXPENDITURES			
CPP/Preschool Fund	122,081	376,638	1,321,693
Governmental Grants Fund	406,104	1,319,031	5,484,220
Capital Reserve Fund	141,475	7,907,134	12,255,632
Insurance Reserve Fund	4,187	593,758	460,126
Bond Redemption Fund	-	550	4,825,684
Food Service Fund	200,759	699,093	2,633,715
Building Fund			
Total Expenditures, Other Funds	874,607	10,896,204	26,981,070

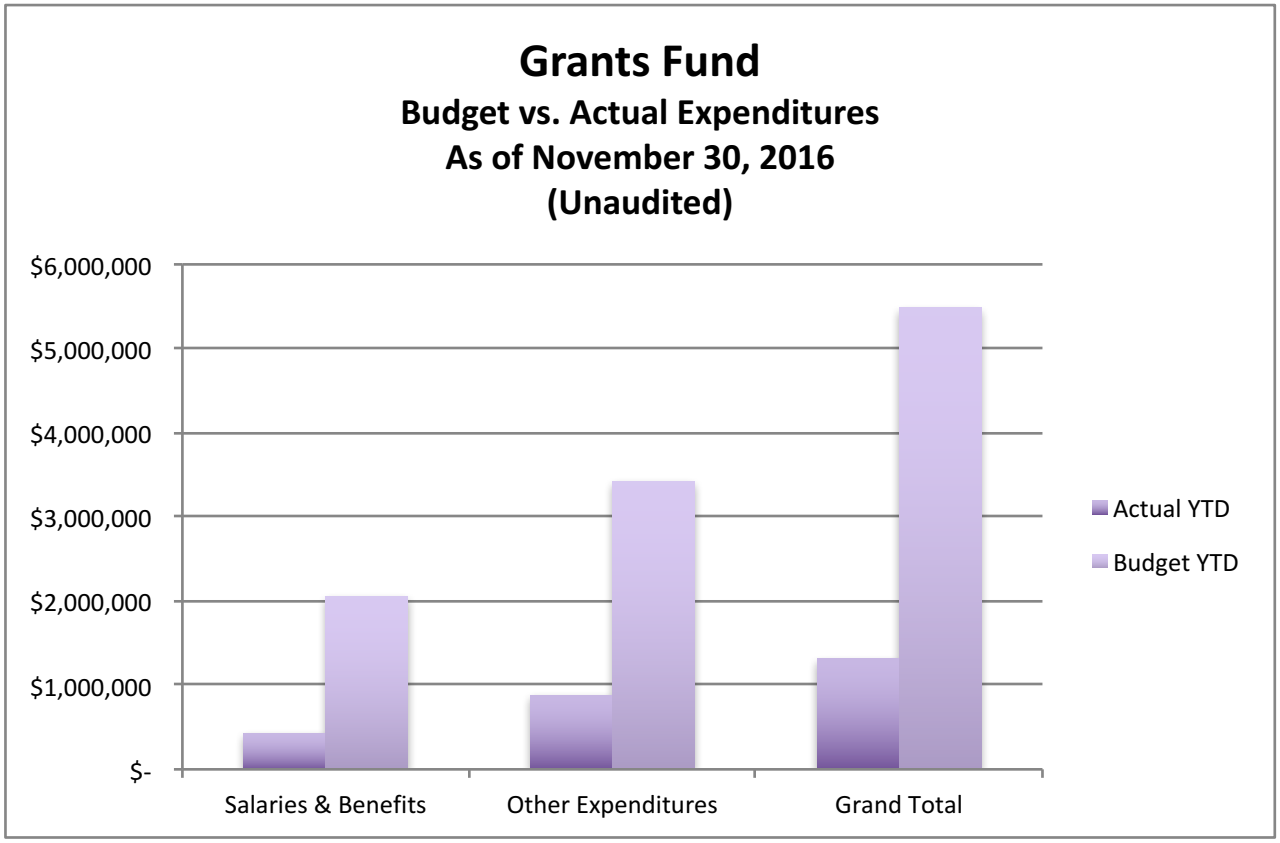
* Revenue and Expenditures for the month.
**Revenue and Expenditures from July 1, 2016
*** Based on Original FY 2017 Budget

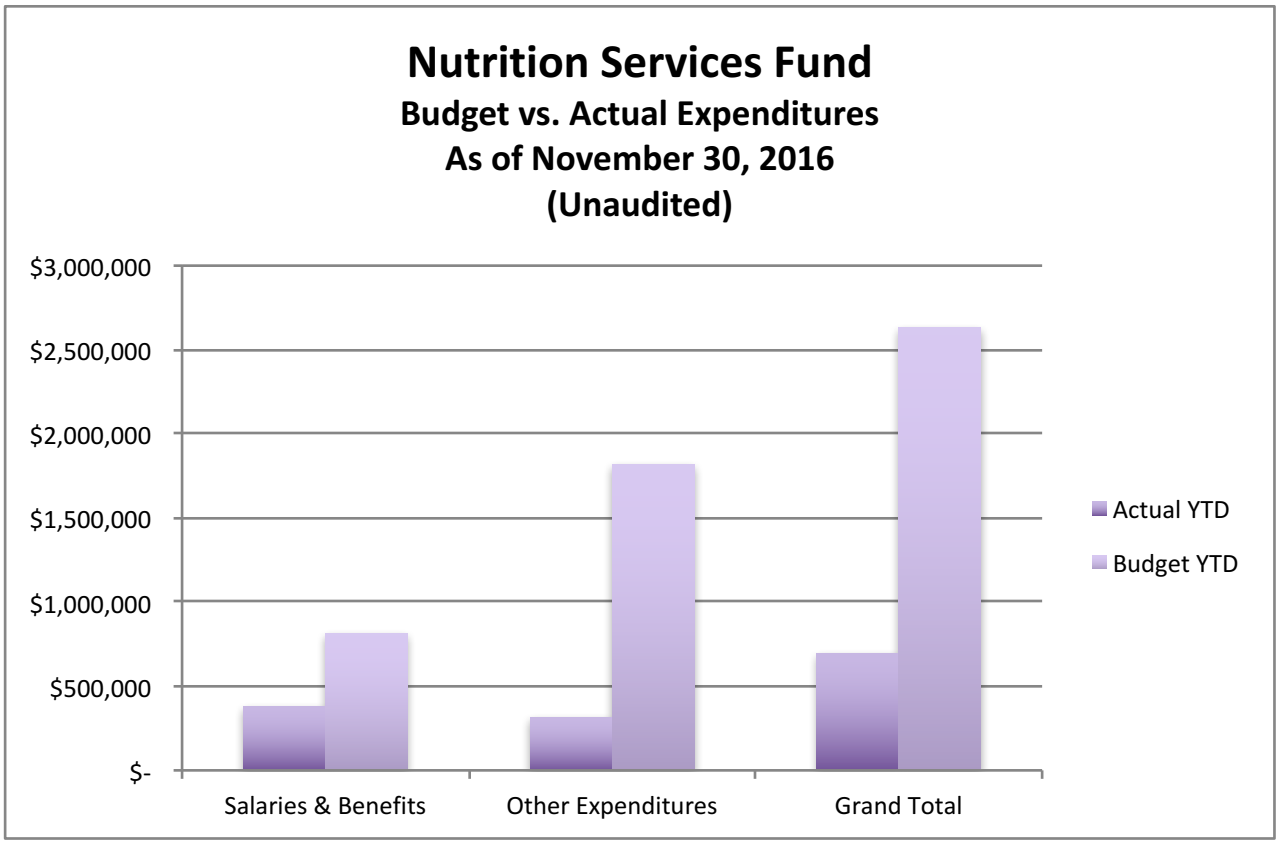
MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

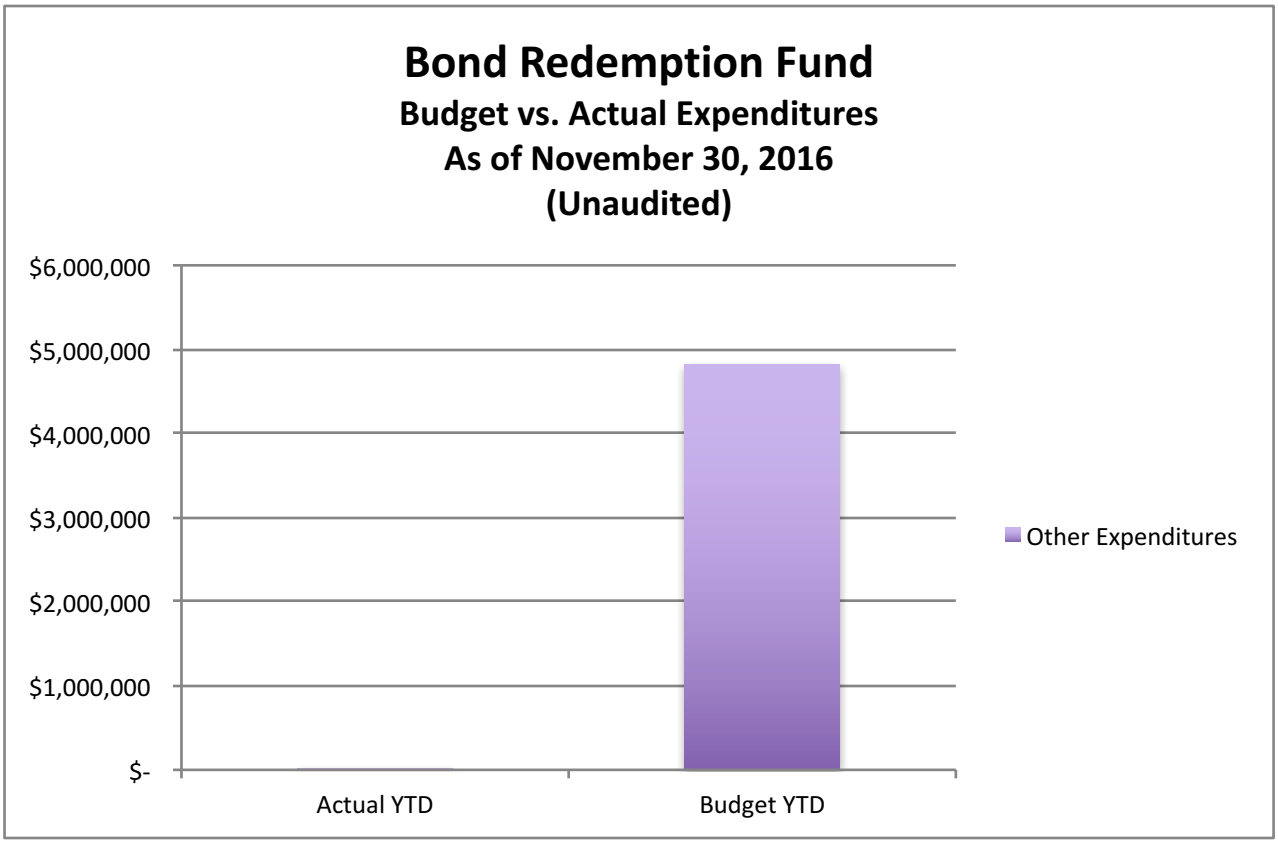
OTHER FUNDS

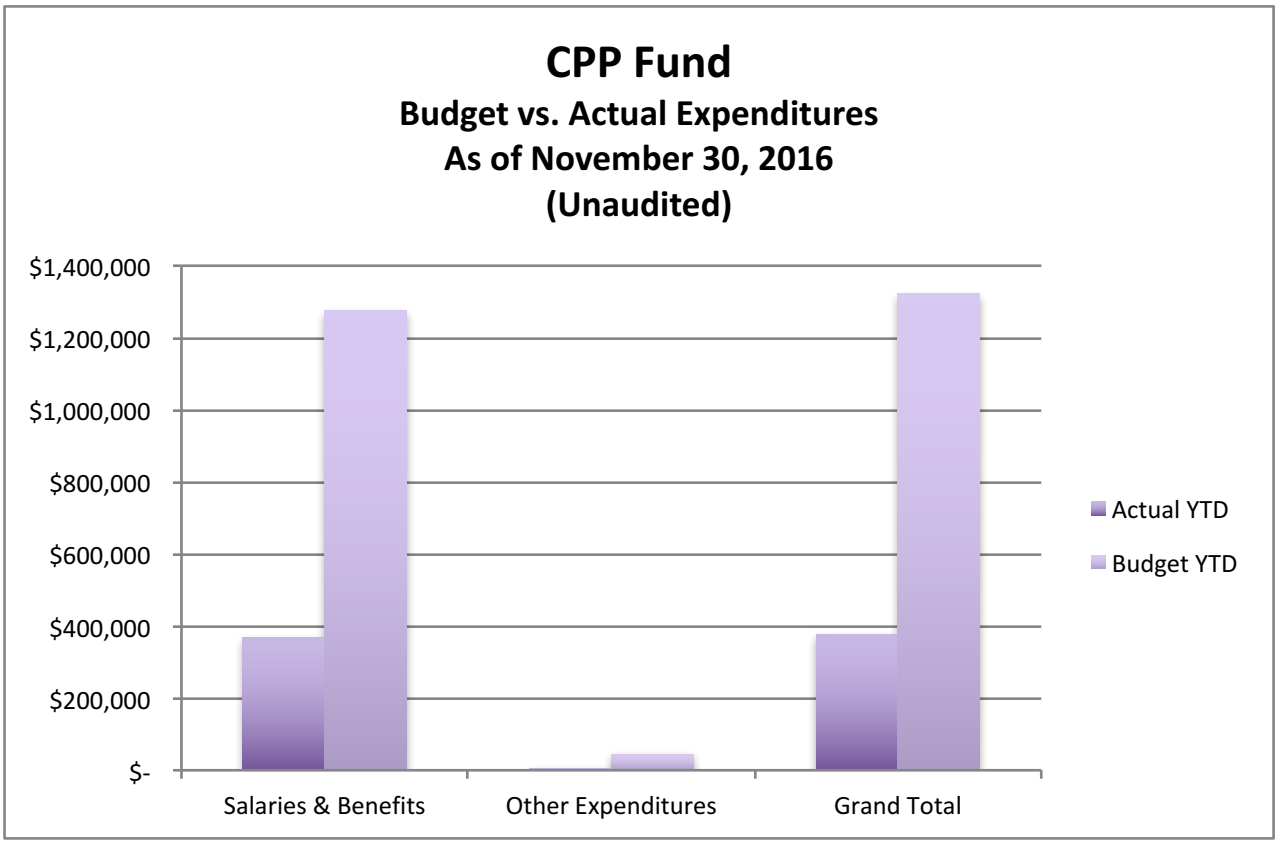
	Percent of 2016-17	Prior Year to Date 2015-16	Percent of 2015-16
REVENUES			
CPP/Preschool Fund	13.81%	627,397	48.78%
Governmental Grants Fund	0.00%	581,832	9.17%
Capital Reserve Fund	1.87%	4,408,367	36.57%
Insurance Reserve Fund	0.00%	358,002	99.99%
Bond Redemption Fund	-0.04%	15,335	0.09%
Food Service Fund	16.63%	638,357	26.44%
Buidling Fund	0.00%		0.00%
Total Revenue, Other Funds	44.25%	6,629,290	16.96%
EXPENDITURES			
CPP/Preschool Fund	28.50%	641,226	48.12%
Governmental Grants Fund	0.00%	1,282,360	20.21%
Capital Reserve Fund	64.52%	5,221,677	39.58%
Insurance Reserve Fund	129.04%	411,576	81.80%
Bond Redemption Fund	0.01%	550	0.00%
Food Service Fund	26.54%	1,210,973	35.09%
Building Fund	0.00%		0.00%
Total Expenditures, Other Funds	40.38%	8,768,361	21.50%

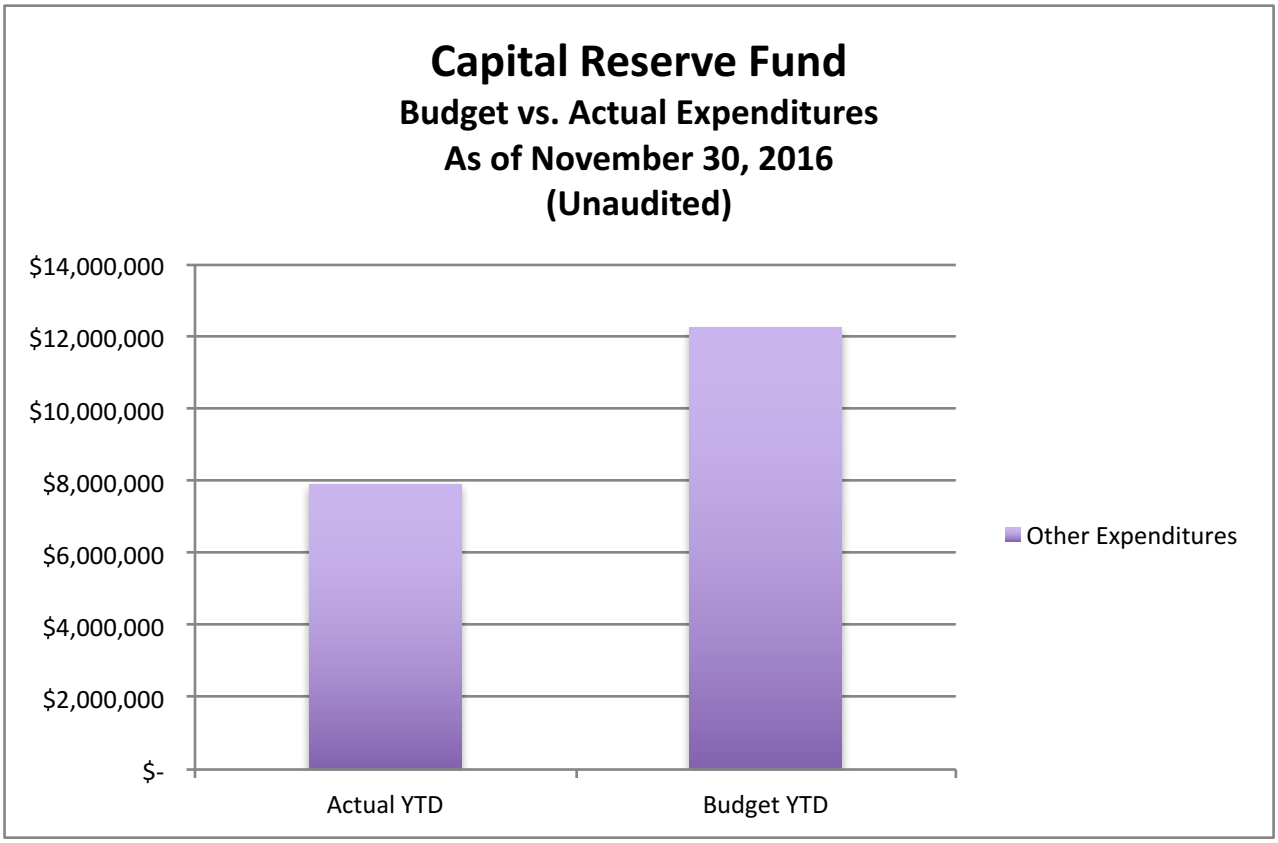

Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of November 30, 2016
$80,000,000
$70,000,000
$60,000,000
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$-
Salaries & Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD

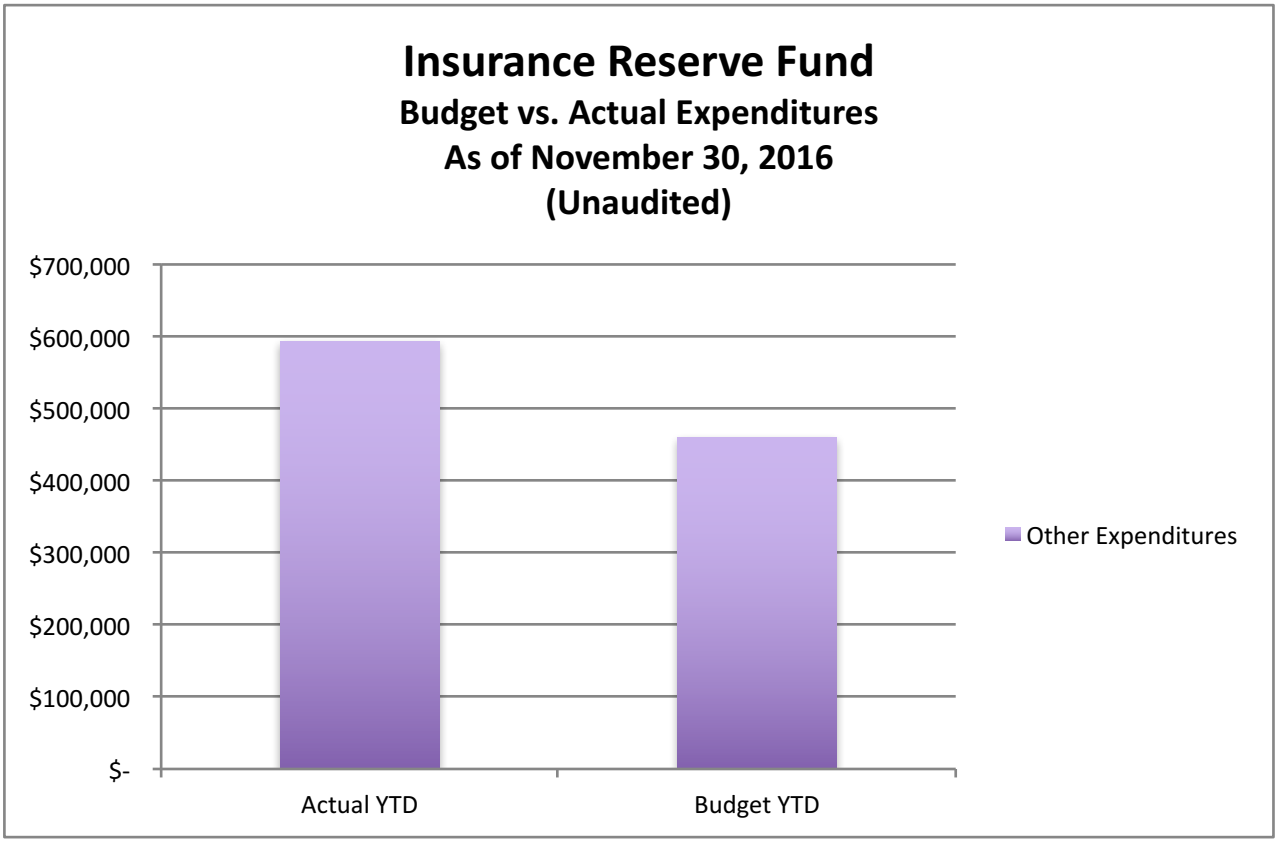

Grants Fund
Budget vs. Actual Expenditures
As of November 30, 2016
(Unaudited)
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$-
Salaries & Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD

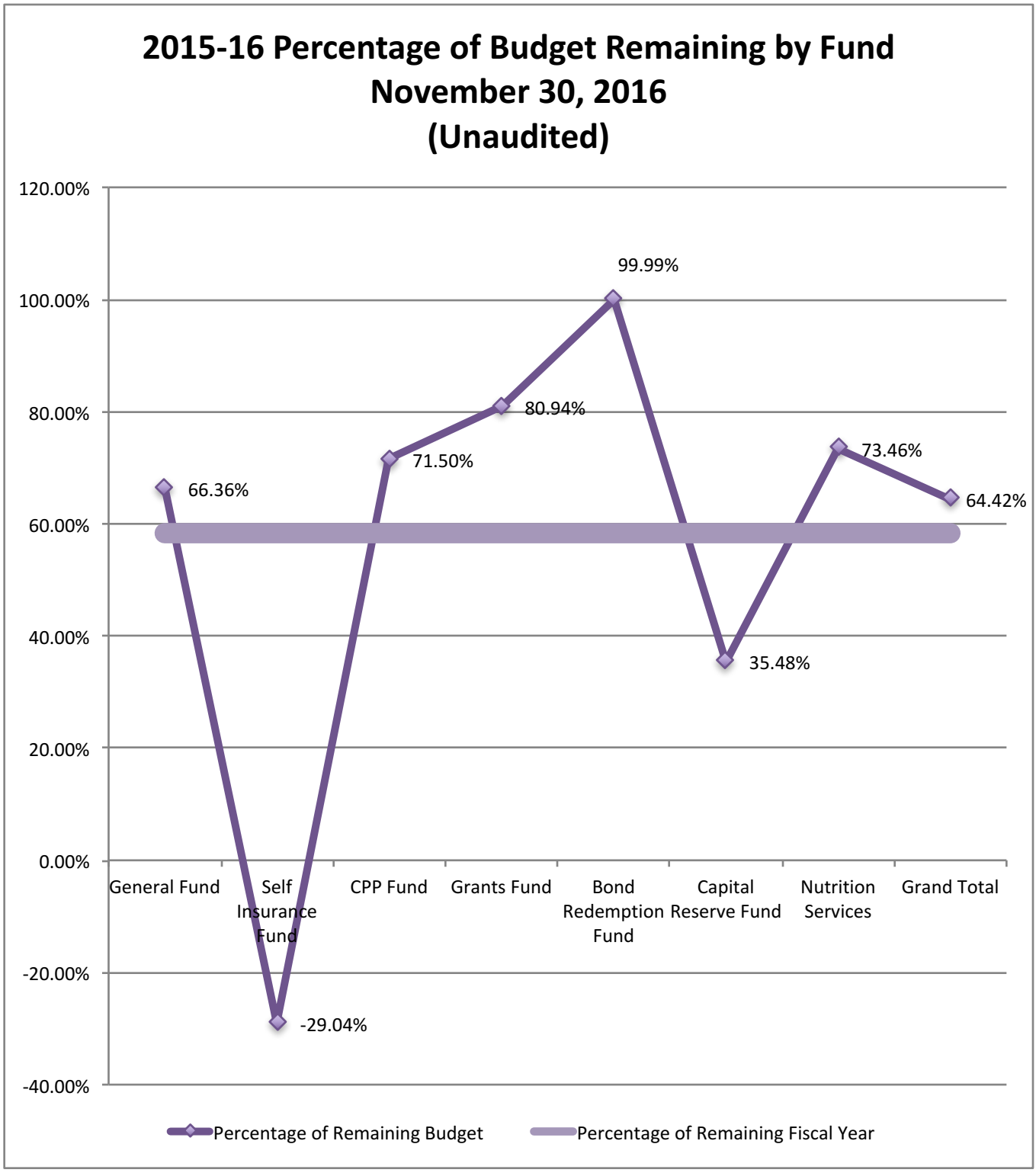

Nutrition Services Fund
Budget vs. Actual Expenditures
As of November 30, 2016
(Unaudited)
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
Salaries & Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD


Bond Redemption Fund
Budget vs. Actual Expenditures
As of November 30, 2016
(Unaudited)
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$-
Actual YTD
Budget YTD
Other Expenditures


CPP Fund
Budget vs. Actual Expenditures
As of November 30, 2016
(Unaudited)
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
Salaries & Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD


Capital Reserve Fund
Budget vs. Actual Expenditures
As of November 30, 2016
(Unaudited)
$14,000,000
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
Actual YTD
Budget YTD
Other Expenditures


Insurance Reserve Fund
Budget vs. Actual Expenditures
As of November 30, 2016
(Unaudited)
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$-
Actual YTD
Budget YTD
Other Expenditures


2015-16 Percentage of Budget Remaining by Fund
November 30, 2016
(Unaudited)
120.00%
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
-20.00%
-40.00%
66.36%
-29.04%
71.50%
80.94%
99.99%
35.48%
73.46%
64.42%
General Fund
Self Insurance Fund
CPP Fund
Grants Fund
Bond Redemption Fund
Capital Reserve Fund
Nutrition Services
Grand Total
Percentage of Remaining Budget
Percentage of Remaining Fiscal Year

Mapleton Public Schools

Account Level Balance Sheet As of 11/30/2016

Fiscal Year: 2016-2017

Year To Date

General Fund

ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	$5,266,146.23
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	$500.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	$150.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	$500.00
10.000.00.0000.8103.000.0000.48	Petty Cash-Professional Dev	$300.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	$200.00
10.000.00.0000.8103.000.0000.62	Petty Cash-Evaluation	$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	$1,252,637.61
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	$264,790.90
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	$61,200.57
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	$55,128.03
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	$574,872.01
10.000.00.0000.8132.000.0000.73	Due To/From ECPAC	$63,952.17
10.000.00.0000.8132.000.0000.74	Due To/From Student Activities	$12,628.98
10.000.00.0000.8132.000.0000.85	Due To/From MEF	($2,473.19)
10.000.00.0000.8153.000.0000.01	Accounts Receivable	($155.62)
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	$3,044.20
10.000.95.0000.8142.000.4010.00	Consolidated Title I Receivable	$190,869.00
10.519.00.0000.8141.000.0000.00	AFROTC Reimburseable A/R	$598.34
ASSET		$7,756,589.23

LIABILITY

LineDesc		YTD
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	$1,193.55
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	($5,506.36)
10.000.00.0000.7471.000.0000.01	Payable-PERA	$622.38
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	($317,630.70)
10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	($4,347.59)
10.000.00.0000.7471.000.0000.08	Payable-MEA Dues	($18,157.79)
10.000.00.0000.7471.000.0000.10	Payable-Credit Union	($28,551.50)

Account Level Balance Sheet As of 11/30/2016

Fiscal Year: 2016-2017

		Year To Date
10.000.00.0000.7471.000.0000.11	Payable-Pace Dues	($2.00)
10.000.00.0000.7471.000.0000.12	Payable-Group Life	($13,787.24)
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	($24,557.51)
10.000.00.0000.7471.000.0000.16	Payable-CCSEA	($1,093.75)
10.000.00.0000.7471.000.0000.19	Payable-CASE Dues	($129.20)
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	$2,207.72
10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	($1,187.66)
10.000.00.0000.7471.000.0000.23	Payable-Dental	$25,868.99
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	($4,980.17)
10.000.00.0000.7471.000.0000.26	Payable-Mapleton Education Foundation	($2,400.55)
10.000.00.0000.7471.000.0000.29	Payable-Disab Certified	($3,070.74)
10.000.00.0000.7471.000.0000.30	FSA	($336.70)
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tutition	($8,587.73)
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	($96.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	($285,396.00)
10.000.95.0000.7482.000.4010.01	Title I Neighboring Schools Deferred Revenue	($9,742.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	($116,856.66)
LIABILITY		($816,525.21)

FUND BALANCE

LineDesc		YTD
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve	($2,091,129.00)
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts	($993,550.00)
10.000.00.0000.6750.000.0000.00	Committed Fund Balance	($1,371,100.00)
10.000.00.0000.6770.000.0000.00	Unassigned fund balance	($4,216,573.31)
FUND BALANCE		($8,672,352.31)
	Total Liability & Fund Balance	($9,488,877.52)
	Total (Income)/Loss	$1,732,288.29
	Total Liability and Equity	($7,756,589.23)

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: December 13, 2016

Policy: Financial Administration, Policy DAB
Report Type: Decision Preparation
SUBJECT: Mill Levy Certification FY 2017

Policy Wording: With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools, the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools, or any fiscal condition that is inconsistent with achieving the District's objectives.

Policy Interpretation: The District will not fail to certify the mill levies for property tax on or before December 15th of each year.

Report: Attached are the two separate mill levy certifications we are required to complete and submit to Adams county and state of Colorado on or before December 15th of each year.

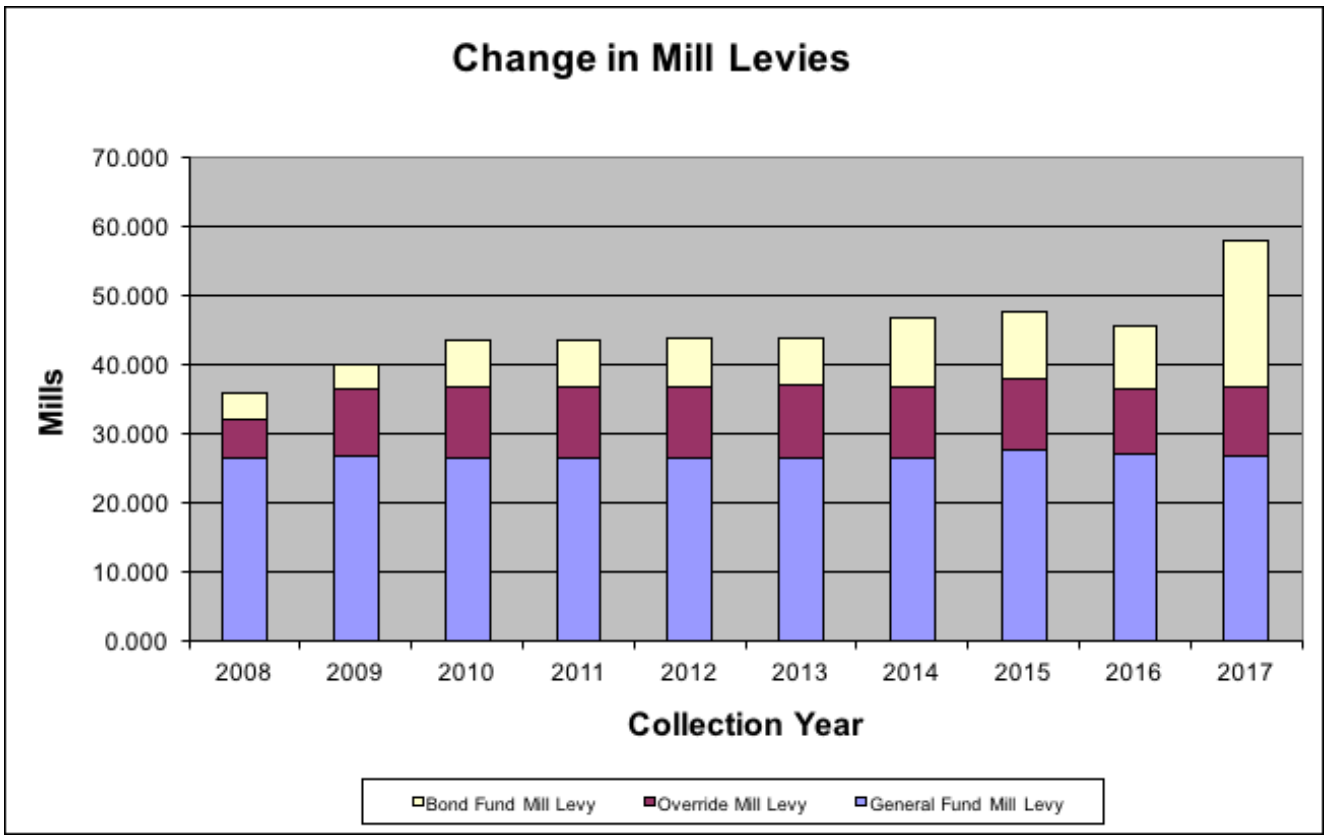
The levy for the District General Fund totals 36.739 mills; the levy for the Bond Redemption Fund totals 21.139 mills, for a total district mill levy of 57.878.

The Adopted Budget for the District was based on a projected assessed valuation of $501,791,060 provided by the Department of Education. The actual assessed valuation as certified by the county assessor was $569,244,410.

The Colorado Department of Education determines all mill levy figures. Under state law and recent court interpretations, the District may not adjust any of the figures provided by the state. The District does, however, determine the bond fund mill levy, as these funds are provided by local taxpayers. This mill levy is set based on the projected bond payments, interest and fees scheduled for the fiscal year, as we have not yet sold the bonds.

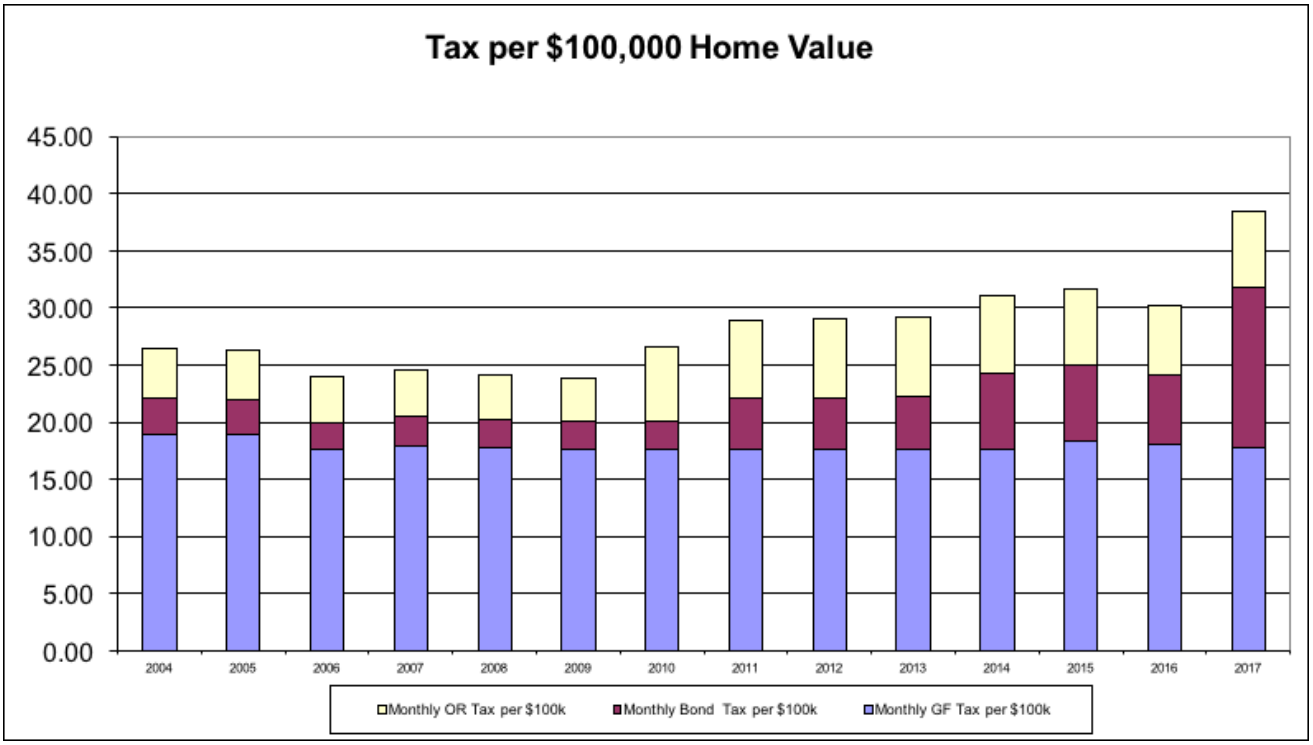
Upon certification by the Board of Education, the total general fund mill levy of 36.739 and bond fund mill levy of 21.139 will be assessed on all District property owners beginning January 1, 2017.

The District is always concerned about the impact of property tax rates on our residents and business owners. The chart below shows a multi-year history of the District's mill levy:



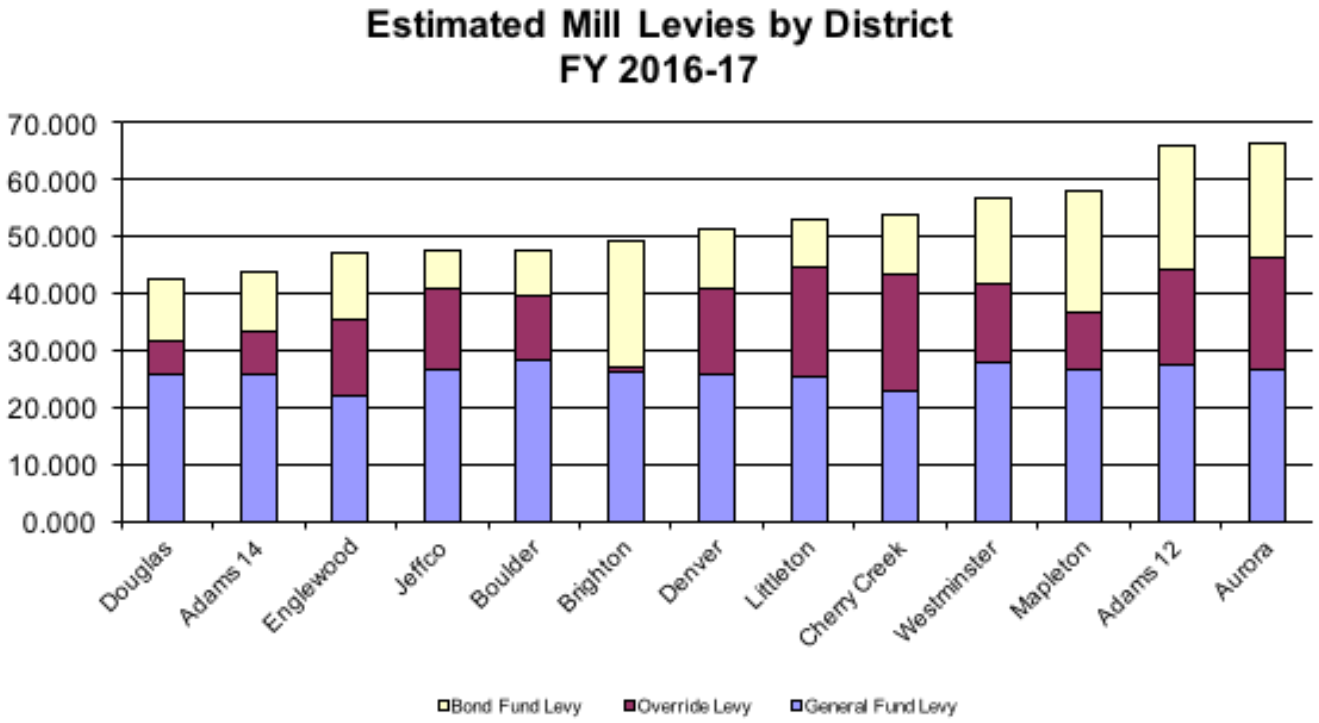
The total school district mill levy increased by 12.249 mills from FY 2016 due to the passage of ballot measures 3A and 3B on the November ballot. 12.028 of the mill increase was related to the bonded debt, with only .654 related to the mill-levy override increase. The voters approved an initial increase of $1,000,000 followed by a gradual increase of $1,000,000 per year for the following two years. After that the mill-levy will be assessed at $3,000,000 annually. The increase in the assessed value of the X-cel Energy plant helped to relieve some of the residential mill increase overall. State law allows school districts to levy additional mills to collect abated taxes, and to adjust override and bond mill levies to keep the dollar value constant.

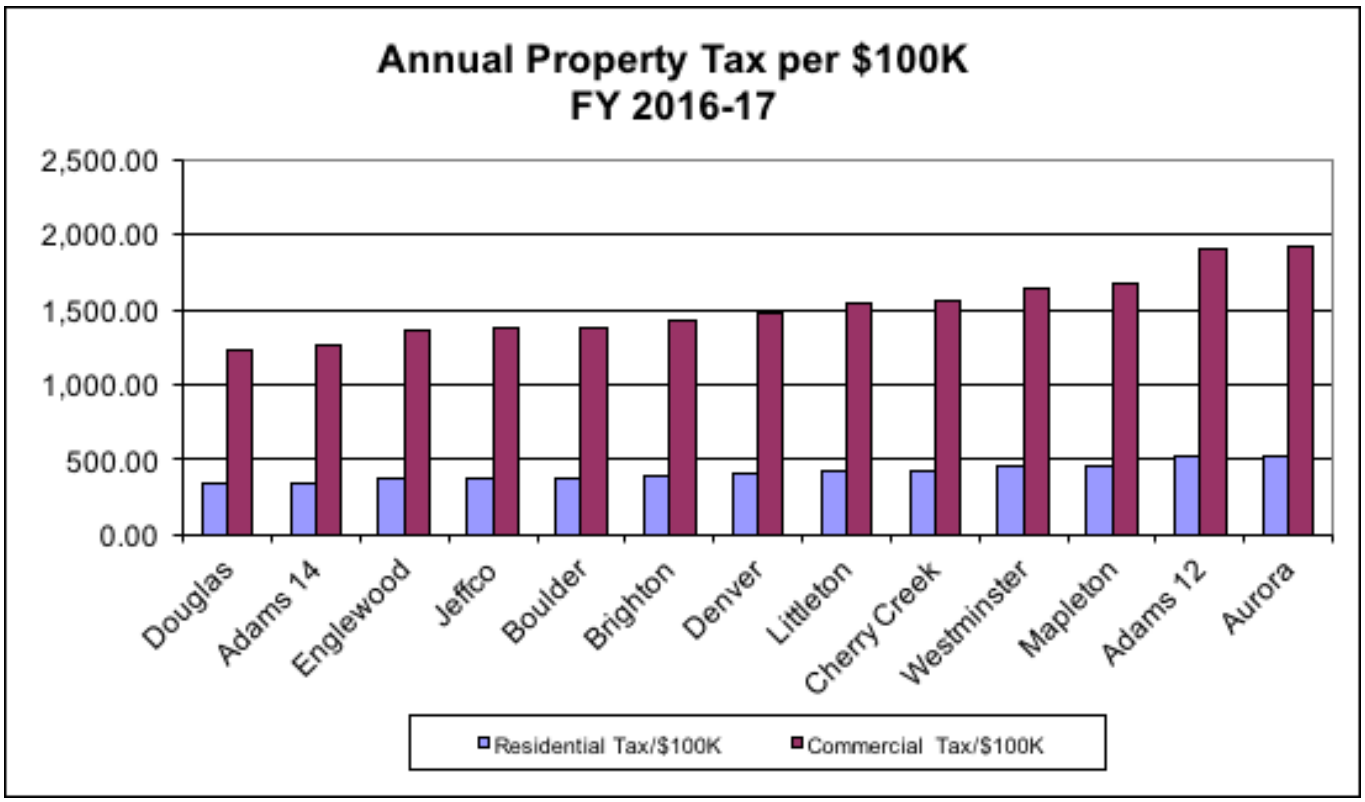
The impact on district property owners is illustrated in this chart:



The annual tax per $100,000 in home value was at its lowest of $23.78 per month in fiscal year 2009 before the passage of the 2009 mill levy override and 2010 bond. The current monthly tax per $100,000 of home value is now $38.39. This is an increase of $8.12 per month over last year.

Finally, it's important to compare Mapleton's levies to those of surrounding districts:





These levies are estimates based on the latest CDE figures – most districts are like us, certifying their mill levies at this meeting in December. Boulder, Denver, Cherry Creek, Adams 12, and Aurora, have all passed bond elections, but have not yet reported their mills to CDE. Mapleton's are

reported on this chart, so we are not necessarily the third highest mill levy in the metro area. Because we were aggressive with our plan and our district is smaller and does not have as much land wealth as some of the other metro area districts, we will have a higher mill rate than some.

Recommendation: District administration recommends that the Board of Education adopt the General Fund mill levy of 36.739 mills; and the Bond Redemption Fund mill levy of 21.139 mills; for a total levy of 57.878.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: December 13, 2016

Policy: Annual Audit, Policy DIE
Report Type: Incidental
SUBJECT: FY 2016 Audit Presentation

Policy Wording: In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually, following the close of the fiscal year. The Board of Education for Mapleton Public Schools reserves the right to request an audit at more frequent intervals if desired.

Policy Interpretation: This policy is interpreted to include updates to the Board on district financial reporting.

Report: Each year, the District is audited by an independent auditing firm, in accordance with Colorado state law. At today's regularly scheduled Board meeting, District administration will present the latest findings from this year's audit. Representatives from the District's auditing firm, RubinBrown, LLP, are in attendance to make a brief presentation, deliver any management letter issues and answer any questions the Board may have about the audit report.

Memo

TO: Board of Education
FROM: Mike Crawford, Deputy Superintendent
DATE: December 13, 2016

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Consideration of Architect Selection for Welby Community School Addition

Policy Wording: All contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of $50,000 or more shall be put to bid. With regard to materials or services for which bids are required, the Superintendent (or designee) shall develop a procedure to pre-qualify bidders. The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the District.

Policy Interpretation: This policy is interpreted to require Board approval for significant contracts related to capital construction.

Decision Requested: District administration is recommending the selection of Humphries Poli Architects to serve as the architect/design firm for the gymnasium and classroom addition at Welby Community School.

Report: In early November 2016, District administration worked with NV5, as owner's representative, to issue a Request for Qualifications related to the Welby project. On November 9, approximately twelve companies participated in a tour of the facility and an orientation to the project. Of those, five provided written responses to the Request by the established deadline of November 23rd. A selection committee met to discuss the merits of each response and created a short list of three finalists. On December 12th, the selection committee heard presentations and asked questions of the three finalists.

The recommendation of the selection committee is to award the architecture and design contract to Humphries Poli Architects. District administration recommends authorizing the Superintendent to enter into a contract with Humphries Poli following successful contract negotiations. The committee was impressed by the firm's relevant experience, their references, and their anticipated approach to the Welby project. District administration looks forward to this new professional relationship.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: December 13, 2016

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2016-17 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

Decision Requested: District administration and the DAAC Co-Chair are providing this report for information only. No decision is requested this evening.

Report: In December, 21 members of the DAAC convened to review the Attendance Dashboard for October, learn about enrollment and demographic trends in the district and review the district Wellness policy. Comments and feedback were collected from the DAAC team members on each of these items.

The next DAAC meeting will be held on January 17, 2017, from 4:30 to 6:00 P.M. in the Board Room. The focus of the January meeting will be to continue the review of the Wellness policy and review attendance data as part of the District Attendance Initiative. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.