



# Mapleton Public Schools Board of Education

Regular Meeting  
Administration Building

April 28, 2020  
6:00 p.m.

## DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

## BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

## CORE ROLES

Guiding the district through the superintendent  
Engaging constituents  
Ensuring effective operations and alignment of resources  
Monitoring effectiveness  
Modeling excellence

## 2019 - 2020

### FOCUS AREAS

Student Achievement  
Exceptional Staff  
Character Development  
Learning Environment  
Communication  
Community Involvement  
Facilities Management  
District Image

## BOARD MEMBERS

Cindy Croisant  
Steve Donnell  
Thomas Moe  
Sheila Montoya  
Patty Velasquez

## SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
  - 5.1 Board Study Comments
6. Public Participation
7. Approval of Minutes
  - 7.1 Approval of March 31, 2020, Board Meeting minutes
  - 7.2 Approval of April 14, 2020, Board Study minutes
8. Report of the Secretary
9. Consent Agenda
  - 9.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
10. Focus: Student Achievement
  - 10.1 Instructional Materials Review – Math & Science, Policy IGF – Ms. Ansley
11. Focus: Exceptional Staff
  - 11.1 Staff Appreciation Week, Policy CBA/CBC – Ms. Branscum
12. Focus: Communication
  - 12.1 3<sup>rd</sup> Qtr FY2020 Financial Report, Policy DAB – Mr. Janak
13. Focus: Community Involvement
  - 13.1 DAAC Update, Policy AE – Mr. Fuller
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Discussion/Remarks
18. Next Business Meeting Notification – Tuesday, May 26, 2020
19. Adjournment

### *Welcome to a meeting of the Mapleton Public School Board of Education!*

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

**1.0 CALL TO ORDER**

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 5:53 p.m. on Tuesday, March 31, 2020. This meeting was conducted on-line due to the COVID 19 emergency.

**2.0 ROLL CALL**

Cynthia Croisant - President	Present
Steve Donnell - Treasurer	Present
Tom Moe - Vice President	Present
Sheila Montoya - Secretary	Present
Patty Velasquez – Asst. Secretary/Treasurer	Present

**3.0 PLEDGE OF ALLEGIANCE**

Ms. Croisant led the Pledge of Allegiance.

**4.0 APPROVAL OF AGENDA**

**MOTION:** By Ms. Montoya, seconded by Mr. Moe, to approve the Board Agenda dated March 31, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

**5.0 BOARD BUSINESS**

**5.1 Resolution to Grant Emergency Power to Superintendent**

**MOTION:** By Mr. Donnell, seconded by Ms. Montoya, to approve the Resolution granting Emergency Powers to Superintendent Ciancio, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

**5.2 Board Comments**

Ms. Croisant said that at the March 10 Board Study session the Board:

- Discussed budget priorities for 2020-2021.
- Discussed plan for prioritization process. The Board will continue this discussion.

**5.3 Virtual Town Hall**

Ms. Croisant said that a Virtual Town Hall had been suggested to help keep the community informed regarding the Covid-19 emergency and the impact on the District. This event would include plans for end of year events such as graduation and an update on the on-line learning program. The Board agreed to continue this discussion at the April 14 Board Study Session to determine a date and time, notification strategy, topics, and discussion format.

**6.0 PUBLIC PARTICIPATION**

None

**7.0 APPROVAL OF MINUTES**

**MOTION:** By Mr. Moe, seconded by Mr. Donnell, to approve the minutes as stated on the Board Agenda dated March 31, 2020: 7.1 Board Meeting minutes of February 25, 2020; 7.2 Board Study minutes of March 10, 2020; and 7.3 Special Board Meeting minutes of March 10, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

#### **8.0 REPORT OF THE SECRETARY**

None

#### **9.0 CONSENT AGENDA**

**MOTION:** By Mr. Donnell, seconded by Mr. Moe, to approve Agenda item 9.1 Personnel Action and 9.2 Personnel Action – Contract Approval, as stated on the Board Agenda dated March 31, 2020.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

#### **10.0 DISCUSSION OF NEXT AGENDA**

Ms. Croisant said agenda items for the April 28 Board meeting would include an update on the Limitless Learning program and a curriculum review for 9-12 math and 6-12 science.

#### **11.0 SUPERINTENDENT'S COMMENTS**

During the Superintendent's report, Superintendent Ciancio:

- Said that the curriculum review for 9-12 math and 6-12 science for Mapleton students was available on-line for the public to review and give feedback.
- Thanked the Board for their unwavering support during this challenging situation.
- Acknowledged that although most staff are working from home at this time, Custodial Services, Nutrition Services, and Technology staff continue their tireless efforts to sanitize buildings, feed students, and provide devices and technical support. She also said that she was very proud of the teaching staff for their creativity, enthusiasm and willingness to adapt. Superintendent Ciancio continued by acknowledging every department in the District for their outstanding dedication in supporting Mapleton students, staff and families.
- Reminded everyone that although this has been a stressful time, it has also been incredibly encouraging to see the response and appreciation from students and families.

#### **12.0 BOARD COMMITTEE UPDATE**

Mr. Moe said that the Mapleton Education Foundation (MEF) will conduct interviews with Scholarship applicants on April 21, 22, and 23. Logistics are still being determined.

Ms. Croisant said that the Rocky Mountain Risk (RMR) conducted a virtual meeting on March 18. She thanked the RMR staff for their commitment to work remotely, continuing to process claims, etc. Ms. Croisant said that they also discussed a likely increase in insurance premiums for next year.

#### **13.0 SCHOOL BOARD DISCUSSION / REMARKS**

Mr. Donnell thanked Superintendent Ciancio and the Executive Team for their dedication and work during this unexpected event.

Mr. Moe said that he was able to witness the remarkable work going on in the District behind the scenes to support students and families. He said that the community is very appreciative.

Ms. Velasquez said that as a parent, she was very thankful for the District's efforts to allow students to continue to learn and stay connected. She also appreciated the support for parents who are new to on-line learning.

Ms. Montoya said that the feedback from the community has been outstanding. She said that they greatly appreciate the efforts by the District.

Ms. Croisant said that an item missing from the agenda tonight was *What's Right in Mapleton*. However, she said that Mapleton is what is right! She thanked staff for getting devices to students, providing information to parents and staff, and continuing to provide meals to our students. Ms. Croisant said that she is extremely proud of Mapleton!

**14.0 NEXT MEETING NOTIFICATION**

The next Board Business meeting will be at 6:00 p.m. on Tuesday, April 28, 2020, at the Administration Boardroom.

**19.0 ADJOURNMENT**

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:25 p.m.

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Cynthia Croisant, Board President

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Sheila Montoya, Board Secretary

*Submitted by Jayna Burtner, Recording Secretary for the Board of Education*

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, April 14, 2020, at the Administration Building Boardroom.

Present: Cindy Croisant – President  
Steve Donnell – Treasurer  
Thomas Moe – Vice President  
Sheila Montoya – Secretary  
Patty Velasquez – Asst. Secretary/Treasurer

During the meeting, the Board:

- Received updates on upcoming events in the District.
- Reviewed the Mapleton Five-Year Roadmap.
- Received an update on 2020 graduation planning.
- Received updates from all departments and on all bond projects in the District.

No official Board action was taken at the meeting.

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Cynthia Croisant, Board President

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Sheila Montoya, Board Secretary

*Submitted by Jayna Burtner, Recording Secretary for the Board of Education*

# *Memo*

TO: Charlotte Ciancio, Superintendent  
FROM: Erica Branscum, Assistant Superintendent, Talent Recruitment and Development  
DATE: April 23, 2020

**Policy:** Professional Staff Recruiting and Hiring, Policy GCE/GCF  
**Report Type:** Decision Making (Consent)  
**SUBJECT:** Personnel Action

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**Policy Wording:** The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

**Decision Requested:** The Office of Human Resources recommends the April 28, 2020.

## CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
Dabney, Teal	Sp.Ed. Paraprofessional	Clayton	04/08/2020	New Hire
Salazar, Estrellita	Sp.Ed. Paraprofessional	Welby	04/13/2020	New Hire
Rosales, Arianna	Acct. Spec./Exec. Secretary	Administration	04/13/2020	New Hire

<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
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## CLASSIFIED REQUESTS

No requests at this time.

## LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
Brandon, Sydney	ECSE	Welby	05/29/2020	Resignation
Daymil, Lynnzee	Special Education	York	05/29/2020	Resignation
Dimas, Monica	ECE	Welby	05/29/2020	Resignation
Dusdal, Katelyn	Psychologist	Clayton	05/29/2020	Resignation
Goolsby, Banner	4th Grade	GIA	05/29/2020	Resignation
Harder, Jordan	3rd Grade	Welby	05/29/2020	Resignation
Hirschmann, Karl	MS Math	York	05/29/2020	Resignation
Jones, Aaron	MS Social Studies	Achieve	05/29/2020	Resignation
Lopez, Angela	Science	Clayton	05/29/2020	Resignation
Milius, Sara	Special Education	MESA	05/29/2020	Resignation
Richardson, Samantha	6th Grade	Trailside	05/29/2020	Resignation
Sakurada, Jennifer	Math	MESA	05/29/2020	Resignation
Silipo, Julie	PSOC	MEC	05/29/2020	Resignation
Theis, Maggie	3rd Grade	Trailside	05/29/2020	Resignation
Tingley, Jane	Psychologist	GPA	05/29/2020	Resignation
Tupa, Ronald	Perm. Substitute	District	05/29/2020	Resignation

## LICENSED REQUESTS

Katherine Duncan, Prevention Specialist in Integrated Services, Health Services is requesting to retire June 1, 2020 and transition through the end of the 2020-2021 school year.

## ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
Gruenwald, Karla	Asst. Dir., Data Driven Instruction	Administration	07/01/2020	New Hire
Mallory, Allyson	Director, Teaching & Learning	Administration	07/01/2020	New Hire
<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
Drobney, Brett	School Director	Monterey	06/30/2020	Resignation

**ADMINISTRATION REQUESTS**

No requests at this time

**SUBSTITUTE TEACHERS/OTHER ON CALL**

No requests at this time

**ADDITIONS**

**DELETIONS**

**LEAVE REQUESTS**

No requests at this time

**NAME**

**DATES**



# *Memo*

TO: Charlotte Ciancio, Superintendent  
FROM: Michell Ansley, Executive Director of Teaching and Learning Services  
DATE: April 28, 2020

**Policy:** Curriculum Review, Policy IGF  
**Report Type:** Decision Preparation  
**SUBJECT:** Review of Instructional Materials- *Middle School and High School Math, and High School Science*

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**Policy Wording:** The District reviews its curriculum and educational programs regularly to ensure they reflect relevant academic content standards and are effectively meeting the District's educational objectives.

**Policy Interpretation:** This policy is interpreted as ensuring the Board officially adopts programs and curriculum for use in the School District upon recommendation of the Superintendent.

**Board Action:** District administration is requesting the Board's review of the following instructional resources:

- *Carnegie Learning (Math) – Grades 9-12*
- *Pearson Sciences – Grades 9-12*
  - *Experiencing Chemistry*
  - *Miller Livine Biology*
  - *Earth Science*
- PEER Physics
- *Inspire 2020 Science – Grades 6-8*

No decision is being requested at this time.

**Report:** The Department of Teaching and Learning Services requests the Board's review of the following instructional materials to be utilized beginning fall of 2020.

The Carnegie Learning High School Math is built on a belief that math education is about more than memorizing equations or performing on tests – it's about delivering the deep conceptual learning that supports ongoing growth and future development. Students are engaged by tapping into prior knowledge and real-world experiences. A deep understanding of math is developed through a variety of activities including learning together using print materials and learning individually through technology software. Ongoing formative assessment underlies the entire learning experience.

Experience Chemistry gets students to investigate real, compelling phenomena and experience how chemistry relates to their everyday lives. Versions of every lab offer

unequaled breadth and depth in learning. With Engineering Design Challenges and Performance-Based Assessments, students design, test, and evaluate solutions.

Miller Levine Biology provides students with authentic case studies and laboratory investigations that drive inquiry-based learning. Students directly interact with science phenomena. They engage in real-world problem solving, science and engineering practices, and data analysis.

Pearson Earth Science provides STEM Activities promoting higher-order critical thinking skills, activities to support the implementation of engineering and design process in an engaging and hands-on way. The program also provides Inquiry Labs, Quick Labs, Laboratory Manual and end of chapter labs that range from teacher-guided to open-ended.

PEER Physics- Anchored in real-world phenomena, this physics program is an innovative, student-centered approach for teaching and learning physics. PEER Physics addresses the most current standards, involving core concepts, scientific practices, and cross-cutting themes.

Inspire 2020 – Middle School Curriculum of Earth/Space, Life, and Physical Science are designed to spark students' interest and empower them to ask more questions, think more critically, and generate innovated ideas. This program was built for NGSS classrooms with in-depth, collaborative, evidence-based, and project-based learning experiences to place science students on the path to career and college readiness.

A preview of these instructional materials have been available for public comment on the Mapleton Public School website since March 31<sup>st</sup>. Final approval will be requested at the Board meeting scheduled for May 26, 2020.

# Memo

TO: Charlotte Ciancio, Superintendent  
FROM: Erica Branscum, Assistant Superintendent, Talent Recruitment and Development  
DATE: April 28, 2020

**Policy:** Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC  
**Report Type:** Decision Making  
**SUBJECT:** Teacher and Staff Appreciation Week

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**Policy Wording:** The Superintendent shall provide necessary reports to the Board as directed.

**Report:** In celebration of our outstanding staff and in support of their daily contributions to the education of our students in Mapleton Public Schools, the administration recommends the Board of Education recognize May 4 through May 8, 2020, as National Teacher & Staff Appreciation Week.

**Decision Requested:** Administration recommends that the Board of Education support the week of May 4-8, 2020, as National Teacher & Staff Appreciation Week.

## PROCLAMATION

**WHEREAS:** teachers open children's minds to the magic of ideas, knowledge and dreams; and

**WHEREAS:** teachers keep the American republic alive by laying the foundation of good citizenship; and

**WHEREAS:** teachers fill many roles as listeners, explorers, role models, motivators, and mentors; and

**WHEREAS:** teachers continue to influence us long after our school days are memories;

**THEREFORE, BE IT RESOLVED:** that Mapleton Public Schools Board of Education hereby proclaims May 4 through May 8, 2020, as **NATIONAL TEACHER & STAFF APPRECIATION WEEK** in Mapleton Public Schools.

Let us observe this week by taking time to recognize and acknowledge the impact of educators on our lives.

# Memo

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TO: Charlotte Ciancio, Superintendent  
FROM: David Janak, Chief Financial Officer  
DATE: April 28, 2020

**POLICY: Financial Administration, Policy DAB**  
**REPORT TYPE: Decision Making**  
**SUBJECT: 3rd Quarter FY 2019-20 Financial Report**

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**Policy Wording:** With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually.

**Policy Interpretation:** This policy is interpreted to include quarterly updates to the Board on the District's financial position.

**Decision Requested:** District Administration is requesting approval of the 3rd Quarter FY 2019-20 Financial Report.

**Report:** District administration has provided the Board with the 3rd Quarter FY 2019-20 Financial Report. The following PowerPoint presentation outlines key highlights of 2nd Quarter financial activity.

# Memo

TO: Charlotte Ciancio, Superintendent  
FROM: Brian Fuller, Chief Information Officer  
DATE: April 28, 2020

**Policy:** Accountability/Commitment to Accomplishment, Policy AE  
**Report Type:** Monitoring  
**SUBJECT:** DAAC Report

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**Policy Wording:** In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

**Decision Requested:** District administration and the DAAC Chair are providing this report for information only. No decision is requested this evening.

**Report:** In April, 14 members of DAAC convened via an online Microsoft Teams meeting. Members were able to participate via the Teams application or a call-in phone number. The DAAC agenda for April started with a presentation from Mr. Janak on the Mapleton budget timeline, revenue summaries, and important dates with respect to the budget. The agenda also covered information on the curriculum review of High School Math and Science and Middle School Science materials, information on Limitless Learning, and information about the district Talent Show.

The meeting began with Mr. Janak presenting an overview of the budget timeline, providing information on revenue and expenditure summaries, and providing DAAC members with important dates with respect to the budget. DAAC members were able to ask questions about the budget, with most questions focusing on future budgets.

DAAC members also learned about curriculum posted for review on the Mapleton website. DAAC members were made aware of the existence of the curriculum review and provided with information on how to access the materials and how to leave comments.

The topic of Limitless learning was then discussed with DAAC members. Information about publicly posted materials was provided as well as updates on the distribution of technology to support limitless learning.

The last item on the agenda for the April meeting was information about the virtual Talent Show "Mapleton's Still Got Talent".

DAAC members were able to ask questions throughout the meeting either via the chat feature or by opening their microphone and asking to the entire group. DAAC comments

were extremely supportive of the work teachers are doing to support students and were very appreciative of all the work being done by the district to support students and their families during this time.

The next DAAC meeting will be held on Tuesday, May 19th, 2020 from 4:30 to 6:00 P.M. The May DAAC meeting is currently scheduled to be held as an online meeting on the Microsoft Teams platform. Additional meeting dates will be added if and when DAAC participants request additional time to understand and comment on specific topics.