



Mapleton Public Schools Board of Education

Special Board Meeting
Administration Building

December 8, 2020
5:30 p.m.

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2020 - 2021

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Steve Donnell
Thomas Moe
Sheila Montoya
Patty Velasquez*

SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - 4.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
5. Focus: Communication
 - 5.1 Mill Levy Certification 2021, Policy DAB – Mr. Janak
 - 5.2 Consideration of Contractor – FF&E MAC & Monterey, Policy DJE – Mr. Crawford
6. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: December 8, 2020

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends following personnel information to be approved by Board Action at the regular meeting on the December 8, 2020.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
Anderson, Benjamin	Site Support Technician	Information Technology	11/16/2020	New Hire
Kramer, Katelyn	Instructional Paraprofessional	Clayton	11/16/2020	New Hire

<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
Corral, Leyla	Office Clerk	Welby	11/18/2020	Termination
Hosley, Steven	Bus Driver	Transportation	11/24/2020	Resignation

CLASSIFIED REQUESTS

No requests at this time

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
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<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
Hartman, Chad	3rd Grade	Explore	11/20/2020	Resignation
Klingensmith, Aaron	Math	Mapleton Online	12/18/2020	Resignation
Morgan, Amanda	4th Grade	York	01/05/2021	Resignation

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
Hernandez, Thomas	MEF Executive Director, Scholarships	Administration	12/18/2020	New Hire
Kersey, Elise	MEF Executive Director, Development and Fundraising	Administration	12/18/2020	New Hire

<u>RESIGNATIONS/TERM</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
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ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Carroll, Jenna
Mcgary, Theophilus

DELETIONS

LEAVE REQUESTS

<u>NAME</u>	<u>DATES</u>
Bakanec, Katie	10/12/2020 - 10/12/2020
Bonilla, Brenda	11/10/2020 - 11/19/2020
Chavez, Adolph	11/13/2020 - 11/27/2020
Crooks, Tessa	10/05/2020 - 10/06/2020
Dean, Donna	11/08/2020 - 12/08/2020
Diaz de Leon, Johanna	11/05/2020 - 11/12/2020
Dunne, Michael	11/30/2020 - 12/08/2020
Dusenbery, Kari	12/07/2020 - 01/22/2021
Escobar, Luz	12/02/2020 - 01/08/2021
Gerst, Ronna	12/08/2020 - 12/28/2020
Green, Sherinda	11/16/2020 - 11/20/2020
Harrison, Billy	11/02/2020 - 11/13/2020
Horn, Kari	10/27/2020 - 11/05/2020
Jackson, Sara	11/16/2020 - 11/18/2020
Martinez, Bernadette	11/02/2020 - 11/12/2020
Martinez, James	11/13/2020 - 12/02/2020
Martinez, Sarah	11/10/2020 - 11/18/2020
McCafferty, John	11/14/2020 - 11/27/2020
Mejia, Ana	10/29/2020 - 11/18/2020
Monge, Melisa	11/08/2020 - 11/17/2020
Porix, Maria	12/07/2020 - 12/11/2020
Ramirez, Martha	11/16/2020 - 11/20/2020
Roberson, Murray	12/02/2020 - 12/07/2020
Rodriguez, Luz	11/03/2020 - 11/16/2020
Sanchez, Martin	11/16/2020 - 11/18/2020
Schellin, Lori	11/12/2020 - 11/20/2020
Taylor, Lisa	11/02/2020 - 11/25/2020
Vigil, Diane	11/11/2020 - 11/20/2020
Walker, Don	11/17/2020 - 11/17/2020

Memo

TO: Charlotte Ciancio, Superintendent
FROM: David Janak, Chief Financial Officer
DATE: December 8, 2020

POLICY: Financial Administration, Policy DAB
REPORT TYPE: Decision Preparation
SUBJECT: Mill Levy Certification FY 2021

Policy Wording: With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools, the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools, or any fiscal condition that is inconsistent with achieving the District's objectives.

Policy Interpretation: The District will not fail to certify the mill levies for property tax on or before December 15th of each year.

Report: Attached is the mill levy certification the District is required to complete and submit to Adams county and state of Colorado on or before December 15 of each year.

The levy for the District General Fund totals 35.612 mills; the levy for the Bond Redemption Fund totals 15.667 mills, for a total district mill levy of 51.279.

The Adopted Budget for the District was based on a projected assessed valuation of \$826,848,245 provided by the Colorado Department of Education. The actual assessed valuation as certified by the county assessor was \$849,685,210, reduced by Tax Increment Financing (TIF) of \$18,453,460, for a net assessed valuation of \$831,452,880.

The Colorado Department of Education determines all mill levy figures. Under state law and recent court interpretations, the District may not adjust any of the figures provided by the state. The District does, however, determine the voter-approved override and bond fund mill levy, as these funds are approved and provided by local taxpayers. The override mill-levy is based on the dollar amount approved by voters which is \$7,670,000 annually. The bond mill-levy is set based on the required bond payments, interest and fees scheduled for the fiscal year.

Upon certification by the Board of Education, the total General Fund mill levy of 35.612 and Bond Fund mill levy of 15.667 will be assessed on all District property owners beginning January 1, 2021.

Recommendation: District administration recommends that the Board of Education adopt the General Fund mill levy of 35.612 mills and the Bond Redemption Fund mill levy of 15.667 mills; for a total levy of 51.279.

<p>SUBMITTED BY: _____</p> <p>APPROVED BY: _____</p> <p>DATE: _____</p>
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RESOLUTION NO. 21-13

A RESOLUTION OFFICIALLY CERTIFYING THE LEVY OF MAPLETON PUBLIC SCHOOLS FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2021 (1/2 Fiscal Year 2020-2021 and ½ fiscal year 2021-2022) TO THE BOARD OF COUNTY COMMISSIONERS.

WHEREAS, Section 39-5-128 (1), C.R.S. requires that MAPLETON PUBLIC SCHOOLS certify its 2021 levy to the Board of County Commissioners of ADAMS COUNTY no later than December 15; and

WHEREAS, Section 39-10-114 (I) (a) (I) (B), C.R.S. which authorizes school districts to certify an Abatement and Refund Mill Levy in order to recover abatement of taxes.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION, MAPLETON PUBLIC SCHOOLS:

Section 1. Pursuant to sections 39-5-128 (1), C.R.S., as amended, MAPLETON PUBLIC SCHOOLS hereby certifies the Board of County Commissioners of ADAMS COUNTY that the School District's 2021 levy on all taxable property within the County shall be as follows:

Mill Levy per HB20-1418	27 mills	\$22,449,228
HB20-1418 Tax Credit	0.92 mills	\$ 764,937
HB20-1418 Net Mill Levy	26.08 mills	\$21,684,291
Authorized Override	9.482 mills	\$ 7,884,000
Bond Redemption Fund	15.667 mills	\$13,026,681
Abatement	0.049 mills	\$ 41,017
Total Mill Levy	51.279 mills	\$42,635,990

Section 2. Business Services is directed to deliver a certified copy of this Resolution to the Board of County Commissioners of ADAMS COUNTY no later than December 15, 2020.

ADOPTED the 8th day of December 2020. MAPLETON PUBLIC SCHOOLS

 Board President

 Board Secretary

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: December 7, 2020

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Furniture, Fixtures and Equipment Contractor

Policy Wording: Policy DJE states all contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$75,000 or more shall be put to bid. With regard to materials or services for which bids are required, the Superintendent (or designee) shall develop a procedure to pre-qualify bidders.

Policy Interpretation: This policy is interpreted as requiring Board approval of vendors whose contracted services exceed \$75,000.

Decision Requested: Administration is seeking approval of Working Spaces as the primary furniture vendor for Monterey Community School and the Mapleton Art Center (MAC).

Report: In November of 2020, a Request for Qualifications was issued to solicit information from prospective furniture vendors. Six responses were received and reviewed. Three vendors were selected to participate in virtual interviews held December 3rd and 4th, 2020. Through the interview process, each company introduced key personnel, described their approach to the projects, and showcased options for furniture selections. They also answered questions related to installation, timeline, and other topics.

Administration is recommending Working Spaces for both projects based on the creativity of their designs, their understanding of the District gained through previous projects, the proximity of key staff to the District, their positive performance on past projects, and their competitive pricing.

In order to continue our professional relationship with Working Spaces, Administration is recommending that the Board approve them as the furniture vendor for Monterey Community School and the Mapleton Arts Center (MAC).