



Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

October 27, 2020
6:00 p.m.

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2020 - 2021

FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Cindy Croisant
Steve Donnell
Thomas Moe
Sheila Montoya
Patty Velasquez

SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
 - 5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of September 22, 2020, Board Meeting minutes
 - 8.2 Approval of October 13, 2020, Board Study minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
11. Focus: Student Achievement
 - 11.1 Benchmark Assessment update, Policy IKA - Ms. Ansley
12. Focus: Communication
 - 12.1 American Education Week, Policy AC – Mrs. Allenbach
 - 12.2 1st Quarter FY2021 Financial Report, Policy DIC – Mr. Janak
 - 12.3 Consideration of Contractor, Poze Preschool Playground, Policy DJE – Mr. Crawford
13. Focus: Community Involvement
 - 13.1 DAAC Update, Policy AE – Mr. Fuller
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Discussion/Remarks
18. Next Business Meeting Notification – Tuesday, November 17, 2020
19. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:02 p.m. on Tuesday, September 22, 2020, at the Administration Building Boardroom.

2.0 ROLL CALL

| | |
|---|---------|
| Cynthia Croisant - President | Present |
| Steve Donnell - Treasurer | Present |
| Tom Moe - Vice President | Absent |
| Sheila Montoya - Secretary | Present |
| Patty Velasquez – Asst. Secretary/Treasurer | Absent |

3.0 PLEDGE OF ALLEGIANCE

Ms. Croisant led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the Board Agenda dated September 22, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.

Motion carried: 3-0

5.0 BOARD BUSINESS

5.1 Board Study Comments

Ms. Croisant said that at the September 8 Board Study session the Board:

- Reviewed board policies to be adopted at this meeting.
- Discussed community engagement strategies and opportunities.
- Received an update on bond projects. She said that it was exciting to see the responsible and thoughtful work by the Board and District in the new and remodeled buildings.
- Discussed future facility projects. She stressed that the Board continues to utilize funding to meet the needs of the District and community.
- Received a Covid19 update. Covid Check Colorado has been very cooperative in working with the District. There has been good participation by staff members.
- Received an update on District enrollment. The Board is pleased with the numbers and look forward to the October Count for more detailed information.

6.0 WHAT'S RIGHT IN MAPLETON

Dr. Brown said that What's Right in Mapleton would feature the opening of the early childhood education center, Preschool on Poze. He shared photos of the building and classroom modifications, as well as, photos of Opening Day on Monday, September 21. At full capacity, this school will serve 250 of the more than 500 Mapleton preschoolers.

Board Members were excited to hear the about the opening of this facility for preschoolers and thanked the staff for their work to prepare for students.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve the minutes as stated on the Board Agenda dated September 22, 2020: 8.1 Board Meeting minutes of August 25, 2020; and 8.2 Board Study Minutes of September 8, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.
Motion carried: 3-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve Agenda item 10.1 Personnel Action and Agenda item 10.2 Board Policy Adoption, as stated on the Board Agenda dated September 22, 2020.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.
Motion carried: 3-0

11.0 FOCUS: EXCEPTIONAL STAFF

11.1 Classified School Employee Week

Ms. Branscum asked that the Board of Education approve the 2nd week of October as Classified School Employee Week.

MOTION: By Mr. Donnell, who read the Proclamation, seconded by Ms. Montoya, to approve the week of October 12-16, 2020, as Classified School Employee Week.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.
Motion carried: 3-0

11.2 National Principals Month

Ms. Branscum asked that the Board of Education proclaim the month of October as National Principals Month.

MOTION: By Ms. Montoya, who read the Proclamation, seconded by Mr. Donnell, to proclaim the month of October as National Principals Month.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.
Motion carried: 3-0

The Board acknowledged that School Directors have worked tirelessly to open buildings for students. They expressed appreciation for the great start to the school year.

11.3 Dashboard Report – New Licensed Staff

Ms. Branscum presented a dashboard report on the new Licensed staff hired in the District for the 2020-2021 school year.

Mr. Donnell asked if the District had information on the number of people that start at Mapleton and retire from Mapleton. Ms. Branscum said that Human Resources staff would research the question and update the Board.

12.0 FOCUS: STUDENT ACHIEVEMENT

12.1 Mapleton Community Reads Initiative

Ms. Ansley explained that the District would participate in the Community Reads Initiative by encouraging students, staff and community members to read *The Day You Begin* by Jacqueline Woodson, *Restart* by Gordon Korman, and *I lived on Butterfly Hill* by Marjorie Agosin.

13.0 FOCUS: COMMUNICATION

13.1 4th Quarter FY 2020 Financial Report

Mr. Janak said the Board was provided with a Quarterly Financial Report for the 4th Quarter FY 2020 period ended June 30, 2020. He then reviewed details of the 4th Quarter financials covering April 1 - June 30, 2020.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the 4th Quarter Fiscal Year 2020 Financial Report, as presented.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.
Motion carried: 3-0

A copy of Mr. Janak's presentation is included with these minutes.

13.2 Consideration of Asbestos Abatement Contractor, Monterey

Mr. Crawford requested Board approval to select JKS Industries, Inc. as the asbestos abatement contractor for the 2nd phase at Monterey Community School.

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve the selection of JKS Industries, LLC. as the asbestos abatement contractor for Phase 2 at Monterey Community School, as presented.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.
Motion carried: 3-0

14.0 FOCUS: COMMUNITY INVOLVEMENT

14.1 CAAC Charge

Mr. Crawford explained that for the 2020-2021 school year, administration would depart from a single committee approach for the Construction Advisory committee. Instead, the District will host a series of project-specific meetings as well as community meetings related to possible future projects. Mr. Crawford also shared the objectives for the Construction Advisory meetings.

14.2 DAAC Charge

Mr. Fuller requested that the Board approve the areas of study and the Charge for the DAAC for the 2020-2021 school year.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the 2020-2021 DAAC Board Charges, as presented.

AYES: Ms. Croisant, Mr. Donnell, and Ms. Montoya.
Motion carried: 3-0

15.0 DISCUSSION OF NEXT AGENDA

Ms. Croisant said agenda items for the October 27 Board meeting would include American Education Week, the 1st Quarter FY2021 financial report and a DAAC update.

16.0 SUPERINTENDENT’S COMMENTS

During the Superintendent’s report, Superintendent Ciancio:

- Said that the District is celebrating the successful start of the school year.
- Thanked parents and families for working to keep students safe. She said that two cohorts had switched to online learning due to quarantine.
- Said that she was proud of the system in place to deal with Covid19. She thanked District leadership and each of the departments for their work to open schools safely, communicate with parents and staff, prepare for rolling to online learning, and keeping buildings sanitized.
- Informed the Board that options for community engagement were being considered and would be presented to the Board for discussion.

17.0 BOARD COMMITTEE UPDATE

Ms. Croisant said that Rocky Mountain Risk (RMR) met on September 9th. She said that members discussed liability issues that may come up due to Covid19. All three districts represented in the RMR have similar reopening plans for schools and everyone seems to be doing well. Ms. Croisant said that they also reviewed policies.

18.0 SCHOOL BOARD DISCUSSION / REMARKS

Mr. Donnell said that he was glad that the plan to safely reopen our District is working and he thanked staff for following the plan.

Ms. Montoya said that she was very proud of the District and grateful that we are following the rules to keep students and staff safe. She acknowledged that the use of small cohorts seemed to be working.

Ms. Croisant said that it was good to know that we are doing what we should to protect students and staff.

19.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on Tuesday, October 27, 2020, at the Administration Boardroom.

20.0 ADJOURNMENT

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:51 p.m.

Cynthia Croisant, Board President

Sheila Montoya, Board Secretary

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, October 13, 2020, at the Administration Building Boardroom.

Present: Cindy Croisant – President
Steve Donnell – Treasurer
Thomas Moe – Vice President
Sheila Montoya – Secretary
Patty Velasquez – Asst. Secretary/Treasurer

During the meeting, the Board:

- Reviewed the Community Engagement Proposal for the District
- Reviewed the CASB Proposed Resolutions for the Delegate Assembly
- Received a Covid-19 update

No official Board action was taken at the meeting.

Cynthia Croisant, Board President

Sheila Montoya, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: October 22, 2020

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends following personnel information to be approved by Board Action at the regular meeting on the October 27, 2020.

CLASSIFIED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>HIRE DATE</u> | <u>REASON</u> |
|----------------------|--------------------------------|--------------------|------------------|---------------|
| Adams, Veronica | Preschool Paraprofessional | GPA | 09/21/2020 | New Hire |
| Busby, Mary | Nutrition Services Assistant | Nutrition Services | 10/05/2020 | Re-Hire |
| Coleman, David | Substitute Bus Driver | Transportation | 09/21/2020 | Re-Hire |
| Noell, Melissa | Preschool Paraprofessional | GPA | 10/12/2020 | Re-Hire |
| Rodriguez, Luz | Health Assistant | Preschool on Poze | 09/29/2020 | New Hire |
| Stone, Ramona | Lunch Duty Paraprofessional | Trailside | 10/22/2020 | New Hire |
| Turnbull, Vanessa | Site Support Tech | Technology | 10/07/2020 | Re-Hire |
| Trujillo, Marina | Preschool Paraprofessional | Preschool on Poze | 10/01/2020 | Re-Hire |
| Vigil, Diane | Bus Driver | Transportation | 09/21/2020 | New Hire |
| Williams, Jessica | Substitute Nutrition Svcs Asst | Nutrition Services | 10/07/2020 | Re-Hire |
| Wooley, Cecil | Bus Driver | Transportation | 09/18/2020 | Re-Hire |

| <u>RESIGNATIONS/TERMS</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>TERM DATE</u> | <u>REASON</u> |
|---------------------------|----------------------------|-----------------|------------------|---------------|
| Alvarez, Cora | Bus Driver | Transportation | 09/14/2020 | Resignation |
| Carrasco, Klarissa | Office Clerk | York | 10/02/2020 | Resignation |
| Garcia, Kristine | Bus Driver | Transportation | 10/13/2020 | Resignation |
| Ignacio, Jaqueline | Preschool Paraprofessional | GPA | 11/02/2020 | Resignation |
| Marrujo, Cipriano | Custodian | Operations | 10/23/2020 | Resignation |
| Ortiz, Howard | Help Desk Tech | Technology | 09/25/2020 | Resignation |
| Townsend, Craig | Bus Driver | Transportation | 10/30/2020 | Resignation |

CLASSIFIED REQUESTS

Patricia Kitzmann, Instructional Paraprofessional, is requesting to retire effective October 19, 2020.

LICENSED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>HIRE DATE</u> | <u>REASON</u> |
|----------------------|-------------------|-----------------|------------------|---------------|
| Daly, Joanie | 4th Grade | Mapleton Online | 08/21/2020 | New Hire |
| Edinborough, Scott | English | Mapleton Online | 09/30/2020 | New Hire |
| Henderson, Jodi | 4th Grade | Welby | 09/28/2020 | New Hire |
| Legault, Jennifer | Preschool | Trailside | 08/06/2020 | New Hire |
| Moore, Kimberly | Social Worker | GIA | 09/22/2020 | New Hire |
| Smith, Corbin | Math | Mapleton Online | 10/01/2020 | New Hire |
| Walker, Megan | Psychologist | GPA | 10/26/2020 | New Hire |
| Wessel, Angela | Special Education | MESA | 09/28/2020 | New Hire |

| <u>RESIGNATIONS/TERMS</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>TERM DATE</u> | <u>REASON</u> |
|---------------------------|-------------------|-----------------|------------------|---------------|
| Crismon, Angela | Math | MESA | 10/23/2020 | Resignation |
| Smith, Ashley | Psychologist | Meadow | 09/18/2020 | Resignation |
| Tracy, Michael | Special Education | MESA | 09/16/2020 | Resignation |

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

NEW EMPLOYEES

POSITION

Choose an item.

LOCATION

Choose an item.

HIRE DATE

Click or tap to

REASON

Choose an item.

RESIGNATIONS/TERMS

POSITION

Choose an item.

LOCATION

Choose an item.

TERM DATE

Click or tap to

REASON

Choose an

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Aguilar, Yasmin
Johnson, Mark
Melugin, Katie
Novack, Lanie
Schwedland, Sophia
Wathier, Bill
Xu, Sabrina

DELETIONS

LEAVE REQUESTS

NAME

Alvarado, Julie
Arany, Kara
Ballin, Maricruz
Colter, Rachel
Decker, Megan
Forbes, Sharon
Frawley, Tamara
Fresquez, Janet
Gallegos, Melissa
Garcia, Larry
Hergenreter, Donald
Knappe, Beverly
Kunk, Jason
Lopez, Vanesa
Melendez, Yolanda

DATES

09/09/2020 – 09/11/2020
11/09/2020 – 02/24/2021
10/06/2020 – 10/08/2020
08/10/2020 - 10/05/2020
10/05/2020 – intermittent
10/07/2020 – 10/09/2020
09/01/2020 – 09/03/2020
09/21/2020 – 09/28/2020
11/04/2020 – 12/18/2020
10/06/2020 – 01/11/2021
10/05/2020 – 10/16/2020
09/21/2020 – 09/29/2020
11/30/2020 – 12/18/2020
09/29/2020 – 10/02/2020
09/16/2020 – 10/12/2020

| | |
|---------------------|---------------------------|
| Nyman, John | 09/28/2020 – 11/30/2020 |
| Ott, Leon | 09/30/2020 – 10/02/2020 |
| Ott, Suzanne | 09/30/2020 – 10/02/2020 |
| Panelo, Sergio | 10/07/2020 – 10/07/2020 |
| Powell, Jared | 10/09/2020 – 11/05/2020 |
| Rodriguez, Sharon | 2/11/2020 – 01/29/2021 |
| Rodriguez, Yessica | 10/14/2020 – 10/30/2020 |
| Sandoval, Margarita | 09/21/2020 – 10/02/2020 |
| Schneider, Benjamin | 10/05/2020 – intermittent |

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Michell Ansley, Chief Academic Officer
DATE: October 27, 2020

Policy: Ensuring All Students Meet Standards, Policy IKE
Report Type: Informational
SUBJECT: Benchmark Assessments

Policy Wording: Board Policy IKE states that Mapleton Public Schools believes that students will respond more positively to the opportunity for success than to the threat of failure

Decision Requested: This is an information-only report. No formal Board action is required.

Report: The departments of Assessment and Teaching and Learning have been working together to create authentic benchmark assessments for Mapleton students in math and language arts for grades 2-11. We are using the newly adopted Mastery Connect (Which was purchased with Canvas) to create quarterly assessments that measure student understanding of the standards taught during each quarter. The Mapleton Priority Standards will be identified within each assessment so that teachers can provide interventions for any students who have not yet demonstrated proficiency.

This year, we are piloting the district benchmark assessments for math in grades three and five. We will use feedback from these teacher groups to help us design the remaining benchmark assessments that are slated to be ready for the 2021-22 school year.

The first benchmarks for math in grades 3 and 5 will be ready to administer on October 26th, 2020.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Karla Allenbach, Assistant Superintendent of Schools
DATE: October 27, 2020

Policy: Nondiscrimination/Equal Opportunity, Policy AC
Report Type: Decision Making
SUBJECT: American Education Week

Policy Wording: Mapleton Public Schools is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect.

Decision Requested: District Administration recommends that the Board of Education support the week of November 16-20, 2020, as the annual observance of American Education Week.

WHEREAS, observing the annual observance of American Education Week gives us an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education. Public schools are the backbone of our nation, providing young people with the tools to maintain our country's precious values of freedom, civility, and equality; and

WHEREAS, our public schools give students hope for, and access to, a productive future; and

WHEREAS, public education employees, be they custodians or teachers, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW THEREFORE, The Board of Education of Mapleton Public Schools does hereby proclaim November 16-20, 2020, as American Education Week.

AMERICAN EDUCATION WEEK PROCLAMATION

WHEREAS, observing the annual observance of American Education Week gives us an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education. Public schools are the backbone of our nation, providing young people with the tools to maintain our country's precious values of freedom, civility, and equality; and

WHEREAS, our public schools give students hope for, and access to, a productive future; and

WHEREAS, public education employees, be they custodians or teachers, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW THEREFORE, The Board of Education of Mapleton Public Schools does hereby proclaim November 16-20, 2020, as American Education Week.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: David Janak, Chief Financial Officer
DATE: October 20, 2020

POLICY: Financial Administration, Policy DAB
REPORT TYPE: Decision Making
SUBJECT: 1st Quarter 2020-2021 Financial Report

Policy Wording: With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually.

Policy Interpretation: This policy is interpreted to include quarterly updates to the Board on the District's financial position.

Decision Requested: District Administration is requesting approval of the 1st Quarter FY 2020-21.

Report: District administration has provided the Board with the 1st Quarter FY 2020-21 Financial Report. The following PowerPoint presentation outlines key highlights of 1st Quarter financial activity.

**Mapleton Public Schools
General Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|--|------------------------------|---------------------------|------------------------------|---------------------------|-----------------------------------|
| Revenues | | | | | |
| Local Revenue | 999,006 | 3.06% | 787,929 | 2.41% | 32,642,925 |
| Intermediate Revenue | 4,578 | 85.71% | 3,801 | 71.16% | 5,341 |
| County Revenue | - | | - | | - |
| State Revenue | 14,558,092 | 27.30% | 15,115,007 | 28.34% | 53,332,600 |
| Federal Revenue | - | | - | | - |
| Transfers | (1,544,469) | 30.61% | (1,820,401) | 36.08% | (5,045,957) |
| Total General Fund Revenues | 14,017,207 | 17.32% | 14,086,336 | 17.40% | 80,934,909 |
| Expenditures | | | | | |
| Salaries | 7,027,250 | 14.91% | 7,416,047 | 15.73% | 47,142,120 |
| Benefits | 2,064,559 | 14.08% | 2,260,621 | 15.42% | 14,661,491 |
| Purchased Professional Services | 400,511 | 19.45% | 431,703 | 20.97% | 2,059,158 |
| Purchased Property Services | 609,536 | 43.96% | 678,146 | 48.91% | 1,386,633 |
| Other Purchased Services | 229,603 | 22.31% | 208,816 | 20.29% | 1,029,259 |
| Supplies & Materials | 657,530 | 15.60% | 1,790,024 | 42.47% | 4,215,191 |
| Property | 158,828 | 36.95% | 69,125 | 16.08% | 429,836 |
| Other Objects | 19,193 | -1.16% | (72,364) | 4.36% | (1,657,857) |
| Other Uses of Funds | - | | 22,198 | | - |
| Connections Academy Expenditures | 4,253,207 | 25.35% | 4,293,136 | 25.58% | 16,781,120 |
| Total General Fund Expenditures | 15,420,216 | 17.92% | 17,097,452 | 19.87% | 86,046,952 |
| Beginning Fund Balance | 7,895,789 | | 9,678,265 | | 7,678,059 |
| Net Change in Fund Balance | (1,403,009) | | (3,011,116) | | (5,112,043) |
| Fund Balance Year to Date | 6,492,780 | 253.03% | 6,667,149 | 259.82% | 2,566,016 |

Mapleton Public Schools
Risk Management Fund
July - September 2020-21

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|--|----------------------|-------------------|----------------------|-------------------|---------------------------|
| Revenues | | | | | |
| Local Revenue | 105 | 5.86% | 1,394 | 77.51% | 1,799 |
| Intermediate Revenue | - | | - | | - |
| State Revenue | - | | - | | - |
| Federal Revenue | - | | - | | - |
| Transfers | 1,064,569 | 131.77% | 1,228,058 | 152.00% | 807,918 |
| Total Risk Management Fund Revenues | 1,064,674 | 131.49% | 1,229,452 | 151.84% | 809,717 |
| Expenditures | | | | | |
| Salaries | - | | - | | - |
| Benefits | - | | - | | - |
| Purchased Professional Services | 4 | 34.18% | - | 0.00% | 11 |
| Purchased Property Services | 1,574 | 7.87% | - | 0.00% | 20,000 |
| Other Purchased Services | 1,064,569 | 83.33% | 1,285,058 | 100.59% | 1,277,482 |
| Supplies & Materials | - | | - | | - |
| Property | - | | - | | - |
| Other Objects | - | | - | | - |
| Other Uses of Funds | - | | - | | - |
| Total Risk Management Fund Expenditures | 1,066,147 | 82.17% | 1,285,058 | 99.04% | 1,297,493 |
| Beginning Fund Balance | 403,164 | | 848,583 | | 317,823 |
| Net Change in Fund Balance | (1,473) | | (55,606) | | (487,776) |
| Fund Balance Year to Date | 401,691 | -236.35% | 792,977 | -466.59% | (169,953) |

**Mapleton Public Schools
Colorado Preschool Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|---|------------------------------|---------------------------|------------------------------|---------------------------|-----------------------------------|
| Revenues | | | | | |
| Local Revenue | 80,448 | 16.05% | 62,913 | 12.55% | 501,100 |
| Intermediate Revenue | - | | - | | - |
| State Revenue | 4,799 | | - | | - |
| Federal Revenue | - | | - | | - |
| Transfers | 479,900 | 15.68% | 534,343 | 17.46% | 3,060,673 |
| Total Colorado Preschool Fund Revenues | 565,147 | 15.87% | 597,256 | 16.77% | 3,561,773 |
| Expenditures | | | | | |
| Salaries | 292,389 | 11.14% | 334,192 | 12.74% | 2,623,649 |
| Benefits | 89,061 | 11.46% | 103,993 | 13.38% | 777,007 |
| Purchased Professional Services | 6,281 | 12.79% | 4,409 | 8.98% | 49,100 |
| Purchased Property Services | - | | - | | - |
| Other Purchased Services | 41 | 0.68% | 2 | 0.04% | 6,000 |
| Supplies & Materials | 4,728 | 5.63% | 2,689 | 3.20% | 84,017 |
| Property | - | 0.00% | - | 0.00% | 10,000 |
| Other Objects | 9,077 | 75.65% | 8,972 | 74.76% | 12,000 |
| Other Uses of Funds | - | | - | | - |
| Total Colorado Preschool Fund Expenditures | 401,577 | 11.27% | 454,257 | 12.75% | 3,561,773 |
| Beginning Fund Balance | 275,258 | | 80,815 | | 198,624 |
| Net Change in Fund Balance | 163,570 | | 142,999 | | - |
| Fund Balance Year to Date | 438,828 | 220.93% | 223,813 | 112.68% | 198,624 |

**Mapleton Public Schools
Nutrition Services Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|---|------------------------------|---------------------------|------------------------------|---------------------------|-----------------------------------|
| Revenues | | | | | |
| Local Revenue | 74,303 | 13.86% | 13,116 | 2.45% | 535,930 |
| Intermediate Revenue | - | | - | | - |
| State Revenue | 10,936 | 11.06% | - | 0.00% | 98,850 |
| Federal Revenue | 414,808 | 17.44% | 422,368 | 17.75% | 2,379,019 |
| Transfers | - | | - | | - |
| Total Nutrition Services Fund Revenues | 500,046 | 16.59% | 435,483 | 14.45% | 3,013,799 |
| Expenditures | | | | | |
| Salaries | 199,022 | 16.79% | 174,029 | 14.68% | 1,185,384 |
| Benefits | 58,910 | 16.78% | 52,798 | 15.04% | 350,973 |
| Purchased Professional Services | 32,832 | 64.86% | 32,251 | 63.71% | 50,619 |
| Purchased Property Services | 10,492 | 21.48% | 8,886 | 18.19% | 48,836 |
| Other Purchased Services | 2,761 | 25.75% | 744 | 6.94% | 10,720 |
| Supplies & Materials | 191,164 | 15.73% | 142,140 | 11.69% | 1,215,587 |
| Property | 957 | 210.25% | - | 0.00% | 455 |
| Other Objects | 1,556 | 0.30% | 925 | 0.18% | 526,000 |
| Other Uses of Funds | - | | - | | - |
| Total Nutrition Services Fund Expenditures | 497,693 | 14.69% | 411,771 | 12.15% | 3,388,574 |
| Beginning Fund Balance | 1,607,647 | | 1,306,445 | | 1,151,240 |
| Net Change in Fund Balance | 2,353 | | 23,712 | | (374,775) |
| Fund Balance Year to Date | 1,610,000 | 207.35% | 1,330,157 | 171.31% | 776,465 |

**Mapleton Public Schools
Grants Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|---------------------------------------|----------------------|-------------------|----------------------|-------------------|---------------------------|
| Revenues | | | | | |
| Local Revenue | 45,000 | 100.00% | 9,683 | 21.52% | 45,000 |
| Intermediate Revenue | - | | - | | - |
| State Revenue | 478,850 | 87.61% | 170,350 | 31.17% | 546,580 |
| Federal Revenue | 54,038 | 1.16% | 3,578,689 | 76.97% | 4,649,169 |
| Transfers | - | | - | | - |
| Total Grants Fund Revenues | 577,888 | 11.03% | 3,758,722 | 71.72% | 5,240,749 |
| Expenditures | | | | | |
| Salaries | 319,776 | 17.57% | 610,226 | 33.53% | 1,819,770 |
| Benefits | 90,380 | 17.03% | 163,809 | 30.86% | 530,794 |
| Purchased Professional Services | 65,055 | 14.63% | 119,532 | 26.88% | 444,748 |
| Purchased Property Services | 8,484 | 40.41% | - | 0.00% | 20,992 |
| Other Purchased Services | 22,809 | 20.46% | 2,456 | 2.20% | 111,462 |
| Supplies & Materials | 29,434 | 2.03% | 1,055,077 | 72.72% | 1,450,915 |
| Property | - | 0.00% | 1,722,153 | 41072.89% | 4,193 |
| Other Objects | 10,100 | 1.18% | 109,000 | 12.71% | 857,877 |
| Other Uses of Funds | - | | - | | - |
| Total Grants Fund Expenditures | 546,038 | 10.42% | 3,782,254 | 72.17% | 5,240,749 |
| Beginning Fund Balance | - | | - | | - |
| Net Change in Fund Balance | 31,850 | | (23,532) | | - |
| Fund Balance Year to Date | 31,850 | N/A | (23,532) | N/A | - |

**Mapleton Public Schools
Student Activities Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|---|----------------------|-------------------|----------------------|-------------------|---------------------------|
| Revenues | | | | | |
| Local Revenue | 64,864 | 26.27% | 8,069 | 3.27% | 246,950 |
| Intermediate Revenue | - | | - | | - |
| State Revenue | - | | - | | - |
| Federal Revenue | - | | - | | - |
| Transfers | - | | - | | - |
| Total Student Activities Fund Revenues | 64,864 | 26.27% | 8,069 | 3.27% | 246,950 |
| Expenditures | | | | | |
| Salaries | - | | - | | - |
| Benefits | - | | - | | - |
| Purchased Professional Services | - | 0.00% | - | 0.00% | 401 |
| Purchased Property Services | 2,191 | 73.04% | - | 0.00% | 3,000 |
| Other Purchased Services | 230 | 0.83% | - | 0.00% | 27,690 |
| Supplies & Materials | 31,387 | 14.57% | 2,037 | 0.95% | 215,459 |
| Property | - | | - | | - |
| Other Objects | 125 | 31.25% | - | 0.00% | 400 |
| Other Uses of Funds | - | | - | | - |
| Total Student Activities Fund Expenditures | 33,933 | 13.74% | 2,037 | 0.82% | 246,950 |
| Beginning Fund Balance | 277,618 | | 291,341 | | 265,629 |
| Net Change in Fund Balance | 30,931 | | 6,033 | | - |
| Fund Balance Year to Date | 308,549 | 116.16% | 297,374 | 111.95% | 265,629 |

**Mapleton Public Schools
Bond Redemption Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|--|------------------------------|---------------------------|------------------------------|---------------------------|-----------------------------------|
| Revenues | | | | | |
| Local Revenue | 47,776 | 0.38% | 9,030 | 0.07% | 12,472,000 |
| Intermediate Revenue | - | | - | | - |
| State Revenue | - | | - | | - |
| Federal Revenue | - | | - | | - |
| Other Financing Sources | - | | - | | - |
| Total Bond Redemption Fund Revenues | 47,776 | 0.38% | 9,030 | 0.07% | 12,472,000 |
| Expenditures | | | | | |
| Salaries | - | | - | | - |
| Benefits | - | | - | | - |
| Purchased Professional Services | 605 | 7.03% | 300 | 3.49% | 8,600 |
| Purchased Property Services | - | | - | | - |
| Other Purchased Services | - | | - | | - |
| Supplies & Materials | - | | - | | - |
| Property | - | | - | | - |
| Other Objects | - | 0.00% | - | 0.00% | 7,491,782 |
| Other Uses of Funds | - | 0.00% | - | 0.00% | 4,831,960 |
| Total Bond Redemption Fund Expenditures | 605 | 0.00% | 300 | 0.00% | 12,332,342 |
| Beginning Fund Balance | 10,745,886 | | 9,454,684 | | 10,775,969 |
| Net Change in Fund Balance | 47,171 | | 8,730 | | 139,658 |
| Fund Balance Year to Date | 10,793,057 | 98.88% | 9,463,414 | 86.70% | 10,915,627 |

**Mapleton Public Schools
Building Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|---|----------------------|-------------------|----------------------|-------------------|---------------------------|
| Revenues | | | | | |
| Local Revenue | 156,281 | | 25,452 | | - |
| Intermediate Revenue | - | | - | | - |
| State Revenue | 137,117 | 1.40% | 499,053 | 5.08% | 9,817,582 |
| Federal Revenue | - | | - | | - |
| Other Financing Sources | - | | - | | - |
| Total Building Fund Revenues | 293,398 | 2.99% | 524,505 | 5.34% | 9,817,582 |
| Expenditures | | | | | |
| Salaries | 168,087 | | - | | - |
| Benefits | 46,194 | | - | | - |
| Purchased Professional Services | 1,642 | | 10,970 | | - |
| Purchased Property Services | 1,484,660 | 19.04% | 397,236 | 5.09% | 7,798,035 |
| Other Purchased Services | - | | - | | - |
| Supplies & Materials | 63,765 | | 69,038 | | - |
| Property | 3,947,294 | 12.11% | 4,576,740 | 14.04% | 32,599,716 |
| Other Objects | 36 | | - | | - |
| Other Uses of Funds | - | | - | | - |
| Total Building Fund Expenditures | 5,711,679 | 14.14% | 5,053,984 | 12.51% | 40,397,751 |
| Beginning Fund Balance | 34,221,259 | | 40,165,685 | | 31,190,717 |
| Net Change in Fund Balance | (5,418,281) | | (4,529,479) | | (30,580,169) |
| Fund Balance Year to Date | 28,802,978 | 4717.56% | 35,636,206 | 5836.76% | 610,548 |

**Mapleton Public Schools
Capital Reserve Fund
July - September 2020-21**

| | Jul -Sept 2019-20 | Budget Percent | Jul -Sept 2020-21 | Budget Percent | Adopted Budget 2020-21 |
|--|----------------------|-------------------|----------------------|-------------------|---------------------------|
| Revenues | | | | | |
| Local Revenue | 11,558 | 40.87% | 16,973 | 60.02% | 28,280 |
| Intermediate Revenue | - | | - | | - |
| State Revenue | - | | - | | - |
| Federal Revenue | - | | - | | - |
| Transfers | - | 0.00% | 58,000 | 8.41% | 689,590 |
| Total Capital Reserve Fund Revenues | 11,558 | 1.61% | 74,973 | 10.44% | 717,870 |
| Expenditures | | | | | |
| Salaries | - | | - | | - |
| Benefits | - | | - | | - |
| Purchased Professional Services | 2,902 | 43.32% | 3,265 | 48.73% | 6,700 |
| Purchased Property Services | - | | - | | - |
| Other Purchased Services | - | | - | | - |
| Supplies & Materials | - | | - | | - |
| Property | 26,987 | | - | | - |
| Other Objects | 81,207 | 47.05% | 2,757 | 1.60% | 172,615 |
| Other Uses of Funds | 60,883 | 12.64% | 62,820 | 13.05% | 481,498 |
| Total Capital Reserve Fund Expenditures | 171,979 | 26.03% | 68,842 | 10.42% | 660,813 |
| Beginning Fund Balance | 670,367 | | 169,367 | | 666,792 |
| Net Change in Fund Balance | (160,421) | | 6,131 | | 57,057 |
| Fund Balance Year to Date | 509,946 | 70.45% | 175,498 | 24.25% | 723,849 |

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Senior Deputy Superintendent
DATE: October 27, 2020

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Consideration of Playground Contractor

Policy Wording: Policy DJE states all contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$75,000 or more shall be put to bid. DJE also states that the Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the District.

Policy Interpretation: This policy is interpreted as requiring Board approval for contracts over \$75,000.

Decision Requested: Administration is seeking approval to accept a proposal from Rocky Mountain Recreation, Inc. to install a new playground as a part of the Preschool on Poze renovation project.

Report: In September of 2020, an RFQ was issued and competitive procurement was used to engage vendors regarding the design and installation of a playground to serve groups of preschool students as well as toddler-aged children at Preschool on Poze. Two companies submitted designs and pricing. Preschool and District administrators evaluated both submissions, requested refined designs, and then selected Rocky Mountain Recreation, Inc., due to their equipment selections, bid price and their successful completion of similar projects in the north metro-Denver area.

Based on the results of the procurement process, District Administration is requesting Board approval to accept the proposal from Rocky Mountain Recreation, Inc., with a base contract amount of \$206,310.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Executive Director, Accreditation/Accountability/Assessment
DATE: October 27, 2020

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2020 – 2021 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, provide input on budget preparation, and may make recommendations to the Board.

Report: Colorado law requires that local Boards of Education create a School District Accountability Committee through either election or appointment. District administration recommends the Mapleton Board of Education appoint the individuals listed below to Mapleton's District Advisory and Accountability Committee (DAAC). Their terms of appointment will extend throughout the 2020 – 2021 school year. DAAC meetings will be held virtually this year through Microsoft Teams on the third Tuesday of each month from 4:30 PM – 6:00 PM.

The individuals listed below have volunteered to be on the DAAC, either by directly indicating their interest to a District or school administrator or by responding affirmatively to community outreach efforts by District or school administrators. The roster of proposed DAAC appointees has been reviewed and endorsed by District administration.

Parent/Community Appointees: Rosie Calderon, Michelle Olivas, Olivia Lopez, Kristin Miller, Fred Kurst, Marion Lockwood, Alex Frazier, and Tassi Angel.

Faculty/Staff Appointees: Allison Hinds, Ben Karrer, Lauren Hamner, Rob Koch, Ben Metropulos, Anastasia Maines, Hannah Cardenas, Alyssa Stanek, and Melanie Newton.

Administration Appointees:

Brian Fuller, Executive Director, Accreditation/Accountability/Assessment
Austin Mueller, Director of Assessment

On October 20th, 17 members of DAAC convened for the first time to review DAAC Charges for School Year 20 – 21, discuss the Unified Improvement Plan Timeline, learn about the creation of the BOE Community Engagement Plan, receive Accountability Updates, and Nominate a DAAC chair. The meeting began with introductions and meeting norms/expectations in a Microsoft Teams online meeting setting.

The review of DAAC Charges for SY 20 – 21 included the following areas of study as recommended by the Board:

- *Review and comment on District goals and objectives for the 2020 – 2021 school year with an emphasis on the Unified Improvement Plan, as well as the Board's Community Engagement Plan.*
- *Provide input to the Board concerning the Conduct and Discipline Code.*
- *Review and comment on District budget priorities for the 2020 – 2021 school year.*
- *Review and comment on charter applications prior to consideration by the Board.*
- *Review and comment on Federal grants submitted by the District.*
- *Serve as the District Title 1 Parent Committee.*
- *Serve as the District Wellness Committee.*
- *Serve as the District Personnel Evaluation Council.*
- *Serve as the District Safe and Drug-Free Schools Advisory Council.*

DAAC members reviewed meeting dates for the year; DAAC will continue to meet virtually until a time when it is feasible to hold in-person meetings. DAAC members did request that once in-person meetings resume, the option to participate remotely be maintained.

DAAC then received updates to the Unified Improvement Plan timeline, including a new Unified Improvement Plan (UIP) Timeline, with an October 15th deadline. In previous years, the Unified Improvement Plans were due in April of each year. Now the Colorado Department of Education is transitioning to have all school and district plans submitted in October.

DAAC Members then received Accountability Updates. Most notably, no District or School Performance Frameworks will be released in 20-21 as most accountability testing from Spring 2020 was canceled. DAAC members also received updates about the opening of the new Explore PK-8 building, the opening of Preschool on Poze, and the temporary closure of Monterey Community School for construction.

When the meeting opened for questions, members did inquire about potential declines in district enrollment and stability between online and in-person settings.

The meeting concluded with an outline of responsibilities and nomination forms for DAAC Chair. The next DAAC meeting will be held on Tuesday, November 10th at 4:30 PM as an online Microsoft Teams meeting. The meeting link will be sent individually to DAAC members as well posted on the Mapleton website.

This information is being presented for discussion—no Board action is requested at this time.